



**PROVINCETOWN SCHOOL COMMITTEE
MEETING
PROVINCETOWN HIGH SCHOOL
ELMER I. SILVA LEARNING CENTER
12 Winslow Street
PROVINCETOWN, MA 02657**

**TUESDAY, July 9, 2013
5:30 P.M.**

Members Present: Kerry Adams, Tony Brackett, and
Jamie Kryszkiewicz.

Members Absent: Cass Benson and Shannon Patrick.

Staff: Dr. Beth Singer, Superintendent
Kim Pike, District Principal

The meeting was called to order at 5:30 p.m.

AGENDA

Public Comments

There were none.

Minutes: June 11, 2013

Motion: Move to approve the June 11th minutes as amended.

Motion: Tony Brackett **Seconded:** Jamie K. **Vote:** 3-0-0

Superintendent's Update:

- **Staff Changes**

Dr. Singer sadly announced that the school nurse, Kristen Shantz, has resigned her position. Kristen will be greatly missed. Also, a Special Education Para trained in ADA has been hired to work with a new student (one on one). Her name is Carolyn Jepson and she has a great deal of specialized experience.

The members of the School Committee were saddened to hear the news about Kristen.

Later in the meeting an updated budget which included the new para, etc. will be presented to the PSC.

Beth also said that at the next meeting we will have new job descriptions for office staff so that you can see how and why the changes have been made. This will just give you a sense of how the reduction decisions were made.

▪ **IB PYP Visit**

We've had the IB visit and we have another one coming. There were two visitors who gave feedback and advice. We received a lot of feedback i.e., our coordinators need to have 25% of their time free of classroom duties in order to immerse themselves in "coordinator" duties such as visiting classrooms and working with teachers. This is simpler to do in MYP, than in PYP. In the future we may want to consider one IB Coordinator for both programs @ 50% of a job, and the elimination of the stipends. This is just a suggestion and comes under the heading of "food for thought." The IB group felt one of our strengths was – even though we're small – there is a lot of community support.

Kim Pike said they left here with a very positive report and will be sending their report to Baltimore, MD. They have 120 schools which are in this process and the reports will go to Geneva – it's a 90 day process.

Kerry asked if there were there any negatives. Ans: both the positives and the negatives were addressed in the advice they gave.

Kim said they felt that our teachers are ready for the next step.

Kerry said that the entire staff is enthusiastic about the IB.

Kim – as a teacher - you always want to be able to improve on what you're doing but knowing we'll never master it completely.

Beth – one piece of IB – is how we structure the people's time. i.e., teachers are expected to collaborate. We have to create time to collaborate.

Kim – prior to October 1st – we are close to submitting for the middle year's documents. She has asked for a visit from them during January and February.

Kerry asked – any improvements in enrollment since the IB program was announced?

Kim replied – every grade has students and we haven't lost any. Our students are happy and enthusiastic.... they're a cohesive group.

Tony said - once we get it (IB) – we should be promoting it.

So far the Massachusetts areas that are verified as IB are Brockton, Jeremiah Wright in Boston, and two middle schools in Springfield.

▪ **Restoration Bids**

We received a recommendation from Mark Almeida and the contract was put in the mail today. The contract is within our financial expectations.

Beth is anticipating August 1st as the start date and Mark thinks that work can be completed by the end of October providing the weather cooperates and we have 90 good days. The front lawn will be used for all the staging for the repair.

Summer Camps

They have begun. Math and the ELA camps are for students in K-7 and the pre-school camp is also available to anyone who is here for the summer. Math and ELA camps are offered without fees and the pre-school fees are on a sliding scale.

Unfinished Business:

Restructuring of Office Staff

This has been discussed previously with the attendant budgetary changes and redistributions. It is agreeable to all.

Superintendent's Annual Evaluation

Beth submitted her self assessment which was related to the DESE rubric for Superintendents. .

Kerry asked - when is it due? Ans: sooner rather than later because – once the evaluation is done then Beth has to work on an action items referring to it.

Cass called Beth earlier and wanted to nominate Tony to be on the evaluation team. Tony agreed and Kerry said that he'd be happy to assist.

New Business:

Article XXI of Teachers CBA- A vote may be taken

Kim and Beth worked with the Executive Committee of the PAE. All districts have a September deadline to submit it to the Board of Education.

Motion: Move to accept Article XXI as presented.

Motion: Jamie Kryszkiewicz Seconded: Tony Brackett Vote: 3-0-0

Subcommittees

The Board of Directors of the Cape Cod Collaborative requires a person from every school district to designate a member. Minimally, the designee must read all the minutes from a once-a-month meeting and inform the other members of the PSC of anything significant.

Tony asked - how many subcommittees? At this point Beth read the sub committees from prior years; i.e., PAE committees, tuition negotiation, use of facilities, etc.

Kerry suggested that – because Cass and Shannon were not in attendance – they shouldn't be out of the loop. Tony agreed to take on the Cape Cod Collaborative and Tony and Kerry will do the negotiations.

Kerry said he'd love to see Cass involved in tuition negotiations because of her financial background.

Monomoy has named a new superintendent and that may change the dynamics with Nauset. Truro will also negotiate with Nauset for the next school year.

The idea of joining a regional agreement should continue to be explored. There are many positives as well as negatives that must be evaluated.

Beth said the advantage of becoming a member of the region is that you have a voice but maybe not a full vote. It means restructuring the existing Agreement between the four current towns.

Kim said that we offer strong viable alternatives to other schools.

Kerry suggested – let’s bring up sub committees at the next meeting.

PSC Comments

Jamie – are we still pushing for more students? Also regarding food, we didn’t get a bread bid and only one milk bid. Jamie also wondered about locally grown vegetables.

Kim is talking about farm to school programs. We are interested in learning more and doing more.

Tony congratulated the administration. He also wanted to talk about family week. Maybe having a chat with these families and encouraging these families to consider living in Provincetown. He wants the blessings of the group to have a lot of IB information. Kim likes the approach that Tony is talking about; let’s have that passive information available.

Kerry says he feels the IB energy and can’t wait for the response on verification.

Adjournment happened at 6:45 p.m.

Respectfully submitted,

Evelyn Gaudiano

E. Rogers Gaudiano

Approved by the Provincetown School Committee on December 3, 2013.