

**PROVINCETOWN PERSONNEL BOARD  
MINUTES OF MARCH 16, 2015**

Members present: Alex Brown, Lisa Westervelt and Regina (Jean) Cassidy,  
Marianne Clements

Others present: David Gardner, Elisabeth Verde

Meeting was called to order at 4:02 p.m. by Chair Marianne Clements

All motions were unanimously approved unless otherwise indicated.

Public Statements: None

Board Membership application Consideration: Richard (Chip) Capelli - Motion to accept,  
LW/Second Alex Brown

Review of Employee Sick Bank Rules - Members will review for next meeting

Review of the April 6, 2015 Annual and Special Town Meeting warrant to determine the number of Board members in favor or opposed to the petitioned articles concerning Personnel matters. Motion to accept Article 4, Alex Brown/Second Jean Cassidy. Motion to accept Article 19 , LW/Second Jean Cassidy.

Review of the impact of new legislation on Town insurance and benefits.

Review and approval of prior meeting minutes: The minutes of October 28, 2014: motion to accept, Alex Brown/Second Jean Cassidy.

Any other business: HRC does annual rating of municipalities v/v policies friendly to LGBT, and Provincetown got a lower-than-expected score. HRC suggested including transgender (“gender identity”) in our town EEO/Sexual Harassment policy and having Community Liaisons to the police. Motion to approve the change in language as incorporated in Article 6, paragraphs 5-6-1 and 5-6-10, Marianne Clements/Second Jean Cassidy.

Motion to adjourn at 4:40, JC/Second Alex Brown

Respectfully submitted,  
Lisa M. Westervelt

Minutes approved at meeting of PB 10/15/15, so moved Regina Cassidy, 2<sup>nd</sup> Alex Brown, all in favor