



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Wednesday, April 20, 2016
Caucus Hall Conference Room
260 Commercial Street

CALL TO ORDER: Mr. Sanborn called the meeting to order at 8:40 a.m.

MEMBERS PRESENT: Mr. Robert Sanborn (Chair)
Mr. Scott Fahle
Ms. Patty DeLuca

MEMBERS ABSENT: Mr. Greg Muse
Ms. Leslie Parsons

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Administrative Assistant

PREVIOUS MINUTES:

Mr. Fahle made a motion to accept the BOA Minutes of October 14, 2015. Ms. DeLuca seconded the motion, and the motion carried by a 3-0 vote.

PUBLIC STATEMENTS:

None

Mr. Fahle noted that it is not necessary to go into Executive Session for this meeting.

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions
MGL c 59, ss52B – Valuation Information
MGL c 59, ss8A – Discovery Collected in ATB Cases
MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A –
Applications

Discovery Collected with Abatement

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

ANNUAL REORGANIZATION OF BOARD

Discussion postponed until next meeting when we have a full board in attendance.

UPDATE ON BOA ARTICLE 14, STM-SMALL PERSONAL PROPERTY EXEMPTION

The Board of Selectmen and Town Voters voted unanimously to pass Article 14, STM Small Personal Property Exemption at the Annual Town Meeting as recommended by the Board of Assessors by establishing a valuation threshold of \$2,500.

SIGNATURES FOR FY16 COUNTY TAX AND CPA ASSESSMENTS

Mr. Fahle provided the Board members with the following document for signatures as follows:

1. FY16 County Tax Assessment
2. FY16 CPA Assessment

APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (4-0).

1. FY13 MV Abatements
2. FY15 MV Abatements
3. FY15 MV Excise Tax Commitment
4. FY15 Boat Abatements
5. FY16 MV Abatements
6. FY16 MV Excise Tax Commitment
7. FY16 Boat Excise Tax Commitment
8. FY16 Real Estate Excise Tax Commitment
9. FY16 Personal Property Excise Tax Commitment

ASSESSORS UPDATES:

RESIDENTIAL EXEMPTIONS

Mr. Fahle provided the Board with an update on the status / processing of the Residential Exemption as follows: (This exemption was voted on by the Board of Selectman to be applied to the FY16 final billing cycle, and is provided for qualified domiciled/primary Provincetown residents)

- Approximately (1,300) thirteen-hundred letters/applications were mailed to Provincetown homeowners with a Provincetown address.
- Six-hundred and forty-four (644) applications were received by the February 5th, 2016 deadline, and were reviewed for compliance.
- Six-hundred and five (605) applications were approved, and entered to be adjusted in the FY16 Actual/Final tax bills.
- Four (4) applications will be entered manually after the billing is complete, as they previously bought new properties in Provincetown.
- Twenty (20) applications were denied.

All applications received after the February 5th, 2016 deadline will be handled as a standard exemption/abatement if qualified between April 15, 2016 and July 15, 2016. These applications abatements will all have to be manually entered by the Assessors Office Staff. This will increase the workload of abatements/exemptions usually processed at this time of year tremendously for both the Assessing and Tax Collectors Offices. These applications will also affect the FY16 Overlay.

MISCELLANEOUS:

None

NEXT BOA MEETING:

Wednesday, May 18th at 8:30 a.m.

ADJOURNMENT:

Ms. DeLuca motioned to adjourn the meeting, seconded by Mr. Fahle. The meeting was adjourned at 9:35 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor