

# Provincetown Community Housing Council

## Veterans Memorial Community Center ↻ 2 Mayflower Street

### July 25, 2016

1:08 p.m.

Members Present: Paul Richardson, Elaine Anderson, Susan Cook, Kristin Hatch [1:13 pm]

Staff: Community Housing Specialist Michelle Jarusiewicz

#### Public Statements:

Rik Ahlberg introduced himself as attending on behalf of the Provincetown 365 housing group.

MHP Technical Assistance Housing Development: Susan Connelly will be coming to Provincetown to conduct 2 sessions. On Tuesday, July 26<sup>th</sup> at 7:00 pm at town hall she will present to the community How to get Housing Developments Done! And on Wednesday, July 27<sup>th</sup> at 2:30 pm she will meet with the Housing Authority to discuss their expansion efforts.

Year Round Rental Trust BOS Roundtable: the Board of Selectmen is planning a roundtable discussion on 7/29 on implementation of the Year Round Rental Trust legislation should it be passed. Looking for a CHC rep – Elaine and Kristin both agreed to potentially attend.

Grace Gouveia Affordable Units: the developer, New Boston, has contacted the Provincetown Housing Authority regarding the acquisition of the 3 rental units at the Grace Gouveia building. New Boston and the Community Development Partnership [CDP] were unable to reach agreement on the terms of the sale and transfer of the units with regard to the title. The Housing Authority is very interested in acquisition. Kristin Hatch, who is on the Housing Authority, indicated that they had cash and would not need a mortgage and the title did not appear to be an issue. They are circulating a draft P&S. Note that all 3 units are occupied.

Stable Path: upon review of all eligible applicants, it has been determined that they could not qualify applicants for 5 of the 16 available 2-bedroom units at 30% AMI or 60% AMI levels. They are reaching out to those on their waitlist to re-submit if interested. If unable to fill the units in that fashion, they will re-advertise.

Sally's Way in Truro: has availability in the 2 and 3 bedroom units at the very-low income level with applications due by 8/10/16.

6 Sandy Hill Lane #3: a median income one-bedroom unit is available for resale with marketing to begin shortly.

Self-Sufficiency Local Voucher Program: have 3 clients completely in the program with all contracts executed. Others have inquired with some not eligible for various reasons. Now accepting applications on a rolling basis.

Province Landing: 3 of the 4 tenant issues have been resolved in-house with 1 outstanding. Ms. Hatch discussed the possibility of putting together a pro-active packet which would include a welcome, description of resident's rights and how to be a good tenant/neighbor. Ms. Cook indicated that they don't hear from those who love it at Province Landing. The tenant association is not strong. The maintenance person has moved on and has a part-time replacement. So some things aren't getting done – gardening, etc. the residents are doing some of it like watering plants. Ms. Hatch said that the tenants need to speak up. She volunteered to work on a packet for new tenants.

Elaine Anderson: MOVE that Kristin Hatch can put together a tenant welcome packet; Susan Cook second; approved 4-0.

**Tax Exemption Program:** In conjunction with the Assessor's office, the Housing Specialist is reviewing all applications for the annual tax exemption program for income and rent eligibility.

**Annual Town-wide Goals:** the Housing Specialist distributed the FY 2017 Annual Goals and adopted by the Board of Selectmen on 6/27/16. Community Housing is again a top priority and includes implementing the Year-round Rental Trust, supporting zoning and other tools, complete the Housing Playbook to be presented to the April 2017 annual town meeting, award an RFP for the development of the VFW and the former Community Center sites, and discuss the possibility of creation of workforce housing at the former North Truro Air Force Base.

**Minutes:**

Paul Richardson MOVE to accept the minutes for 6/3/16; Kristin Hatch second; approved 4-0.  
Elaine Anderson MOVE to accept the minutes for 6/24/16; Susan Cook second; approved 4-0.

**Next Meeting:** Monday, 8/22/16 at 1:00 pm.

Meeting adjourned at 2:16 pm

*Submitted by: Michelle Jarusiewicz, Community Housing Specialist*