

**PROVINCETOWN PERSONNEL BOARD
MINUTES OF APRIL 28, 2014**

Members present: Ann McGuire, Regina (Jean) Cassidy, Alex Brown, and Lisa Westervelt.

Absent: Marianne Clements. Meeting was called to order at 6:08 p.m.

All motions were unanimously approved unless otherwise indicated.

Review and approval of the March 12, 2014 minutes - to be voted on at the next meeting.

First issue - a Chair is needed since the prior Chair, Tina Trudel, stepped down.

Motion, Alex, nominating Ann McGuire for chair, second Lisa.

Motion, Jean, nominating Marianne Clements as Vice Chair, second Alex.

Second issue: the Social Media Policy

Motion, Alex, to accept the final version of the Social Media Policy; second, Jean.

Motion: Alex, to submit the policy to the Town Manager after the meeting so that it could be included in the Personnel Rules immediately, and note this in our minutes. It was seconded by Jean.

Third issue: Classification and Compensation Schedule - the draft from the outside company which is preparing it should be submitted to the Town soon.

We will wait to schedule the next meeting of the Personnel Board until the Classification and Compensation Schedule draft comes in.

Motion to adjourn by Alex, seconded by Jean at 6:25 p.m.

Respectfully submitted,
Lisa Westervelt