



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, May 18, 2016  
Caucus Hall Conference Room  
260 Commercial Street

**CALL TO ORDER:** Mr. Sanborn called the meeting to order at 8:32 a.m.

**MEMBERS PRESENT:** Mr. Robert Sanborn (Chair)  
Mr. Scott Fahle  
Ms. Patty DeLuca  
Ms. Leslie Parsons

**MEMBERS ABSENT:** Mr. Greg Muse

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Administrative Assistant

**PREVIOUS MINUTES:**

Ms. DeLuca made a motion to accept the BOA Minutes of April 20, 2016. Mr. Fahle seconded the motion, and the motion carried by a 3-0 vote.

**PUBLIC STATEMENTS:**

None

Ms. Parsons joined the meeting at 8:34 a.m.

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn called the meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:35 AM.

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 09:30 a.m.

**ANNUAL REORGANIZATION OF BOARD**

Ms. DeLuca nominated Mr. Sanborn to remain the chairperson of the Board of Assessors for the next year. Mr. Fahle seconded the motion. Motion passed 4-0.

**APPEAL REGARDING DENIAL OF FY16 RESIDENTIAL EXEMPTION**

Mr. Fahle introduced taxpayer, Suzanne Ingraham, owner of property at 35 Pleasant St. Ms. Ingraham presented her case. Ms. Ingraham thanked the Board for their time and consideration and left the meeting at 8:55 a.m.

Ms. Parsons motioned to postpone vote until next meeting for further review. Ms. DeLuca seconded the motion. Motion to postpone by a vote of 4-0-0.

Ms. Parsons left the meeting at 8:57 a.m.

**FY16 REAL ESTATE PROPERTY ABATEMENTS**

The Board reviewed the First list of FY 2016 Real Estate Property abatement applications.

Nine (9) applications were reviewed with the following actions:

1. 269-A Bradford St – Granted to Value of \$913,800. The motion carried by a vote of 3-0-0.
2. 646 Commercial St – Granted to Value of \$709,200. The motion carried by a vote of 3-0-0.
3. 175-U201 Bradford St Ext – Granted to Value of \$599,100. The motion carried by a vote of 2-1-0.
4. 353-B U24 Commercial St – Granted to Value of \$454,100. The motion carried by a vote of 3-0-0.
5. 528 Commercial St – Granted to Value of \$1,030,400. The motion carried by a vote of 3-0-0.
6. 22-U2 Alden St – Granted to Value of \$273,900. The motion carried by a vote of 3-0-0.
7. 250 Bradford St – Granted to Value of \$664,900. The motion carried by a vote of 3-0-0.
8. 245-U1 Bradford St – Abatement Denied. The motion carried by a vote of 3-0-0.

9. 353-B U16 Commercial St – Abatement 3-0-0 Denied. The motion carried by a vote of 3-0-0

### **FY16 PERSONAL PROPERTY ABATEMENTS**

The Board reviewed the First list of FY 2016 Personal Property abatement applications. Thirteen (13) applications were reviewed with the following actions:

1. 69 Commercial St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
2. 7 Atlantic Ave – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
3. 176 Race Point Rd – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
4. 320-R Bradford St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
5. 100-U100 Alden St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
6. 7-UB Sandy Hill Ln – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
7. 384 Commercial St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
8. 3 Soper St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
9. 3 Upper Miller Hill Rd – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
10. 100-U206 Alden St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
11. 10-UD Seashore Park Dr – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
12. 205-U209 Commercial St – Granted to Value of \$0. The motion carried by a vote of 3-0-0.
13. 7 Race Rd– Abatement Denied. The motion carried by a vote of 3-0-0.

### **FY16 STATUTORY EXEMPTIONS/ABATEMENTS:**

#### **Exemptions**

The Board reviewed the First list of FY16 exemptions to date. One Hundred and Forty (135) applications were reviewed with the following actions:

**Clause 41C - Elderly Persons** –Twenty-Four (24) applications were considered for this period. Twenty-One (21) applicants meet the current requirements. Three (3) applicants were denied/not qualified. The motion carried 3-0-0.

**Community Preservation Act** - Forty-Two (42) applications were considered for this period. Forty (40) applicants meet the current requirements. Two (2) applicants were denied/not qualified. The motion carried 0-0-0.

**Clause 22 - Veterans** – Thirteen (14) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 37A – Blind Persons** – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 17D-Surviving Spouse/Elderly** – Seven (7) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Clause 41A Deferrals** – Four (4) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**Section 5K – Senior Volunteer Work Credit** – Forty-Three (43) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

## **FY16 – RESIDENTIAL EXEMPTIONS**

### **Residential Exemptions/Abatements**

The Board reviewed the First list of FY16 Residential Exemptions to be processed as Abatements to date. Sixty-Six (66) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** –Sixty-Six (66) applications were considered for this period. Sixty-Six (66) applicants meet the current requirements. The motion carried 3-0-0.

## **APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT**

### **COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (3-0).

1. FY15 MV Abatements
2. FY15 Boat Abatements
3. FY16 MV Abatements
4. FY16 Boat Excise Tax Commitment

### **MISCELLANEOUS:**

Ms. MacKenzie had board members update their contact information.

### **NEXT BOA MEETING:**

Thursday, June 9<sup>th</sup> at 8:30 a.m.

### **ADJOURNMENT:**

Ms. DeLuca motioned to adjourn the meeting, seconded by Mr. Fahle. The meeting was adjourned at 9:35 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fable*

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**Scott Fable, Principal Assessor**