

Provincetown School Committee Meeting Minutes

JANUARY 13, 2015
 PROVINCETOWN HIGH SCHOOL BUILDING

AGENDA TOPICS

1. **CALL TO ORDER:** AT 4:35 PM BY TONY BRACKETT, CHAIRPERSON
2. **ROLL CALL**

MEETING CALLED BY	Provincetown School Committee
TYPE OF MEETING	School Committee Meeting
CHAIRPERSON	A. Brackett
NOTE TAKER	K.Pike
TIMEKEEPER	
ATTENDEES	Members: L. Lovati, A, Brackett, C. Benson, S. Sawyer Others: B. Singer, K.Pike

3. PUBLIC COMMENTS

DISCUSSION	NONE		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

4. MINUTES

DISCUSSION	MINUTES FROM 12/16 UNAVAILABLE		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Kim Pike		

PRESENTATION: MARTIN LUTHER KING, JR BANNER

MARIANNE LYNCH AND GRADE 4 STUDENTS

DISCUSSION	Presentation of Diversity project – MLK – In conjunction with racial justice group, the UU church (Pastor Brenda) and the Provincetown Schools Grade 4 class. Danny Turner. Lyle Valtz, Jack Wells-Benson shared their art work and poetry.		
CONCLUSIONS	UU has asked to work with Grade 4 for the next four years until they graduate.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Get the vocabulary words in Spanish	Kim Pike	12/1/14	

5. SUPERINTENDENT'S UPDATE: RFS DESIGNER/ARCHITECT

DR. SINGER

DISCUSSION	Feasibility Study for heat and gym roof/windows. Received 4 responses. Will set up meetings on January 26 th to meet and then select. Building Inspector, Assistant DPW, Tom Cohen, OPM, Superintendent. Designer on board by February break.		
CONCLUSIONS	These positions are not in the SY15		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5. SUPERINTENDENT'S UPDATE: COMMUNITY EDUCATION

DR. SINGER

DISCUSSION	Marketing – communication is improved. Offered 18 classes – 4 are running. Total of 32 participants (building, total body workout, sushi making, 2 nd session will start in March – will add another exercise class, another building class.		
CONCLUSIONS	On schedule		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5. SUPERINTENDENT'S UPDATE: PARENT SURVEY RESULTS

DR. SINGER

DISCUSSION	Survey went out in November. Received 18 results. For instance, 17 out of 18 responses – I feel welcome in my child's school. Most surveys were very positive. Dr. Singer and Kim Pike will review and provide results to PSC.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5. SUPERINTENDENT'S UPDATE: ANNUAL TOWN REPORT

DR. SINGER

DISCUSSION	Superintendent writes cover letter. PSC Chairperson will write a letter as well.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

6.1 UNFINISHED BUSINESS: FY 16 Budget

DR. SINGER

DISCUSSION	<p>Shannon- Budgeted for two additional students? Dr. Singer – We budgeted for the exact amt. with a balance of 2 students anticipated going to Monomoy. Tony – \$3,193,962. 68 Liz – going to 40 from 44 – why are we going up? Dr. Singer – We had an expensive out of district placement that does not exist in FY16 Provincetown Schools – FY16 Increased Teacher and paraprofessionals to support the students who have needs. We have hired a teacher and support for ½ the cost of what it would cost to educate that student out of district For FY16 we anticipate bringing a student back into the district. Tony – Transportation has been reduced since the beginning of the year – because we now share with Truro including an attendant. It has gone from \$80K to \$149. Per day. Liz – Do you seek the opportunity to share rides? Dr. Singer – The Collaborative is helpful in making connections. It needs to be appropriate for the students. We paid for individual transportation because our student was unable to transport easily. Osterville is the only program on Cape that services students with special needs of this sort. Tony – Are there students on the Islands that are required to be educated off Cape? Dr. Singer – Yes, as a matter of fact we have had to pay for a program including housing and transportation. The state will help through circuit breaker (the town pays the first \$40K and then the state reimburses the balance afterward) Cass – All that being said, it's great for kids to attend their local schools. And we have done a good job providing an excellent education for our students) Liz – This budget represents the caring of the needs of our students without - out of district placements.</p>		
CONCLUSIONS	Tony asks if everyone is ok with moving on. Committee agrees.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

6.2 UNFINISHED BUSINESS: JOINT BOARD MEETING

DR. SINGER

DISCUSSION	New for this year – comparisons with our neighbors; board of selectmen's goal of supporting a year round community; all data for enrollment for the past 5 years including Choice (in and out); history of the high school budget.		
CONCLUSIONS	T Bracket 769, 918.72 Motion to accept High School Budget; Second- L. Lovati – VOTE: 4-0-0 C. Benson \$ 2,939,082.63 accept PS budget; Second – S.Sawyer – VOTE: 4-0-0		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

7.1 NEW BUSINESS: MONOMOY DISCUSSIONS

DR. SINGER

DISCUSSION	In packet – brochure of Monomoy plus the program of studies for SY15. Dr. Singer met Superintendent and Principal – The climate and feel is very welcoming and inclusive. They are ready to form a relationship with Provincetown. They have a limited number of seats for choice. They prefer to not take students from neighboring schools. Transportation is still an issue. Beth is working on it.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	Dr. Singer	

7.2 NEW BUSINESS: Fiscal Policy and Procedure Audit Report

DR. SINGER

DISCUSSION	<ol style="list-style-type: none"> 1. Auditor was comfortable with policies and procedures 2. No petty cash fund (administrator) – good 3. Done well in maintaining a number of new financial practices – put into a policy and practices manual 4. Internal audits recommended 5. Licensed school business manager – Beth has applied for licensure. 6. Monthly certify employees partially funded by a federal grant. We now do this 7. Recommended that we hold our own inventory of assets. 8. Looked at grants – and found that we spend money on what we say we do. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

7.3 NEW BUSINESS: JLMC Ratifications (Joint Labor Management Committee)

DISCUSSION	<ol style="list-style-type: none"> 1. A statement added about evaluation. PYP/MYP coordinators will have no role in the evaluation of teachers. 2. Stipends for co-curricular activities – house cleaning for the contract. 3. Cleaning up Sports Teams (varsity, etc) 4. Revision of Data Coordinator position 5. Revision of Lead Teacher position 6. Revision of MYP Athletic Coordinator 7. MYP Coordinator 8. PYP Coordinator 9. No longer support Head Teacher; MCAS Coordinator; SPED team leader – removed positions. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ol style="list-style-type: none"> 1. Motion – C. Benson – Move to accept MoA to include language as printed. S.Sawyer – Second; Tony – does not agree – it is important for these colleagues to be able to evaluate. I don't want to say that I am in favor now and then not be in favor of it later on. VOTE: 2-1-1 Passed (Cass will sign since Tony is not in favor) 2. Motion – C. Benson – Move to accept MoA to include language as printed. S. Sawyer – Second; VOTE: 4-0-0 3. Motion – S.Sawyer – Move to accept MoA to include language as printed. C. Benson – Second. VOTE: 4-0-0 4. Motion – C. Benson – Move to accept MoA to include language as printed. VOTE: 4-0-0 5. Motion – S.Sawyer- Move to accept MoA to include language as printed. Second: C. Benson; VOTE: 4-0-0 6. Motion – S. Sawyer - Move to accept MoA to include language as printed. Second – C. Benson; VOTE: 4-0-0 7. Motion – C. Benson; Move to accept MoA to include language as printed. Second – L. Lovati; VOTE: 4-0-0 8. Motion – C. Benson; Move to accept MoA to include language as printed. Second – L. Lovati; VOTE: 4-0-0 9. Motion – C. Benson; Move to accept MoA to include language as printed. Second – L. Lovati; VOTE 4-0-0 		

7.4 NEW BUSINESS: Discussions

DISCUSSION	<p>7.4.1 Morning Access to Building Policy provided. 15 minutes prior to school day beginning. Faster digestable breakfast. Getting here on time is a parents a responsibility. Liz – How many kids on the bus that are on the breakfast program. How many students are dropped off get breakfast? Tony – Kids who walk – it’s hard to judge how long it will take to get here. Sometimes raining; sometimes it’s really cold. It’s hard to see a student getting dropped off because they have someone to watch them. Dr. Singer – If you are going to pay for time it should be for educational things. Shannon – It’s hard for a child to get in and do the things they need to in the morning. Tony – everyone needs to Cass – at a minimum have teachers go to a different door Kim – Teachers have the code to this door Tony – We would want children to come in if it is very cold outside – Kim has discretion. No one gets preferential treatment – please insure that this does not happen. 7.4.2 Wifi on High School Bus – we should investigate</p>		
CONCLUSIONS	<p>7.4.1 Add it to the agenda for next meeting a discussion regarding 7.4.2 Chad McCarthy for next meeting</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Dr. Singer		

8.1 OTHER BUSINESS: Any other business that shall come before the Board and could not be anticipated within the 48 hour minimum posting requirements of the Open Meeting Laws.

DISCUSSION	S. Sawyer – brought up hat rule. Student council works with students, teachers, etc.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

9. PSC Comments

DISCUSSION	<p>Tony – Kerry Adams wrote letter regarding absence and support of budget. Liz – Thank you for working hard Cass – Thank you for dealing with all of the rules, etc. Tony – Thank you for working hard on the budget; Robert and he were in the audience for the MLK assembly today. Really appreciated faculty and staff and students so excited and enthusiastic. Also, Winter Concert on Thursday January 15th at 6:30 p.m. Shannon – boys basketball game tomorrow (Wednesday, January 14th)</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

10. ADJOURNMENT: Tony Brackett motion to adjourn at 6:46 PM. S.Sawyer seconded. Vote: 4-0-0