

## Minutes - COA Board Meeting, October 12, 2006

**Meeting was called to order at 3:02 pm by the Chair**

**Present:** Alexander, Brennan, Howe, Mendes & Wilson {Friends of COA}

**Absent:** Carrano, Charles, Vogt

**Minutes** of the September meeting were accepted w/t minor corrections

**Director's Report:** Submitted in writing while Carrano was attending a major leadership meeting [MCOA Conference]. She met with Acting Chief Warren Tobias on 10/6/06 – he intends to use some money from a recent grant for house numbering. Carrano shared issues about REACH & Safe Return Program and Tobias pledged police support for both. Hospice of Cape Cod will be having an information presentation at the COA on 11/15/06, at 1:00pm. Information on cell phones will appear in the Nov. newsletter. Discussion of certificates for police officers will continue next month.

**Friends of COA:** Wilson reported that continuing donations from Bake Sale would bring total near \$700.00

**Old Business:** Discussion of ways to maximize impact of house numbering initiative for the elderly and disabled. Mendes suggested a card to list contact persons, doctor, and emergency phone numbers, etc. Please come to the next meeting with suggestions for entries on an emergency card. Howe to contact Sheriff's Office about a supply of "File of Life" magnetic pockets. (We will supply printed inserts.) Howe suggested that in the future, when the Director cannot attend Board meetings that she nominate a staff member to attend as her representative. Unanimously accepted. Howe submitted a draft letter to local pastors about the Safe Return program, with brochures. These will be given to the Director for handling. Mendes suggested that the best way to stimulate REACH reports would be from the first-responder police officer instead of the EMT – will discuss this with Tobias. Brennan will investigate a sign about cell phone donation for the Transfer Station. The ground breaking for Seashore point will be held on Fri., Oct. 27, at 3:00pm. Brennan to follow up with Carrano re: REACH volunteer letters sent to pastors and the Volunteer Coordinator's position. Board will continue trying to obtain cooks for cooking classes.

**New Business:** Tobias was rescheduled because of uncertainty about a legal meeting [quorum question]. Brennan has heard nothing further from Jessica Waugh about W's request for a meeting. Brennan and Mendes will try to reschedule Tobias for the November meeting with Waugh for December. Howe gave a report on the Housing Summit = approx. 150 participants from Provincetown, Truro & Wellfleet. Much energy and careful provision of continuing activity by numerous small groups. Howe opted for "Regional solutions" & Vogt will be joining "Resources." It is likely that "Regional" will be merged with "Implementation." Gail Browne's ceramics course will go as planned. A "Senior Safe Driving Course" will be investigated by Brennan with AAA, et al. Howe asked if this would provide insurance discount. Howe suggested that cell phones be donated without cost, so that it would not be a fund-raising project for the Friends. Howe/Mendes to attend next TRIAD meeting re iris scanning.

There being no further business the meeting was adjourned at 4:20pm. The next meeting will be held on **November 9, 2006 at 3:00PM** in room #10 of the Grace Gouveia Bldg.

Respectfully submitted,  
Gregory Howe