

**PROVINCETOWN PERSONNEL BOARD
MINUTES OF AUGUST 14, 2014**

Members present: Ann McGuire, Regina (Jean) Cassidy, Alex Brown, Marianne Clements and Lisa Westervelt.

Others present: Dan Hoort, David Gardner, Marge McGloin, and Elisabeth Verde

Meeting was called to order at 4:30 p.m.

All motions were unanimously approved unless otherwise indicated.

Public Statements: None

Review and approval of prior meeting minutes, deferred

Discussion of Earned Sick Time for Employees, Statewide Ballot question - Marge was of the opinion that it wouldn't pertain to our employees because we offer more than the minimum in the ballot question.

Review of Personnel Rules regarding FMLA paid leave - as presently written, our By-laws require an employee to use all of his/her paid sick leave, vacation, emergency and personal leave before being granted any unpaid leave. Ann suggested that Elisabeth check with neighboring towns and vote next meeting whether to strike section 9-12-5.

Discussion of Classification and Compensation Study - Dan wants to use for 10 year forecasting.

Motion: "to vote on and accept the CCS to implement immediately and catch up over 5 years." Marianne, 2nd Jean.

Other business: Marge suggested changes or additions to the Sick Leave Bank by-law.

Motion to adjourn by Jean, seconded by Marianne at 5:33 p.m.

Respectfully submitted,
Lisa Westervelt