

Provincetown School Committee
Tuesday, February 16, 2016
EXECUTIVE SESSION MINUTES
To hear and discuss a personnel issue related to negotiations

6:05pm Verbal Roll Call: Liz Lovati, Kerry Adams, Cass Benson, Tony Brackett
Member Excuses: Ngina Lythgott

Betty White, Administrative Assistant to the Superintendent, gave a presentation explaining her job and salary as well as their history.

Five documents were handed out

- Current Employment Contract
- Pay Scale and Benefits
- Comparison of salaries of other School “Business Managers” in the State
- Ms White’s job description
- List of Ms White’s duties and responsibilities

Ms White gave a history of her employment with the Provincetown Schools.

Ms White shared her disappointment in not receiving a raise for FY17.

Ms White discussed that she plans on retiring on November 9, 2018, the day she turns age 65 and that she wants her next contract to end December 31, 2018 so that she can collect her vacation pay.

Ms Lovati asked for clarification of the steps of her job. Ms White explained that two extra steps were added to her job, creating a 6th and 7th step.

No other questions were asked.

Ms White was dismissed at 6:30pm.

PSC members discussed the materials received and the information shared by Ms White. No votes were taken.

Motion to adjourn by Kerry Adams, seconded by Cass Benson.

Executive session ended at 6:42pm

Faithfully submitted by Tony Brackett, Chair Provincetown School Committee.

5 attachments