

## COUNCIL ON AGING BOARD

February 10, 2016

Meeting opened at 1:40pm

Members present: Amy Howell, David Ketchum and Chris Asselin

Staff present: COA Director Chris Hottle

Public Speak: None

Motion made by Chris A. to approve minutes from January 6, 2016. Motion seconded by David.

Minutes approved with noted change. Vote was unanimous.

Director's Report:

- Budget Update: Third phase of budget presented to and approved by Finance Committee. Available for viewing on PTV.
- MIS Department move update: MIS move to VMCC scheduled for September 2016 pending approval of \$75,000 CIP which would include the move and new servers.
- New Grant: \$600 grant received for "Live Your Life Well". It is a day long program developed by COA directors in world café style format. April date to be announced.
- Roof: No update since last meeting. Will address rug replacement after roof work done.
- Programs: 22 new programs added in March. Reports to town reflect increased numbers and growth since move to VMCC. Board members requested to consider goals and priorities in broader sense. To continue discussion.
- FAWC involved in working with COA for third year.
- Outside projects: Beautification Committee to work on front of building. COA challenge: shade to make outside space useable. Landscaping and structural plan/assessment needed. When plan available David to bring info to VFW for possible funding.
- COA storm policy: Reviewed storm protocol. Policy available in newsletter.

Old Business:

- Town Forum Meeting at COA scheduled March 17<sup>th</sup> at 10:30 with lunch to follow.
- LGBT programming discussion continues with possibility of event in June.

New Business:

- LGBT Aging Project, a senior focused program to be held Cape wide for COA's in Harwich March 14<sup>th</sup> at the Community Center.
- Electronic Media: Town Crier
- Board Membership search continues 1 vacancy

Our next meeting will be Wednesday, March 9, 2016 at 1:30pm. Motion made by David to adjourn at 2:56pm. Motion seconded by Chris A. Vote was unanimous.

Respectfully submitted,

Chris Asselin, Clerk

