

Provincetown School Committee Meeting Minutes

MARCH 8, 2016

PROVINCETOWN HIGH SCHOOL BUILDING

MEETING CALLED BY	Provincetown School Committee
TYPE OF MEETING	School Committee Meeting
CHAIRPERSON	A. Brackett
NOTE TAKER	K.Pike
TIMEKEEPER	
ATTENDEES	Members: L. Lovati, A, Brackett, Cass Benson, Kerry Adams Others: B. Singer, K.Pike

- CALL TO ORDER at 4:31 pm by Tony Brackett, Chairperson**
- ROLL CALL - Member present: L. Lovati, A. Brackett, Cass Benson, Kerry Adams Administration: B. Singer, K. Pike (Ngina Lythcott not present)**

3. PUBLIC COMMENTS

DISCUSSION	NONE		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

4. MINUTES: SEPTEMBER 8, 2015

DISCUSSION	MINUTES reviewed and accepted as seen below:		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
November 10, 2015 Motion to accept: K. Adams Second: C. Benson Vote: 4-0-0 December 8, 2015 Motion to accept: K. Adams Second: C. Benson Vote: 4-0-0 January 25, 2016 (BOS) Motion to accept: K. Adams Second: C. Benson Vote: 4-0-0 February 16, 2016 Motion to accept: C. Benson Second: L. Lovati Vote: 4-0-0	Dr. Singer		

7.1 6TH GRADE OVERNIGHT FIELD TRIP TO HEIFER OVERLOOK FARM (TAKEN OUT OF ORDER PER REQUEST OF SUPERINTENDENT)

DR. SINGER

DISCUSSION	Field Trip for 6th grade presented by Nancy Flasher. For the past 3 years, 6th graders have attended as part of a project on food security, nutrition and food awareness. This is a combined project for Community Projects and Science that takes place at Heifer Overlook Farm in Rutland, MA. www.heifer.org Tony asked about provisions for trip including a personal car. Heifer is connected to Emergency Services. Students have raised \$ to send a girl to school in Afghanistan.		
CONCLUSIONS	Good Trip - excellent connections for what students are learning.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Motion to approve: K.Adams Second: C. Benson Vote: 4-0-0	Dr. Singer		

5. SUPERINTENDENT'S UPDATE: MSBA BUILDING PROJECT

DR.SINGER

DISCUSSION	3/9 Meeting: Staging, offices, trucks, work space, dumpster, fencing, parking spaces are beginning to arrive. Meetings with Town to (including town mgr and bldg committee to discuss minimizing loss of parking spaces during construction. There are financial implications but looking to minimize.) Staging is happening quickly with a start date of 6/23 and the end date anticipated as Thanksgiving. C. Benson: This is the school's parking lot. We have given rights of the parking lot including revenue to the town.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE	DR. SINGER		

5. SUPERINTENDENT'S UPDATE: PROVINCETOWN 400 PLANS AND LOGO

DR. SINGER

DISCUSSION	Dr. Singer will send logo to everyone electronically to disperse the message. An article to transfer funds from tourism to Provincetown 400 to hire a director.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Dr. Singer	none	

5. SUPERINTENDENT'S UPDATE: CONTRACT NEGOTIATIONS

DR. SINGER

DISCUSSION	T. Brackett will represent school committee along with Dr. Singer and K. Pike. beginning 3/17/16 with the teachers' contract. Starting early for the 2018 school year because of financial implications.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Dr. Singer	none	

5. SUPERINTENDENT'S UPDATE: ANNUAL TOWN MEETING AND FORUMS

DR. SINGER

DISCUSSION	There are two warrant articles involving the school: the budget and the CPC grant. Open town meeting - children will be leading the pledge, singing and performing a number from the musical. Dr Singer supports budget being presented to BOS. C. Benson asks about materials, powerpoint, budget, Fishtales, Foghorn, IB etc. Agreed: packets will be developed with lots of photos and information. T-Shirts for adults and kids for town meeting? Possibly a large stand with photos. Dr. Singer will present budget at open forums in March.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Dr. Singer	none	

5. SUPERINTENDENT'S UPDATE: 27TH PAY PERIOD FOR 12 MONTH EMPLOYEES

DR. SINGER

DISCUSSION	This is a payment for town employees that is paid every 10 years. It is not in the budget and requires a vote at town meeting. This is paid for cumulative extra weeks employees work over this time period. This affects 7 school employees.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Dr. Singer	none	

6.1. UNFINISHED BUSINESS: TRANSFER OF FUNDS FROM SCHOOL LUNCH REVOLVING TO THEATER

DR. SINGER

DISCUSSION	Voted last month - the amount is: \$18,238.38		
CONCLUSIONS	The actual amt. Is: \$15,238.58 Theater; \$3000 International Travel		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Motion to Transfer Funds: T. Brackett, Second: L. Lovati Vote: 4-0--0			

6.2 UNFINISHED BUSINESS - NARCAN POLICY

DR. SINGER

DISCUSSION	Currently a nasal spray. There is a patch that you put on transdermal. T. Brackett: Pg 2 - should a report be filed? Police Dept. Add: "A report will be filed with Superintendent, Principal, Police/ Parent/ Guardian as appropriate." L. Lovati: questions whether or not this applies to a school visitor on school grounds or do they need to be in the building? Protocol: Call 911 - call nurse Question: Does this sort of policy exist in other Cape schools.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
VOTE WITH CHANGES AS ABOVE: Motion to accept policy with changes: C. Benson Second: K. Adams Vote: 4-0-0			

6.3 UNFINISHED BUSINESS - POTENTIAL SHARING OF RESOURCES

DR. SINGER

DISCUSSION	Dr. Singer contacted Mike Gradone. Is Truro interested in formalizing practice of sharing resources with one another? He is bringing to Truro School committee on 3/14. If interested will contact Dr. Singer to discuss further.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

6.4 UNFINISHED BUSINESS - AUDITORIUM RESTORATION

DR. SINGER

DISCUSSION	Dr. SInger is waiting for estimates on the following: seating, process of selling seats, lighting, flooring, wood floor refinishing, new carpeting. Will have donation buckets at the musical for auditorium renovation. Dr. Singer is looking at additional funding sources.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

7.2 NEW BUSINESS: FIELD TRIP TO COSTA RICA OVERNIGHT PERMISSION FORMS

DR. SINGER

DISCUSSION	Finalize dates: June 6th to June 14th		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Motion to approve: T. Brackett Second: K. Adams Vote: 4-0-0			

7.3 JOB DESCRIPTIONS: SCHOOL NURSE AND TECH INTEGRATION SPECIALIST

DR. SINGER

DISCUSSION	Descriptions updated based on current needs and practice.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
SCHOOL NURSE: Motion to approve job description: K. Adams Second: C. Benson Vote: 4-0-0 TECH INTEGRATION SPECIALIST: Bring back to next PSC meeting	Dr. Singer		

7.4 NEW BUSINESS: COMMUNITY ELIGIBILITY PROVISION (CEP) OPPORTUNITY

DR. SINGER

DISCUSSION	Provincetown Schools qualifies for Free breakfast and lunch for all students based on criteria such as: homelessness, medicaid, SNAP recipients and foster care. We qualify however the reduction reduces revenue by over \$1200 per month. Agreed that this is a healthy approach to feeding our children. It is good for the community as a whole. If we agreed to take the funding we would lose money and would not be able to take a cafe position out of the budget. We would need to follow guidelines. C. Benson: thinks it would be an equalizer. L. Lovati: her children qualify because of Mass Health-thinks that it is good to offer it. Children will get what they need. K. Adams: I agree with "Congressman" Brackett. We need to think about it. It is a moral issue.		
CONCLUSIONS	C. Benson: Table until next week/would like to think about it What would happen? T. Brackett: 20 more students K. Adams: 20 fewer students L. Lovati: Because of deadline - apply but potentially not take it T. Brackett: It is important for a community that families that can pay - do pay.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Dr. Singer will submit in April. Deadline for applying. We can proceed and change our minds.			

8.1 OTHER BUSINESS: Any other business that shall come before the Board and could not be anticipated within the 48-hour minimum posting requirements of the Open Meeting Laws.

DISCUSSION	CP Grant - Dr. Singer has applied for \$40,000 in grants to be voted on at ATM. Vote to support the article.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Motion to support: K. Adams Second: T. Brackett Vote: 4-0-0			

9. PSC Comments

DISCUSSION	C. Benson: Thank you to PTA for etiquette class. Thank you as well to Lewis Brs, Rick Murray, Crown and Anchor, Kathy Anders, Mikey Nagoster, Liz Lovati and Lisa Bergeron K. Adams: Thank you to voters for continued support of budget. L. Lovati: T. Brackett: Thank you to Liz Lovati and PTA fundraiser for stocking the culinary arts room in our schools.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Tony Brackett: Motion to move into executive session at 5:53 for the purpose of discussion related to PAE negotiations. Second: Kerry Adams VOTE: 4-0-0			

10. ADJOURNMENT