

**REGULAR MEETING MINUTES
PROVINCETOWN HOUSING AUTHORITY
WEDNESDAY, OCTOBER 29, 2014**

A regular meeting of the Provincetown Housing Authority was called to order by D. Fabbri, Chair, on Wednesday, October 29, 2014 at 5:16 pm in the Maushope Common Room at 44 Harry Kemp Way.

Provincetown Housing Authority Board of Commissioners:

PRESENT: D. Fabbri, Chair; K. Hatch, Vice Chair (late); N. Jacobsen, State Appointee; Elaine Anderson

ABSENT: Jennifer Germack (excused)

OTHERS PRESENT: Patrick J. Manning, Executive Director;

1. PUBLIC STATEMENTS:

None

2. COMMISSIONERS STATEMENTS:

N. Jacobsen stated she was disappointed the BOS did not offer Town Manager position to M. Jarusiewicz. N. Jacobsen asked if Board members would support a letter to BOS in support of M. Jarusiewicz. Board agreed not within scope of Board's role

3. FRIEND of MAUSHOPE:

No report

4. FINANCIAL REPORT:

E.D. presented the September 2014 financial report.

Motion by N. Jacobsen to approve the September 2014 financial report, seconded by E. Anderson **VOTED: 3-0-0**

5. APPROVAL OF MINUTES:

N., Jacobsen motioned to approve the minutes of September 24, 2014 as amended, seconded by E. Anderson **VOTED: 3-0-0**

6. EXECUTIVE DIRECTOR'S REPORT:

A. DHCD:

1.High Leverage Asset Preservation Program:

DHCD to schedule pre-construction site meeting

B. Maushope

1. 3 Phase Electric:

Quote from second electrician who reviewed scope did not submit a quote

2. Solar Energy Options:

E.D awaiting additional information

3. Heat Alternatives in Case of Power Outage:

E.D. to obtain information and cost to upgrade/replace generator and /air source

4. Non-Smoking Building:

Tenant Association not willing to schedule a meeting. E.D. to schedule informational meeting after first of the year.

5. Census:

22 of 24.

C. Family

1. Formula Funding – Kitchen/Baths: Award Contract:

DHCD to schedule pre-construction meeting

2. Census:

9 of 9.

D. Foley House

1. Fire Alarm Contract:

Alarm system wired for monitoring.

2. Door Entry System:

Electrician reviewed scope of work and to provide a quote

3. Census:

a. 10 of 10

7. OLD BUSINESS:

A. Community Housing Council Report:

No reported

B. Community Preservation Committee Report:

No report.

8. NEW BUSINESS:

N. Jacobsen asked about PHA submitting a CPA application to purchase the Hawthorne property. E.D. to contact owner or realtor.

9. APPROVAL of VOUCHERS:

E. Anderson motioned to approve vouchers as presented, seconded by N.

Jacobsen

VOTED: 3-0-0

10. CLOSING STATEMENTS:

None

K. Hatch arrived 6:20

Board scheduled the next Board meetings for Monday November 24, 2014 at 10am

10. EXECUTIVE SESSION:

motion by D. Fabbri to go into Executive Session in accordance with MGL Chapter 30A sect 21(a) at 6:25 pm to consider the purchase, exchange, lease or value of real property 951R Commercial Street. Board will not re-convene in Open Session;

Roll Call Vote: D. Fabbri – yea; N. Jacobsen – yea; E. Anderson – yea,

K. Hatch – yea 4-0-0

Respectfully submitted,
Patrick J. Manning, Recording Secretary