

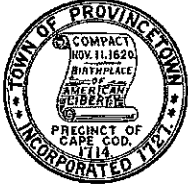


Board of Selectmen

Meeting Agenda- revised

The Provincetown Board of Selectmen will hold a public meeting on Wednesday, January 4, 2017 at 5:00 p.m. in the Judge Welsh Room, Town Hall, 260 Commercial Street, Provincetown, MA 02657.

1. **Public Statements** – Three (3) minutes maximum for Public Statements. Selectmen do not respond to Public Statements.
2. **Selectmen Statements** – Initial comments from the Selectmen. Discussion dependent. Votes may be taken.
3. **Vote to open the warrant for the February 6, 2016 Special Town Meeting** – Town Manager David Panagore
4. **Vote to approve articles for the February 6, 2016 Special Town Meeting and insert them forthwith** – Town Manager David Panagore
5. **Vote to close the warrant for the February 6, 2016 Special Town Meeting** – Town Manager David Panagore
6. **Vote to approve the February 6, 2016 Special Town Meeting warrant for publication**– Town Manager David Panagore
7. **FY2018 Overall Budget Review Inclusive of the following:**
 - Division III Budget Review (Votes may be taken):**
 - A. Public Safety– Fire**
 - 220 Fire – *Fire Chief*
 - Fire Capital Improvement Program
 - 231 Ambulance Service –*Treasurer, Lower Cape Ambulance*
 - B. Public Safety - General**
 - 295 Marine – *Harbormaster*
 - Pier Capital Improvement Program
 - 250 Community Development Support – *Assistant Town Manager*
 - 251 Building Department – *Building Commissioner*
 - 252 Community Planning– *Town Planner*
 - 291 Emergency Management – *Chief of Police, Director of Health*
 - 253 Health Department – *Director of Health*
 - 255 Housing Office – *Housing Specialist*
 - C. Public Safety - Police**
 - 210 Police – *Chief of Police*
 - 299 Parking – *Chief of Police, Parking Administrator*
 - Police and Parking Capital Improvement Program
8. **Other** - Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Votes may be taken.



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

1

PUBLIC STATEMENTS

Requested by: Board of Selectmen

Action Sought: Open

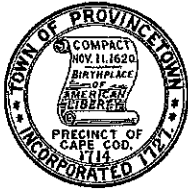
Proposed Motion(s)

Three (3) minutes maximum. Selectmen do not respond during Public Statements.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

2

SELECTMEN'S STATEMENTS

Requested by: Town Manager David B. Panagore

Action Sought: Discussion

Proposed Motion(s)

Motions may be made and votes may be taken.

Robert Anthony

Erik Yingling

Tom Donegan

Cheryl Andrews

Raphael Richter

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

3

Special Town Meeting

Set Dates for Opening and Closing of Warrant

Requested by: Town Manager David Panagore

Action Sought: Procedural

Proposed Motion(s)

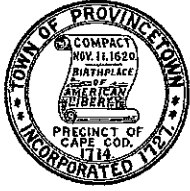
MOVE that the Board of Selectmen vote to open the warrant for the Special Town Meeting forthwith; and to close it on Tuesday, January 4, 2017, in accordance with Charter §2-1-7.

Additional Information

Charter §2-1-7 provides that the warrant "shall be closed thirty days prior to the date of the town meeting." Articles may be submitted onto the warrant at the request of the Town Manager, selectmen, any town board, or 100 registered voters in the case of the special town meeting [§2-1-4].

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

4

SPECIAL TOWN MEETING WARRANT ARTICLE(S)

Approve and Insert Article(s) into the Warrant

Requested by: Town Manager David Panagore

Action Sought: Discussion/Approval

Proposed Motion(s)

MOVE that the Board of Selectmen vote to approve Article(s) #___, #___, and #___ for the February 6, 2017 Special Town Meeting as presented by the Town Manager and to Insert said Article(s) into the February 6, 2017 Special Town Meeting Warrant forthwith.

Additional Information

See attached draft warrant article.

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>

Proposed Warrant Article:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the acquisition of four parcels of land (containing 1.2 acres in total) and the 26 housing units thereon, together comprising the Harbor Hill Condominium, located at 3, 4, and 8 Harbor Hill Road and at 36 Bradford St. Extension, Provincetown, all as described in Certificate of Title No. 120282 filed with the Barnstable Land Court, and owned by Eastwood Property Investors Limited; said funds to be used to aid the Provincetown Year-Round Market Rate Rental Housing Trust ("Trust") pursuant to Section 3(e) of Chapter 305 of the Acts of 2016 ("Act") so that the Trust may acquire said parcels in its own name, including all costs incidental and related thereto, including without limitation the submission by the Trust of a sealed bid to the Bankruptcy Court, or in the alternative for the acquisition of said parcels directly by the Town of Provincetown, after consultation with the Trust, should it be deemed to be in the best interests of the Town and the Trust; provided that said appropriation shall be contingent on the passage of a Proposition two and one-half debt exclusion vote; and further to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, including submitting a bid to the United States Bankruptcy Court, said parcels for the purpose of creating year-round market rate rental housing in the Town pursuant to said Act; and further, if said parcels are acquired directly by the Town of Provincetown, to transfer the care, custody, control, and management of said parcels to the Trust to be used by the Trust for all purposes authorized under said Act; or to take any other action relative thereto.



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

5

Special Town Meeting

Closing of Warrant

Requested by: Town Manager David Panagore

Action Sought: Procedural

Proposed Motion(s)

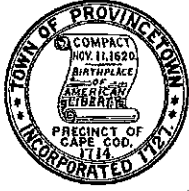
MOVE that the Board of Selectmen vote to close the warrant for the Special Town Meeting on February 6, 2017, in accordance with Charter §2-1-7.

Additional Information

Charter §2-1-7 provides that the warrant "shall be closed thirty days prior to the date of the town meeting." Articles may be submitted onto the warrant at the request of the Town Manager, selectmen, any town board, or 100 registered voters in the case of the special town meeting [§2-1-4].

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

6

SPECIAL TOWN MEETING WARRANT

Approve February 6, 2017 Special Town Meeting Warrant for Publication

Requested by: Town Manager David Panagore

Action Sought: Approval

Proposed Motion(s)

Move that the Board of Selectmen vote to approve the warrant for the February 6, 2017 Special Town Meetings for posting and publication.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

7

FY2018 BUDGET REVIEW

Overall FY2018 Budget Review

Requested by: Town Manager David Panagore

Action Sought: Discussion/Approval

Proposed Motion(s)

Move that the Board of Selectmen [adopt] [revise] the Town Manager's recommended budget for Department _____, in the amount of \$ _____.

Additional Information

Budget message and proposed budgets presented in budget books. The completed budget can also be found on the Town of Provincetown website.

Board Action

<i>Motion</i>	<i>Second</i>	<i>In favor</i>	<i>Opposed</i>	<i>Disposition</i>

Memo

To: All Department Heads and Budget Managers
From: Town Manager David Panagore
cc: Board of Selectmen, Finance Committee, Assistant Town Manager David Gardner,
Date: December 22, 2016
Re: Board of Selectmen's Review of FY2018 Budget Requests

The Board of Selectmen will meet to review the FY2018 operating budget requests, which is posted on Town web site, on the following dates:

Tuesday, January 3, 2017 at 5:00 pm	<i>Division IV (Public Works)</i>
Wednesday, January 4, 2017 at 5:00 pm	<i>Division III (Public Safety)</i>
Tuesday, January 10, 2017 at 5:00 pm	<i>Division I, II and V (Govt, Services, Finance)</i>
Wednesday, January 11, 2017 at 5:00 pm	<i>Reserved for call-backs</i>

All meetings will take place in the Judge Welsh Hearing Room, Town Hall.

Please know the following budgets were reviewed on consent last year and have not been invited to attend at this time as there are no substantive changes:

<i>131 Finance Committee</i>	<i>265 Board of Health</i>
<i>157 Land Bank</i>	<i>294 Harbor Committee</i>
<i>181 Building Committee</i>	<i>296 Shellfish Constable</i>
<i>182 Economic Development Committee</i>	<i>432 Recycling and Renewable Energy</i>
<i>254 Licensing</i>	<i>543 Veterans Services</i>
<i>260 Conservation Commission</i>	<i>545 Disability Commission</i>
<i>261 Planning Board</i>	<i>550 Animal Welfare Committee</i>
<i>262 Zoning Board of Appeals</i>	<i>560 Bicycle Committee</i>
<i>263 Historical Commission</i>	<i>672 Art Commission</i>
<i>264 Historic District Commission</i>	<i>673 Cultural Council</i>

Tuesday, January 3 at 5:00 p.m. (Times are approximate)

5:00 pm – Town Manager's Budget Message and Revenue Expenditure Overview

6:00 pm – Enterprise Funds – Director, Director of Operations and Water Superintendent

- o 6001 Water Enterprise Fund
- o 6002 Wastewater Enterprise Fund
- o Enterprise Fund Capital Improvement Program

7:30 pm – Public Works – Director, Deputy Director and Director of Operations

- o 192 Buildings & Grounds
- o 421 Administration
- o 422 Highway
- o 423 DPW Snow & Ice
- o 431 DPW Solid Waste and Recycling
- o Public Works Capital Improvement Program

Wednesday, January 4 at 5:00 p.m. *(Times are approximate)*

5:00 pm - Public Safety– Fire

- 220 Fire – *Fire Chief*
- Fire Capital Improvement Program
- 231 Ambulance Service – *Treasurer, Lower Cape Ambulance*

6:00 pm - Public Safety - General

- 295 Marine – *Harbormaster*
- Pier Capital Improvement Program
- 250 Community Development Support – *Assistant Town Manager*
- 251 Building Department – *Building Commissioner*
- 252 Community Planning – *Town Planner*
- 291 Emergency Management – *Chief of Police, Health Director*
- 253 Health Department – *Health Director*
- 255 Housing Office – *Housing Specialist*

8:00 pm – Public Safety - Police

- 210 Police – *Chief of Police*
- 299 Parking – *Chief of Police, Parking Administrator*
- Police and Parking Capital Improvement Program

Tuesday, January 10 at 5:00 p.m. *(Times are approximate)*

5:00 pm - Public Services

- 512 Human Services – *Director*
- 541 Council on Aging – *Director*
- 610 Library – *Director*
- 630 Recreation – *Director*

6:00 pm - General Government

- 113 Elections & Town Meetings – *Town Clerk*
- 161 Town Clerk – *Town Clerk*
- 122 Board of Selectmen
- 123 Town Manager – *Town Manager*
- 151 Legal Services – *Town Manager*
- 156 General Government – *Town Manager*
- 182 Economic Development Committee – *Town Manager*
- 482 Airport Commission – *Airport Manager, Airport Commission*

7:00 pm - Finance

- 135 Town Accountant – *Director of Finance*
- 136 Information Systems – *MIS Director*
- MIS Capital Improvement Program
- 141 Board of Assessors – *Principal Assessor*
- 145 Treasurer/Collector – *Treasurer*
- 710 Debt Service – *Treasurer*
- 820 Tax Title – *Treasurer*
- 910 Retirement/Benefits/Insurance – *Finance Director*

8:30 pm – Overall Capital Improvement Program and Funding

Wednesday, January 11 at 5:00 p.m. – Reserved for call-backs as needed



**Provincetown Board of Selectmen
AGENDA ACTION REQUEST
Wednesday, January 4, 2017**

8

OTHER

Requested by: Town Manager David Panagore

Action Sought: Discussion

Proposed Motion(s)

Discussion Dependent. Votes may be taken.

Additional Information

Board Action

<i>Motion</i>	<i>Second</i>	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Disposition</i>