

COUNCIL ON AGING BOARD

September 7, 2016

Meeting opened at 1:39 pm

Members Present: Amy Howell, David Ketchum, Michelle Foley and Chris Asselin

Staff present: Chris Hottle

Public Speak: None.

Motion made by Michelle to approve minutes from July 6, 2016. Motion was seconded by David. Vote was unanimous.

Director's Report:

- Civic Ready: MIS Department created way for Andrea Lavenets, Outreach Coordinator, to sign up people who do not have an email address. Chris H. recommended that a reminder be put in The Banner and Doug Johnstone offered reminder to be mailed with census.
- October Newsletter: Considering increase in size with new and continued programs. Note: Printer sells ads.
- September is National Senior Center Month. To celebrate Hilde Oleson is reading from her new book on Thursday, September 22 at 10am.
- State annual report being worked on.
- Health Department will be handling flu clinics.
- Parking issues at VMCC: i.e. Illegal parking during day, location of kiosk for Winslow Street parking located at end of VMCC lot leading to confusion and safety issue etc. After discussion the Board recommends moving kiosk to another location and that there are no numbered spaces.

Old Business:

- Herring Cove Annual Event held August 17, 2016.
- Fitness Floor: Fundraising started by Rec Commission and private fundraisers
- Nutrition site update: No stop date as yet for senior lunch, but probably mid-October. Considering options for future lunches and staffing needs. No funding available from town.
- COA goals to be discussed at future meetings

New Business:

- Charter Review: Board reviewed language today per request of Charter Commission and no changes were made
- Sending survey with census. To discuss at next meeting.

Our next meeting will be Wednesday, October 5, 2016 at 1:30pm. Motion made by David to adjourn at 3pm. Motion seconded by Michelle. Vote was unanimous.

Respectfully Submitted,

Chris Asselin