

**Council On Aging Board Meeting
Grace Gouveia Building
June 7, 2001**

Members Present: Brunetta Wolfman, Anita Berman, Patrick Manning, Diane Corbo - COA Director

Members Absent: Gladys Johnstone - excused, Ray Sparks, Roberta Elliott

Friend's Present: Irma Aho, Vernon Wilson, Bert Romano, Marge Perry

Chair opened the meeting at 2:34PM. Minutes of May meeting read, and with corrections approved as amended.

DIRECTOR'S REPORT:

- A. The Board welcomed back COA Director, Diane Corbo.
- B. Director has requested from DPW a truck and staff person to assist the custodian, Ed to pick-up the shutters for the GG Building. There are 106 shutters. Director has requested the Building & Grounds Dept. install the shutters.
- C. COA dishwasher has been replaced and stove is to be serviced.
- D. Director informed the Board that the GG building has a new phone system and please be patient while the problems are being worked out.
- E. Lee Chapman, the transportation staff person is retiring and her last day will be Monday 6/11/01. The position has been advertised without any response. Director informed Board that the COA will need to postpone or limit the transportation program. Director suggest providing transportation[with the van for doctor appointments only. Director suggest postponing shopping trip and meal events. Director praised the commitment and dedication Lee gave to the COA and the seniors. Director and Board discussed sending a letter of appreciation to Lee with a gift certificate. Request to the Friend's of the COA for the gift certificate. Friend's approved. Director discussed with the Board the need for financial assistance from the Friend's to provide some financial support to provide van drivers, the budget line only allows for a certified bus driver. A. Berman suggest getting volunteers, Director feels this would not allow for consistence in providing service for doctor appointments.

Motion by B. Wolfman to request the Friend's to fund a van driver for 15 to 20 hours per week, motion did not receive a second.

Board and Friends discussed further the issue of a limit on the request for funds.

Motion by B. Wolfman to request the Friend's provide a grant to the COA for 10 hours per and the funds to be used for transportation to doctor appointments only and on a temporary basis only, seconded by P.

Manning

VOTED: motion passed unanimously.

FRIENDS REPORT:

- A. Bake sale was very successful with about \$700.00 from the sale of baked goods and \$40.00 from cookbooks. Friend's thanked all for help with bake sale.
- B. Educational fund expenses: \$100.00 for water color program, \$50.00 for oil color

Motion by P. Manning to accept Report of the Friends, seconded by A. Burman,

Motion passed unanimously

GOAL & OBJECTIVES:

P. Manning suggest postponement of topic until the next Board meeting due to low attendance at the current meeting. Board agreed by consensus to postpone topic. B. Wolfman request that the topic be highlighted on the agenda of the next Board meeting.

OLD BUSINESS:

- A. Senator O'Leary to be at the COA tomorrow 6/8/01 at 2pm in dining room to meet with seniors.

NEW BUSINESS:

- A. A. Burman request the Senior Art Exhibit be in the next newsletter.
- B. Letter from the Community Foundation of Cape Cod for contributions. Board felt letter was not applicable to COA Board.
- C. Letter from Cape Cod Village Green .com for community calendar. Board felt not applicable.
- D. B. Wolfman suggested that the COA invite the Town Manager, Keith Bergman to address the Seniors. Board will take the suggestion under consideration.

MISCELLANEOUS:

- A. P. Manning requested that a letter be sent to the Board of Selectman and Town Manager to recognize Valerie Carrano for the wonderful job she did in the absence of Director, Diane Corbo. P. Manning request that a letter be sent to Anita Berman in recognition of her dedication and commitment as the Chair of the COA Board of Director.

Motion by P. Manning to approve a letter of recognition for Valerie Carrano and Anita Berman,
seconded by B. Wolfman.

VOTED: unanimous to approve

Motion made to adjourn at 3:40pm. Unanimous.

Next meeting July 12, 2001 3:30PM (Board agreed to change July meeting due to 4th of July)

Respectfully submitted,

Patrick Manning