

## Provincetown Cultural Council

### Meeting Minutes

July 6, 2015, at 6 PM in the Caucus Room, Town Hall, 260 Commercial Street, Provincetown, MA.

Present: Judy Cicero, Grace Ryder-O'Malley, Cherie Mittenthal, Robert Speiser, Bragan Thomas, Donald Whitcomb

Excused: Francine D'Olimpio, Brian O'Malley

Meeting called to order at 6:02pm. No public comments.

#### 1. AIDS Memorial Discussion

Review of Requests for Proposals with Town Manager David Gardner and Grant Administrator Michelle Jarusiewicz

Discussion regarding budget – emphasis on needing to detail what is and is not included in the budget. Concerns regarding the size of the honorarium though it was previously voted on that we did not want to limit the actual amount or the percentage of the honorarium. Defining the budget in the RFP will help us get responses that make sense. A brainstorm and discussion at a future meeting will take place about what we do and do not want included. Will edit RFP wording about the budget accordingly.

Discussion regarding the review, who will be involved and how? Town counsel will be asked if it is possible to have a screening committee and a evaluation committee. The idea behind this is that the PCC would narrow down the candidates and then once that occurred the larger group would review together. Discussion of role of BOS, Art Commission and additional reviewers.

Emphasis by Gardner and Jarusiewicz on making the RFP as clear and thorough as possible in order to get responses that fit our criteria.

Garden and Jarusiewicz departed at 7:05pm

Cicero and Whitcomb recapped the PBG dinner at which the PCC was given a donation for the AIDS Memorial in the amount of \$11,546.20. Ryder-O'Malley, Cicero & Whitcomb recapped the fundraiser at the Crown & Anchor which occurred July 4-5. Ryder-O'Malley recapped the donations from performer Jonathan Hawkins who performed at the Crown & Anchor and has two more upcoming shows at which donations will be collected.

Community Input & Grant Recipient Reception Planning.

On a motion from Ryder-O'Malley, second by Mittenthal we will review minutes of June 15, 2015 and discuss/elect new officers at the next meeting.

Next meeting date will be determined by the response from Town Counsel, roughly scheduled for the end of July.

On a motion by Robert Speiser, second by Donald Whitcomb, the meeting was adjourned at 7:35pm.

Respectfully submitted

Grace Ryder-O'Malley, Chair and acting clerk