

Provincetown Cultural Council
Oct. 14, 2014 6:00 pm
Provincetown Town Hall

Meeting Minutes

Present: Grace Ryder-O'Malley (chair), Robert Speiser,
Francine D'Olimpio, Cherie Mittenthal, and Brian O'Malley (clerk)

There were no public comments.

The meeting minutes of Sept. 9 had minor edits and were approved.

The meeting was for the purpose of reviewing the suggested changes to our original Request for Qualifications draft, incorporating the suggestions of both Town Counsel and DPW Director.

The Council recognizes that our proposed language failed to clearly communicate our intent for a two-stage search process.

Suggested changes:

That the first stage will be to conduct a national search for qualified artists, and select semifinalists through a well-defined evaluation of their work history, especially including public art installations. This search will be initiated through a Request for Qualifications, published widely in arts journals.

Discussion followed on the criteria which would allow a consistent evaluation process for a variety of applications; including artists with no public art history; how to assess community linkage; how to evaluate the proponent's story-telling potential. We will request a one-page maximum narrative submission, exploring the artist's understanding of what happened here as the AIDS epidemic unfolded, and how that history translates to a public memorial.

We will reserve the right to re-advertise if we find the number or quality of applications is inadequate to proceed.

We expect that ten to fifteen Semi-finalists will be selected by the PCC.

In the second phase, this group of Semi-finalists would, in response to a Request for Proposals, then develop design proposals for the Memorial. It is understood that the RFP is a technical procurement document.

These proposals would be reviewed by the Council, the Art Commission and other community stakeholders. A design Charette in Town Hall, open to these stakeholders, and the community, is envisioned.

Selection of the winning design will be based on recommendations of the PCC to the Town Manager, as Chief Procurement Officer. Cost projection will not figure into the recommendation to the Town Manager.

We hope to review this process, in development for well over a year now, with Town Council in a phone conference next week, with a goal of a final RFQ document for distribution.

Next meeting set for Wednesday October 22 at 5pm, for the phone conference with Town Counsel.

Meeting adjourned 7:38 pm