

**COMMUNITY PRESERVATION COMMITTEE MEETING:
MINUTES
Veterans Memorial Community Center, 2 Mayflower Street
January 4, 2016, 1:02 pm**

Members present: Kristin Hatch, Brandon Quesnell, Michelle Crone DeMarco, Judy Cicero, Polly Burnell

Excused: Barbara Prato

Other attendees: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz

Public Statements: none

FY 2017 CPA Funding Round:

Kristin Hatch indicated that today's meeting was just an initial meeting to establish a schedule for further review of all applications and begin comments and questions. Did members want to hear presentations from all or some applicants? She personally liked to hear from all. Members agreed that they would like presentations from all applicants along with updates on past projects as appropriate.

There was general discussion about the Cape Cod Village request for a housing development in Orleans for autistic adults. This would need a presentation about the entire proposal including funding from other sources, long-term operations, local need, etc. Brandon Quesnell inquired if the Dept. of Health had commented or should be consulted.

Polly Burnell inquired about a past attempt for CPA funds for the Housing Authority? Ms. Hatch indicated that there had been a combination request for an adjacent parcel for open-space and affordable housing that evolved into open-space only.

Ms. Hatch wondered about why the CPC was not seeing more housing applications from the Town as she was aware that the Community Housing Council was interested in re-applying for the Fire House upstairs? The Housing Specialist indicated that the Town Manager wants to develop a Road Map for all the housing development and not submit items piecemeal. As such, she tabled submitting the request until that is further developed. Ms. Hatch inquired about whether there might be off-cycle requests? Ms. Jarusiewicz indicated that she was not aware of any at this time. Ms. Hatch indicated that she hopes there would be and hopes that another year would not pass until a request would be submitted. Ms. Cicero stated that the CPC has wanted to be included in these conversations with the Town Manager and the Board of Selectmen and has stated so in the past. She said that we should indicate that we want to be included. General discussion about how it is hard to get people together perhaps a rep from various boards could meet and share info.

Mr. Quesnell suggested that the Recreation Director should check with the Town Planner regarding if Planning Board review may be needed since it is in a high elevation district.

Ms. Hatch stated that she has responded to some question on social media regarding the Housing Specialist budget and salary including whether it should be incorporated into the Town's budget.

Minutes:

Judy Cicero MOVE to approve 9/21/15 minutes; Brandon Quesnell second; approved 5-0.

Other:

Kristin Hatch indicated that she had attended the 15th Anniversary of CPA funds at the State House; that it was a great event and she saw many familiar faces.

Michelle Jarusiewicz had attended MHP's workshop on Affordable Housing Trusts – many communities transfer their 10% CPA funds into trusts and some of them have accumulated funds but have made little progress because they do not have staff to focus on housing.

Kristin Hatch invited committee members to meet with the Town Manager to update him on the CPC's history and progress. Members agreed that she could meet with him. There was some general discussion about feeling not included in town discussions and to reach out to the Town Manager and Board of Selectmen.

Next Meeting: Community Housing Specialist/Grant Administrator Michelle Jarusiewicz presented schedule options; including the need for a couple of meetings prior to a public hearing at the beginning of February. Members agreed to meet, and invite presentations by applicants, on the following Mondays: January 11 & January 25, 2016 at 1:00 pm. and to schedule the public hearing for Monday, February 8, 2016 at 1:00 pm.

Adjourned 1:44 pm.

Submitted by:
Michelle Jarusiewicz,
Community Housing Specialist & Grant Administrator