

**PROVINCETOWN SCHOOL COMMITTEE MEETING  
PROVINCETOWN HIGH SCHOOL  
ELMER I. SILVA LEARNING CENTER  
12 WINSLOW STREET  
PROVINCETOWN, MA 02657  
TUESDAY, May 20<sup>th</sup>, 2014**

**Members Present:** Liz Lovati, Anthony Brackett, Cass Benson, Shannon Patrick, Kerry Adams

**Members Absent:** None

**Others:** Beth Singer, Superintendent  
Kim Pike, Principal

**1. The meeting was called to order at: 5:42**

**2. Roll Called: (See above)**

**3. Reorganization of School Committee**

**Motion to name Anthony Brackett to School Committee Chair**

**Motion:** Kerry Adams **Seconded:** Shannon Patrick **Vote:** 5-0-0

**Motion to name Cass Benson to School Committee Vice Chair**

**Motion:** Anthony Brackett **Second:** Shannon Patrick **Vote:** 5-0-0

**4. Public Comments: None**

**5. Minutes April 1<sup>st</sup>, 2014**

**Motion: To accept minutes of April 1<sup>st</sup> as written**

**Motion:** Kerry Adams **Seconded:** Cass Benson **Vote:** 4-0-0

**6. Superintendent's Update:**

**6.1 MYP Update**

We have a large group here, because we'd like to recognize them and announce that we've been authorized and verified as an IB World program

**Kim Pike:** I'd like to thank our school committee and superintendent for being so supportive, and really want to thank the wonderful faculty that's here.

Congratulations and job well done

**Nancy Flasher MYP IB Coordinator:** *Presentation of certificate and letter from IB organization. Signatures from PSC Chair Superintendent and Principal.*

We're the first school in Massachusetts to have a continuum from primary years and middle years school.

AB: Could we contact Globe about doing a piece on us?

### **6.2 Events Calendar**

Some changes to the event calendar –

June – 6<sup>th</sup> grade overnight to Heifer International farm in Rutland, MA

World Ocean Day and the Whale Watch will be combined into one event on June 12<sup>th</sup>

7/8<sup>th</sup> grade will be leaving Monday morning May 26<sup>th</sup> for Costa Rica to return June 3<sup>rd</sup>

Night to Shine will now be World of Inquiry on June 18<sup>th</sup> at 5:30

7/8<sup>th</sup> graders trip to Suffolk University will be on June 19<sup>th</sup>

PYP to MYP move up date on June 24<sup>th</sup>

8<sup>th</sup> grade graduation on June 26<sup>th</sup> at 1pm

### **6.3 Costa Rica**

On Sunday night/Monday morning the 7<sup>th</sup>/8<sup>th</sup> graders leave for Costa Rica. The next couple of days the chaperones are planning some preparation for students as well as parents

**Pike:** On the 21<sup>st</sup> and 22<sup>nd</sup> The chaperones and myself will be meeting between 8:30 and noon working on team building activities and journals. We have a program called “We Share” looking at essential questions: how are they interested in going, through the lens of artist, journalist, researcher, etc. possibly more than one, and opening your eyes up to the experience, not just as a travel trip but as an educational experience. I think we're ready and kids are excited, they've had lots of great interactions and already, and I think they're appreciative of this opportunity The town and this community have supported it 101%. The trip has been fully funded.

**BS:** Mission Possible has become a reality

**Anthony Brackett:** how many students have never been on an airplane/out of country

**Pike:** 3 have never been on a plane, 6 have never been out of the country. There are 11 going, with 4 chaperones. The company we're using is called Education First. They specialize in middle and high school international travel – the travel groups we're going with are middle school and high school groups. There will be 3 other groups, of which we are the largest – 40 people all together. We'll have a presentation when we return.

### **6.4 Procurement Training**

I'm traveling to Boston for my second round of procurement training Wednesday and Thursday, Thursday afternoon will be the test. The MSBA requires for any project they're involved in there's a certified procurement officer, no one else in town wanted to, so I'm doing it.

## **6.5 Exterior Restoration**

We are very near the end – just one thing left, at the front of the building there's a panel that will match the louvers that is being fabricated painted, etc. I expect by the end of next week we'll be finished

**Cass Benson:** How much did we end up with in unused funds?

**BS:** What we thought it would be: \$300,000 and change

## **7. Unfinished Business**

### **7.1 FTE**

You voted to increase FTE by .1 for the School Social Worker, Speech and Language Pathologist, and School Psychologist. The School Psychologist has accepted, the other two would prefer not to. I'm proposing that we seek .2 SLP from another source and if we have money remaining that we seek to contract or hire a behavioral psychologist that would come in regularly.

The budget will remain the same, it's just how it's allocated

**CB:** Sounds great if we could have someone to work on behavior

**Shannon Patrick:** That would be one day, right? Does seem like a lot of time.

**BS:** Right, we would have one SLP for .6, and another SLP for .2, we would arrange it so that it works well.

## **8. New Business**

### **8.1 Bids for #2 Heating Oil, LP Gas & Milk**

Only one bid was received for #2 heating oil and Milk - Cape Cod Oil and Garelick farms respectively.

2 bids were received for LP Gas - F.A. Days and Sons (\$0.469 over Selkirk daily price with a cap not to exceed \$1.949) and Cape Cod Oil (\$0.59 over Selkirk daily price with a cap not to exceed \$2.29)

**Motion: To Accept F.A. Days for LP Gas, Cape Cod Oil for #2 Heating Oil, and Garelick Farms for milk.**

**Motion: Shannon Patrick Seconded: Kerry Adams Vote: 5-0-0**

### **8.2 Policy for Use of Background Check Information**

This is your first reading and it's dense – up until now, students who spend time in schools and around school have been CORI (Criminal Offender Record Information) checked, those are state specific. Going forward MA is moving towards a national background check, which requires fingerprinting. This needs to be in our policy manual. You have a model policy in your packets that's highlighted.

**KA:** Could we choose to CORI visitors, fingerprint others?

**BS:** You can make any policy you want - CORIs are free, fingerprinting costs \$55. On the cape the only place to do this is Borne. Right now it would require someone to go to borne to register, takes about 40 min.

**SP:** Are people who are CORIed grandfathered in?

**BS:** Anyone that was hired this year and me – right now, needs to be fingerprinted. Going forward, anyone employed will have to be fingerprinted by June 2016

**Liz Lovati:** What are other people doing?

**BS:** The conversations have been mostly whether to reimburse people – the school isn't allowed to pay for the fingerprinting. The consensus is not to reimburse people, for large districts it would be huge expense. The other part is, if you move, the fingerprinting can go with you.

**KA:** Who's the fingerprinting organization?

**BS:** The FBI

**KA:** Do they get record a from FBI or us if they go somewhere else?

**BS:** I believe us, because there is other paperwork, if we find person suitable or unsuitable, which fingerprinting doesn't.

**AB:** Who is CORIed currently?

**BS:** Everyone – like those working on exterior building. Right now the CORI still exists.

**AB:** I would imagine for building projects, workers will get fingerprinted, companies will reimburse workers and they will charge us.

**BS:** Part of the law is the person being fingerprinted has to pay for it. You also choose who decides what to do with the fingerprint information, who is eligible depending on what information we receive.

**SP:** For example, on field trip across the bay – run by parents and community people, will those people need to get fingerprinted?

**BS:** You get to decide, you can decide if parents are exempt, visitors, etc.

**KA:** Anything in this or in policy that we create that is considered sensitive or not to be released to public, besides records themselves?

**BS:** Just the records, it's criminal to make them public in fact.

**AB:** It's huge here even more so than in other states, there was an all state music festival where kids got housed with families and they were families of students in school systems, and there was an incident, so now there are strict regulations on this, overnight sporting events, etc. On the one hand it could be restrictive; on the other hand people who come into school regularly may just have this be a part of their job (getting fingerprinted)

**SP:** So the CORI will no longer exist?

**BS:** It does now, but it may not in the future.

**KA:** Of other schools dealing with this have a policy could we take a look at it?

**BS:** The model you have is from the ESE, I'll ask around to see if others want to chime in.

### **8.3 MYP Field Trip**

The overnight field trip to the science museum has been cancelled?

**LL:** Why?

**KP:** They're still going on the freedom trail, but the science museum overnight didn't work out.

#### **8.4 Front Yard Proposal**

There's been a small group of people talking about the opportunity to redesign the front yard.

**AB:** We have a Prek-8 program, and we use the backdoor of our school like the backdoor of our house. Lots of people walk by in the summer and don't know what's going on, so an idea came up to work with the FAWC to and PAAM to create a sculpture garden to attract people to use the front of the school. Part of the plantings and design would be done by the students from the school, and the sculptures donated for display would be rotated every 9 or 12 months.

**SP:** Is there a sprinkler system?

**BS:** No, there's a well that could be accessed, but no piping

**SP:** I like the grass, would we remove the grass?

**AB:** It would need to be excavated, and leveled

**BS:** Concept is that it would also be a learning environment for the school.

**AB:** It wouldn't be at cost to the school or taxpayers.

**CB:** Sounds amazing, I would love to talk about it and see the plans.

**SP:** Who would be doing it, would there be a committee? How would it move forward?

**LL:** Who would make final decision on layout? I wouldn't want to look a gift horse in the mouth, but who would review it?

**BS:** I would imagine there would be a committee with school committee presence, it's your land and ultimately you'll decide if you want to make alter

#### **Motion to investigate further the possibility of using the Winslow Street lawn as a sculpture garden**

**Motion:** Shannon Patrick **Seconded:** Kerry Adams Vote: 4-0-1

#### **8.5 Fiscal FY14 Status Report**

We will return \$17,349 to the Town for unused Special Education funds from the \$69,522 allocated. Some, if not all of the money from next year will be returned as the student would be a high school student if they return, but may need some additional support

We will finish the year in the black, I can't tell you exactly by how much, but money beyond that \$17,349.

#### **9. PSC Comments**

**KA:** Thank you for supporting me as chair for the last year, it was my pleasure and privilege, my favorite moment was being able to hand my daughter a diploma, thanks to Tony for stepping up.

**CB:** As a PSC member and as a parents I'm so happy that our school is amazing and we're IB certified, and we're a diverse school as well.

**SP:** Thanks to everyone who helped fundraise for the Costa Rica trip.

**AB:** Thanks to Kerry and Shannon for your help in my first year here, it's great to live in a community so supportive and generous to our children. I would like to ask my

colleagues to think about budget for next year, I would like us to do some homework before next meeting and think about what areas of the school might need to be beefed up. If we could each come in with a list next meeting, that would be great. If we have some early input it might help us next year.

**Motion to look at various departments and parts of school that might need financial support or structuring.**

**Motion:** Anthony Brackett **Second:** Cass Benson **Vote:** 4-0-1

## **10. Adjournment**

**Motion to adjourn**

**Motion:** Kerry Adams **Seconded:** Liz Lovati **Vote:** 5-0-0

Respectively submitted,

Ben Williams

**Approved by the School Committee on June 10, 2014**