

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES
FISCAL BUDGET MEETING
WEDNESDAY - JANUARY 14, 2015 – 4:30 PM
TOWN HALL - JUDGE WELSH ROOM**

Chairman Tom Donegan convened the meeting at 4:30 PM noting the following attendees: Board of Selectmen members: Tom Donegan, Erik Yingling, Cheryl Andrews, Robert Anthony, and Raphael Richter.

Other attendees: Acting Town Manager David Gardner, Acting Assistant Town Manager Michelle Jarusiewicz, Finance Director Dan Hoort, and Harbormaster Rex McKinsey.

Finance Committee Vice Chairman Doug Cliggott convened the meeting at 4:30pm noting the following attendees: FinCom members: Doug Cliggott, Mark Hatch, Duane Steele, Clarence Walker, and Louise Venden.

Excused absentee: Michael Canizales & Stanley Sikorski.

Recorder: Loretta Dougherty

1. Joint Meeting with Finance Committee to Review the FY2016 Budget

A. Joint Meeting with Pier Corp – Discussion on contract and lease negotiations.

Kerry Adams Board of Directors, Provincetown Public Pier Corp convened the meeting at 4:30pm noting the following attendees: PPPC members: Kerry Adams, Carlos Verde, and Regina Binder, and Herbie Hintze. Excused absentee: Scott Fraser.

A discussion was held among all present and a brief history of how the Pier Corp. was established was given. The contract with the Pire Corp. is up for renewal at the end of June 2015. The BOS are being asked to consider \$195,000 for this year. In the summer of 2005 the Pier Corp. started with a written agreement with the town for a fee; the fee went from \$135,000 initially then went down to \$108,000. This is different than the lease agreement with the Pier Corp.

Rex stated this is in the management agreement and partially funds the running of the Harbormaster's office. He stated that we could not make any decisions tonight.

Kerry stated that the audits have just been completed and they are only prepared to discuss the 295 budget tonight.

The BOS would like to have a complete breakdown of the Pier Corp. and Harbormaster revenues and expenses.

The Finance Committee would like to understand how the established dollar amounts have been used. They believe that the original contract had been written to get us a grant not as an operating contract. It was recommended to consider writing a new contract as the way the Pier Corp is set up it cannot be self-sufficient.

Dan stated that he will work with the Pier Corp and Harbormaster's office to put together the BOS request regarding revenues and expenses.

B. FY2016 Budget review:

The following are meeting minutes, in brief:

MOTION: Move that the Board of Selectmen vote to approve the following budgets for FY2016 as follows:

DIVISION III – PUBLIC SAFETY - GENERAL

295 Marine/Harbormaster - \$195,000

MOTION: Move that the BOS continue discussion to a future time for Budget A.

Motion: Raphael Richter **Seconded:** Robert Anthony

A brief discussion was held and the BOS would like to have more information to better understand the increase.

3/2/0 (Cheryl Andrews; Erik Yingling) Motion passed.

296 Shellfish Constable - \$48,084

David Gardner gave a brief description of the Shellfish Constable's responsibilities and asked for a vote by the BOS.

MOTION: Without objection move 296, as part of the Selectmen's budget.

240 Inspections - \$202,091

Building Commissioner Geoffrey Larsen appeared before the BOS and gave a brief explanation for the increase in compensation for specialized code inspectors such as plumbing, gas, and electrical personnel. He stated that it is crucial for public safety.

MOTION: Without objection move 240 as part of the Selectmen's budget.

241 – Community Development - \$181,839

Erik recused himself.

Raphael made a disclosure that Leif Hamnquist is his brother-in-law but that he does not have any financial ties that would cause a conflict of interest.

The BOS asked about the increase and the Town Planner Gloria McPherson stated that it was due to education and training that had not been taken into account in the past. The BOS would like to see this level funded next budget period as this is a larger budget increase than they like to see.

MOTION: Without objection move 241, as part of the Selectmen's budget.

DIVISION II – FINANCE COMMITTEE

131 Finance Committee - \$109,326

The Finance Committee fund is a statutory fund with guidelines that it should be funded between a .5% and 10% at the maximum. It is for any contingency spending that is not anticipated by Town Meeting. After discussion it was decided to reduce line B6.

MOTION: Move that the BOS recommend to reduce line B6 to \$93,187.

Motion: Tom Donegan **Seconded:** Raphael Richter

5/0/0 Motion passed.

Housing Program Funding Options

A discussion was held regarding the Grace Gouveia and Stable Path projects to be completed in FY2016. Other properties for consideration as housing projects were touched upon. It was noted that there is a definite need for affordable housing in Provincetown. It was agreed to get a list of properties to be considered and outline a plan for financing them.

It was agreed to move forward with negotiations to purchase the Winslow Farms property as well as add monies into the CIP for FY2017 specifically for housing.

MOTION: Move that \$1,750,000 for purchase of Winslow Farms be taken from \$710,000 out of the sale of Grace Gouveia, \$1,000,000 out of the CPA and \$40,000 out of free cash.

**Motion: Tom Donegan Seconded: Erik Yingling
4/0/1 (Cheryl Andrews-Abstained) Motion passed.**

MOTION: Move that the Board of Selectmen put \$3,000,000 into the CIP for FY2017 under a special line for housing.

**Motion: Erik Yingling Seconded: Robert Anthony
4/0/1 (Cheryl Andrews-Abstained) Motion passed.**

The Finance Committee left the meeting at 7:50pm.

2. Follow up on 2014 Town Report: No action was taken on this item.

3. Executive Session

The Board motioned to enter into Executive Session at approximately 7:53pm.

MOTION: Move that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A Section 21 (a) Clause 6 and Clause 3 for the purpose of:

Clause 6 – To consider the purchase of, exchange, lease or value of real estate, if the chair declares (chair declared) that an open meeting may have a detrimental effect on the negotiating position of the public body. Votes may be taken.

Clause 3 – To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares (chair declared). Votes may be taken.

and not to convene in open session thereafter.

**Motion: Tom Donegan Seconded: Robert Anthony
(Roll Call Vote)**

Tom Donegan: Yes

Erik Yingling: Yes

Cheryl Andrews: Yes

Raphael Richter: Yes

Bobby Anthony: Yes

Yea: 5 Nay: 0 Motion passed

The BOS went into Executive Session at 7:55 pm.

Minutes transcribed by: Loretta Dougherty