

Provincetown Cultural Council
Nov. 13, 2013
Provincetown Town Hall

Present: Grace Ryder-O'Malley (chair), Judy Cicero, Robert Speiser, Cherie Mittenthal, Francine D'Olimpio, Brian O'Malley (clerk)

Meeting called to order at 6:03 pm.

There were no public comments.

Minutes of 10/28/13 approved on motion by Speiser, second Ryder-O'Malley, with the correction of the grant award to Truro Center for the Arts to \$500.

MCC Grants:

The Chair reported that MCC records show \$558 more in unencumbered funds for our grant account. After review of a number of the applications and discussion, we agreed to give the Peregrine Theater Ensemble Provincetown an additional \$200, for a grant of \$500, and the Recycling and Renewable Energy Committee an additional \$358, for a grant of \$1358.

The Council discussed making our granting criteria more structured and transparent. We agreed on the following as considerations that will be refined and applied in future cycles: Proponent's linkage to the Provincetown community; the significance of the proposal to the community; credibility of the proposed budget; a preference that we fund no more than 50% of the project budget; a preference for new projects, rather than ongoing funding, and generally, a limitation to two consecutive years; only one grant request per applicant each cycle; a maximum of \$500 in capital expense funding; and a preference, for public events, to fund those without admission or participation charges.

We agreed that applicants would be required to submit a number of copies equal to the number of Council members plus one for the file. And we will work to make the budget section require additional information on how and where funds will be used.

AIDS Memorial:

The Chair reviewed newly received information on the account; 2006 Town Meeting appropriated \$5000 for the AIDS Memorial, as well as \$10,000 for Art In Public Places. However, in 2010 some \$3459.14 of the latter funds were used for the restoration work on a Town Hall mural. She has been in dialogue with the Town Accountant Dan Hoort and has requested assistance from Assistant Town Manager David Gardner about this matter. It has been suggested that a Town Meeting article may be necessary to restore the misappropriated funds.

We discussed the process; it is felt that our first step should be to publish widely in regional and national arts publications, a Request for Qualifications (RFQ.) We will request funding from the Town for this one-time expense, and reviewed a draft budget. From the RFQ responses, we would select a limited number of applicants, to develop

responses to a Request for Proposals (RFP.) A very short list of finalists would be asked to develop detailed plans and models or maquettes.

We learned that the VFW recently has held tag sales, as it vacates its home, and will be donating a share of the proceeds to the AIDS Memorial; the Council voted to send a letter of thanks.

We agreed to send a year-end appeal for contributions to the Memorial fund. Cicero will draft a letter, with a tear-off contribution form; it will go to Provincetown addresses.

Cultural District Application:

Ryder-O'Malley has a meeting scheduled with Michelle Jarusiewicz who is willing to help. They will initiate the lengthy application process.

Next meeting Dec. 9, 6:00pm

Meeting adjourned 7:45 pm