

## CHARTER COMMISSION FOR THE TOWN OF PROVINCETOWN

Minutes for February 21, 2017

Meeting held in the Judge Welsh Meeting Room, Town Hall

Present: Judith Cicero, Tom Coen, Michelle Crone-DeMarco, Marcy Feller, Steve Katsurinis, Julia Perry, Robert Vetrick, Elizabeth Williams

Absent Excused: Robert Speiser

The Meeting was called to order by the Chair at 1:05 pm.

1. Public Statements - none.
2. Chair distributed language from MGL 43B, including language allowing a second submittal to the Town for a vote as long as the first vote showed at least 35% in favor.
3. Chair distributed the index to the Personnel Handbook which is given to all employees when they are hired. Commission members suggested language in Charter referencing it and requiring that it be updated as needed.
4. Chair notified Members that she is pulling language from MGL addressing specific Town Boards, and will prepare summaries. Proposal from Town Clerk Doug Johnstone that Charter reference list of Committees to be maintained by the Town Clerk, rather than try to identify all Committees in Charter. Commission discussed that Town Boards created at Town Meeting must be dissolved or merged by vote at Town Meeting.
5. Chair distributed latest version of draft Charter for discussion.
6. Commission discussed Tom Coen's draft of language addressing the Finance Committee.
7. The Commission began discussion of Tom Coen's draft of the Chapter addressing Financial Procedures (old Chapter 9, new Chapter 6).
8. Minutes for February 6, 2017, were accepted.

Next meeting scheduled for 1 pm on February 27, 2017.

The Meeting adjourned at 2:30.