

**TOWN OF PROVINCETOWN**  
**Charter Review Committee Ad Hoc Committee**  
**MEETING MINUTES OF**  
**June 24, 2014**

**MEETING HELD IN THE CAUCUS HALL MEETING ROOM**

**Members Present:** J. Perry, M. Feller, R. Speiser, R. Verick, J. Cicero, Mark Phillips, D. Johnstone

**Members Absent:** David McGlothlin, Ann Maguire, Elizabeth Williams (all excused)

1. Chair J. Perry called the meeting to order at 5:05 pm. D. Johnstone was excused at 5:30 pm.

2. On motion and second, the minutes of the June 10, 2014 meeting were approved unanimously.

3. There were no public statements.

4. J. Perry reported on her presentation to the Board of Selectmen, stating that the Board was complimentary regarding the efforts of this Committee, and is interested in holding a joint workshop with the Committee in July to discuss matters under review. D. Johnstone commented that the Board is also seeking written workproduct of the Committee prior to that workshop. J. Perry recommended, to general assent, that proposed redrafts of non-controversial provisions of the Chapter be offered to the Board before the meeting, but that provisions potentially controversial, or complex, be discussed with the Board prior to offering drafts. J. Perry offered to prepare a grid of all altered provisions for easy reference, prior to the workshop.

It was agreed that the format for the scheduled public meeting to discuss the Charter scheduled for June 25, 2014, would be similar to that of the COA meeting. J. Perry also addressed the possibility of creating a survey for town residents to solicit input regarding the Charter review, including such questions as: what changes would you like to see in the Charter; what changes would you like to see in town meeting or the town's daily operations; do you have an opinion on a residency requirement for service; what is the first thing the new Town Manager should attend to. J. Cicero proposed adding "do you attend town meeting; if not, why not?", and "are you a registered voter, and do you vote"? David proposed adding "how long have you lived in town; are you a full or part time resident?" J. Perry accepted the additional questions for the survey. There was a discussion of the means of distributing the survey and how to make residents aware of it. Electronic means, such as Survey Monkey, was agreed upon.

As a footnote, in order to facilitate the Committee members' comprehension of the responses received, a final optional question will ask what boards/committees the respondent has served on or interacted with.

**5. Subcommittee reports:** R. Vetrick discussed the redraft of Ch. 10 to simplify the language. A discussion followed of sections 4-1-2 and 10-1-2 (Selectman unable to serve vis a vis the recall process), and a discussion of the degree of specificity of generality to use in drafting. In tracking changes, brackets will indicate language still under review by the Committee. R. Vetrick will turn to simplification of Ch. 4.

T. Coen addressed the pending subcommittee meeting planned with the Finance Committee for July 2, 2014 at 1 pm. The Finance Directory has provided a calendar of all steps needed prior to a town meeting in order to prepare and present a proposed annual budget. T. Coen mentioned that the manner of appointment of Finance Committee members will not be on the agenda for July 2.

J. Perry and D. Johnstone to revise Ch. 2 regarding town meeting. The first draft has been completed, with sections re-arranged, in logical order. Section 2-4-3 under review for clarification, and to add "except as otherwise limited by this Charter" (e.g. term limits, conflicts).

All present planned to attend the public form on June 25, 2014.

R. Vetrick moved to adjourn the meeting, J. Cicero seconded. The meeting was adjourned on unanimous vote.