



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Tuesday, June 11, 2013
Caucus Hall Conference Room
260 Commercial Street

CALL TO ORDER: Ms. DeLuca called the meeting to order at 8:35 a.m.

MEMBERS PRESENT: Ms. Patty DeLuca (Chair)
Mr. Paul Gavin
Mr. Robert Sanborn
Mr. Greg Muse
Ms. Leslie Parsons

MEMBERS ABSENT: None

STAFF PRESENT: Mr. Paul Gavin, Principal Assessor
Ms. Cheryl MacKenzie, Clerk

PREVIOUS MINUTES:

Mr. Sanborn made a motion to accept the BOA Minutes of May 14, 2013. Ms. Parsons seconded the motion, and the motion carried by a 5-0 vote.

PUBLIC STATEMENTS:

None

Mr. Gavin motioned that we call the meeting into Executive Session, and Ms. Parsons seconded the motion. The motion was carried by a vote of 5-0-0.

Ms. DeLuca called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:36 AM.

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

- **FY13 REAL PROPERTY ABATEMENTS**
- **FY13 PERSONAL PROPERTY ABATEMENTS**
- **FY13 EXEMPTIONS**

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions
 MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Gavin motioned that we end Executive Session, and Mr. Sanborn seconded the motion. The motion was carried by a vote of 5-0-0.

Ms. DeLuca officially ended Executive Session at 9:21 a.m.

FY13 PERSONAL PROPERTY ABATEMENTS

The Board reviewed the Second list of FY 2013 Personal Property abatement applications.

One (1) application was reviewed with the following actions:

1. 63-U2 Mayflower Ave – Granted to Value of \$4,100. The motion carried by a vote of 5-0-0.

FY13 REAL ESTATE PROPERTY ABATEMENTS

The Board reviewed the Second list of FY 2013 Real Estate Property abatement applications.

Six (6) applications were reviewed with the following actions:

1. 6 Pilgrim Hgts Rd – Abatement Denied. The motion carried by a vote of 5-0-0.
2. 3 Webster Pl – Abatement Denied. The motion carried by a vote of 5-0-0.
3. 11-A Mermaid Ave – Granted to Value of \$605,400. The motion carried by a vote of 5-0-0.
4. 104-U10 Bradford St – Abatement Denied. The motion carried by a vote of 5-0-0.
5. 12-UA6 Commercial St – Granted to Value of \$346,200. The motion carried by a vote of 5-0-0.
6. 536-U3 Commercial St – Granted to Value of \$346,900. The motion carried by a vote of 5-0-0.

FY13 REAL ESTATE PROPERTY ABATEMENTS

There are twelve (12) outstanding applications that have been received that have not yet been reviewed. These must be reviewed by July 24, 2013.

FY13 EXEMPTIONS/ABATEMENTS:

Exemptions

The Board reviewed the Second list of FY13 exemptions to date. Fifteen (15) applications were reviewed with the following actions:

Clause 41C - Elderly Persons –Four (4) applications were considered for this period. Three applicants meet the current requirements, one application was withdrawn. The motion carried 5-0-0.

Community Preservation Act - Seven (7) applications were considered for this period. Six applicants meet the current requirements, one application was withdrawn. The motion carried 5-0-0.

Clause 22 - Veterans – Three (3) applications were considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

Clause 37A – Blind Persons – None.

Clause 17D-Surviving Spouse/Elderly – None.

41A Deferrals – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 5-0-0.

GENERAL UPDATE FROM PAUL GAVIN, PRINCIPAL ASSESSOR:

1. The period for filing Elderly Exemptions started on April 1, 2013 and ends on July 1, 2013 including Affordable Housing Rental Exemptions. Mr. Gavin is reaching out to two (2) owners who may be eligible for the Tax Deferral program. Ms. MacKenzie is reaching out to the remainder of the Elderly who filed last year, who have not yet filed this year.
2. The Assessor's Office received Ten (11) applications for the Summer Inspectors position. Mr. Gavin will call all applicants. Mr. Gavin recommended that the two returning inspectors from last year, Mr. Frank Pantano and Ms. Carol Bergen be hired for these positions for this season. His recommendation will be forwarded to the Town Manager for approval.

APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT**COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows:

1. FY12 MV Abatements
2. FY13 MV Abatements
3. FY13 Boat Abatements

MISCELLANEOUS:

Mr. Gavin presented the Board members (on behalf of the Board of Selectmen) with t-shirts and thank you letters for appreciation for their continued efforts and volunteer work.

NEXT BOA MEETING:
TBD

ADJOURNMENT:

Ms. DeLuca motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting was adjourned at 9:39 a.m.

Respectfully submitted:

Cheryl A. MacKenzie

Cheryl A. MacKenzie,
Assessors' Office Clerk

Paul M Gavin

Paul M Gavin, Principal Assessor