

# Provincetown School Committee Meeting Minutes

MARCH 10, 2015

PROVINCETOWN HIGH SCHOOL BUILDING

## AGENDA TOPICS

1. CALL TO ORDER: AT 4:36 PM BY TONY BRACKETT, CHAIRPERSON
2. ROLL CALL

<b>MEETING CALLED BY</b>	Provincetown School Building Committee
<b>TYPE OF MEETING</b>	School Committee Meeting
<b>CHAIRPERSON</b>	A. Brackett
<b>NOTE TAKER</b>	C. McCarthy
<b>TIMEKEEPER</b>	
<b>ATTENDEES</b>	Members: T. Brackett, L.Lovati, C.Benson, K Adams Others: B. Singer, K. Pike Excused Absence: S. Sawyer

### 3. PUBLIC COMMENTS

<b>DISCUSSION</b>	<p>Jamie Kryszkiewicz spoke about increasing student movement and exercise during the school day. She referenced different options.</p> <p>L. Lovati: Questioned Jamie about organizing this type of activity. Jamie expressed willingness to do so, but deferred to other community members.</p> <p>K Adams: Read letter from Truro Rich Wood regarding his concerns about enrollment issues C.Benson: I don't think that new people will be moving in. K. Adams &amp; B.Singer are unaware of such an issue....not by design as implied in the letter. A.Brackett: referenced families living in hotels looking for housing.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Closed			

### 4. MINUTES

<b>DISCUSSION</b>	Minutes from 2/10/15 discussed; Spelling error of Kerry Notaro - should be Carrie, not Kerry.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Motion: K. Adams – Move to accept minutes from 2/10/15 meeting. Second: C. Benson Vote: 4-0-0			

**PRESENTATION:** PEREGRINE THEATER CO.

<b>DISCUSSION</b>	<p>Presentation by the Peregrine Theater Co. via Skype.  T. Brackett introduced three members of Peregrine Theater Company.  Peregrine member, Tessa, provided the school committee with an overview of improvements they intended to make to the school auditorium including with lighting and sound.  T. Brackett expressed concern about the size and scope of potential shows.  Peregrine members agreed concurred with his position.  Peregrine members discussed their intent to involve students in a variety of ways.  School committee discussed the excitement of possibilities that this initiative brings to the community.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>Add written notes! Computer being used to Skype</b>			

**PRESENTATION: PLCs AND IB UPDATES**

BETH FRANCIS

<b>DISCUSSION</b>	<p><b>PLCs</b>  Presentation about increasing understanding of IB principles and language for all staff. Beth Francis provided examples of staff being involved in professional learning communities. Identify six key areas: Spanish For All, Curriculum Professional Learning (Math), Communications, Calendar, Publications, PBIS, &amp; Community Spaces to focus on: these are now professional learning communities. They report out to other committees.</p> <ul style="list-style-type: none"> <li>Beth provided updates of professional learning communities:</li> <li>Spanish for All: working to infuse spanish into what we do, translated IB attributes including explanations - these are posted schoolwide.</li> <li>Curriculum (Math): researching the best math curricula, including possible pilots for the next year.</li> <li>Publications and communications: ideas to get our message out, things that get our message out.</li> <li>Calendar: reflect all that is going on, within school and throughout the school community. Publications: oversees Foghorn and Fishtails; this was combined with Communications.</li> <li>PBIS: way to infuse common language around behavioral expectations.</li> <li>Community Spaces: Procured a grant to use a student design model to observe sustainable environmental practices. A pergola will be built and installed by students. Will provide instruction specific to indigenous plants.</li> </ul> <p>Beth indicated that this initiative has been very successful for all staff, "people have a greater say this year"</p> <p><b>PYP/MYP:</b></p> <ul style="list-style-type: none"> <li>Looking into smaller IB organizations to ease networking (regional/N.England).</li> <li>Nancy Flasher is attending a workshop on another Mass IB school. PYP will be going to Hartford, CN to visit the closest PYP program.</li> <li>Very busy with Math &amp; Reading night which have been extremely successful. Working closely with the PTA on these events and other field trips.</li> <li>Upcoming Events: <ul style="list-style-type: none"> <li>PYP Parent Workshop: 3/18/15, 3:30-5:00. An introduction, but will be ready to answer questions.</li> <li>2nd Annual 4th grade exhibition; 5/1/15; A requirement that 4th graders host a demonstration of their knowledge prior to moving on to MYP. Presentation skills will be a focus.</li> </ul> </li> </ul> <p>L. Lovati asked which grades would be participating in the pergola.  B.Francis said that mostly MYP will be involved, but that they will "spread the wealth" with regard to duties.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>SEE LUNCH DISCUSSION THAT WAS MOVED UP!</b>			

DR. SINGER

**5. SUPERINTENDENT'S UPDATE:**

<b>DISCUSSION</b>	<p><b>Letter to the MA DESE re: her employment</b>  Discussed School Committee letter to the MA DESE regarding her employment. Dr. Singer indicated that this letter would no longer be necessary.  Dr. Singer stated that she can earn the difference between what she would have made had she stayed where she was, and what makes in retirement. "Now, because I'm not earning more than I can, you don't need to write that letter."</p> <p><b>Resignations</b>  Donna Miska: Effective 3/5/15  K.Pike: Stated that Krista Shantz will take Donna's place working 20hrs/week as a school nurse and 6hrs/wk as a mindfulness trainer for the rest of the year.</p> <p>School committee discussion about school nurse coverage.</p> <p>Lisa Fox: She is retiring effective end of this school year.</p> <p><b>Construction/Heating Update</b>  Dr. Singer discussed meeting with Atlanta Construction Co. and Jean Raymond &amp; Co. who laid out schedule for feasibility study and calendar. Proposals will be done by September and presented at STM</p> <p>A.Brackett: Expressed confidence in the team that has been hired.</p>		
	<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**6.1 UNFINISHED BUSINESS:** Background Checks

Dr. Singer

<b>DISCUSSION</b>	<p>Dr. Singer explained the need for an updated Background Check School Committee policy. Existing policy does not include all legal requirements.</p> <p>Dr. Singer recommended that the School Committee consider this the first reading of said policy and that the second reading and discussion of adoption of policy occur during the next School Committee meeting.</p>		
	<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Motion to table a vote on this. This will be the first reading. 2nd will be in ....			
Motion: T. Brackett - To table vote on Background Check School Committee policy until the next School Committee Meeting Second: K. Adams Vote 4-0-0			

**6.2 UNFINISHED BUSINESS:** School Lunch

DR. SINGER

<b>DISCUSSION</b>	<b>T. Brackett made motion to move this discussion to (after PYP/MYP) presentation.</b>		
	C.Benson seconded. All in favor		
	B.Singer referenced the packet of legal restrictions of recent regulations regarding school lunches.		
	School Committee discussed new regulations. T. Brackett invited Brenda Costa from the school cafeteria to speak about these regulations.		
	Brenda explained the inherent difficulties in following these regulations including dealing with students' eating habits.		
	The school committee discussed several ways in which lunches might be made more appealing to students.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
none			

**7.1 NEW BUSINESS:** SY 2016 Calendar

DR. SINGER

<b>DISCUSSION</b>	Superintendent proposed school calendar for SY 16.		
	B.Singer: discussed ½ PD days T.Brackett initiated a discussion about the practice of having professional development on the Tuesdays after vacation. The school committee discussed the rationale for this practice.		
	T.Brackett, K.Pike and B.Singer: discussed keeping September 15th as a full day, January 5th as a ½ day, changing the color of 1/2/16 to black.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
T.Brackett: Motion to adopt the school calendar with changes. C.Benson: Seconded 4-0-0			

**7.2 NEW BUSINESS:** SY 2006 We Care Calendar

DR. SINGER

<b>DISCUSSION</b>	B.Singer: Change Winter Vacation to Spring Vacation in April.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
C.Benson: Motion to accept correction in calendar. K. Adams: Seconded 4-0-0			

**7.3 NEW BUSINESS:** School Website

C.McCarthy

<b>DISCUSSION</b>	Chad McCarthy, Technology Integration Specialist, provided School Committee with an overview of the process for updating the district website. Several webpage examples were provided.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
	Chad McCarthy		

**7.4 NEW BUSINESS:** School Bus Bid Results

Dr. Singer

<b>DISCUSSION</b>	<p>School committee discussed the district school bus bid process.          B.Singer: there were two responders: NE Transit &amp; Dapco          Dapco's bid was \$3000 per bus lower than NE Transit's          T. Brackett: Do they service them...          B.Singer: Yes.          B. Singer explained that the district was bound to accept the lowest bid.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
C.Benson: Motion to accept Dapco bid. T.Brackett: seconded 4-0-0			

**7.5 NEW BUSINESS:** Discussions

<b>DISCUSSION</b>			
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**8.1 OTHER BUSINESS:** Any other business that shall come before the Board and could not be anticipated within the 48 hour minimum posting requirements of the Open Meeting Laws.

<b>DISCUSSION</b>	<p>C.Benson asked if the Finance Committee was in approval of the district's budget and if a special meeting needed to be held.          T.Bracket: Discussed a PAC conversation regarding the stress of taking the MCAS.          K.Pike: Referenced that teachers are working with students in their classrooms to help them get prepared with mindfulness training.</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**9. PSC Comments**

<b>DISCUSSION</b>	<p>L.Lovati: Thanks to community member.for showing interest....cares about our kids and will be running for SC.          C.Benson: Thanks to Peregrine Theater          T.Bracket: Excited about Peregrine Theater...potential for interaction with our students; thanks to the PTA for sponsoring the last Math and Magic event; I would love to see some of our kids come to some of our meetings.          K.Pike: ...piggy back on PTA's ...presentation for #screentime?...re-scheduled for 3/24; special thanks to custodians who did a great job throughout all of our events</p>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**10. ADJOURNMENT:** C.Benson made a motion to adjourn at 6:56PM. L.Lovati seconded. Vote: 4-0-0