

**TOWN OF PROVINCETOWN - BOARD OF SELECTMEN
MEETING MINUTES – REGULAR MEETING
MONDAY, JANUARY 8, 2018 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Cheryl Andrews convened the open meeting at 6:00 pm noting the following:

Board of Selectmen attending: Chair Cheryl Andrews, Vice Chair Erik Yingling, Members Robert Anthony, Tom Donegan and Louise Venden

Excused:

Other attendees: Town Manager David Panagore, Assistant Town Manager David Gardner and Board Secretary Elizabeth Paine

Recorder: Elizabeth Paine

Consent Agenda – Approval without objection required for the following items:

- A. *Approve the reappointment of Board of Selectmen Liaison Michelle Jarusiewicz to the Barnstable County Home Consortium with a term to expire on January 31, 2021*
- B. *Approve the appointment Martin Risteen to the Historic District Commission from alternate member to the regular member: Provincetown Business Guild Representative with a term to expire on December 31, 2018.*

Louise Venden wanted to say how happy Martin Risteen’s regular appointment is on the agenda, Thank you Marty.

Without objection Chair Andrews waived the reading of the consent agenda and without objection it was approved unanimously by the Board of Selectmen

1. Public Hearings:

- A. **Amendment to Economic Development Permit 17-03 – 20 Province Road – J&E Produce by William Rogers (applicant) Robert A. Enos II (business representative), o.b.o. Enco Realty Inc., was approved on April 13, 2017 to increase the assigned Title 5 flow to the property by 1,100 gallons per day to add ten employee housing bedrooms. The property is currently on septic and they are requesting to hookup the entire property to the sewer**

Vice Chair Erik Yingling read the public hearing notice, opened the hearing at 6:04 pm.

Applicant requested to have hearing continued to 1/22/18

Vice Chair Erik Yingling moved to continue the Public Hearing until January 22, 2018. Selectmen Anthony seconded the motion

VOTED

**In Favor: 5
Opposed: 0
Abstain: 0**

- B. Pole Hearing – Utility Pole NYNEX 36 2035s Nearest 134 Commercial Street - Lyle Bookbinder on behalf of EnviroBusiness Inc. d/b/a Mobilitie requesting a License to install backhaul transport equipment (wireless communication antennae) on top of existing utility poles within the public way.**

Public hearing to be renoticed for February 12, 2018

- C. Public input on proposed Bradford Street bicycle climbing lanes between Central Street and Carver Street. This could result in the loss of some parking spaces.**

Vice Chair Yingling read the legal noticed, opened the public hearing at 6:06 pm.

DPW Director Richard Waldo presented 3 different concepts. This road will be resurfaced in the spring and is looking for direction on the Selectmen on which direction they would like to move in. Concept A would have no change to the parking, of 11 parking spaces, Concept B shows 5-foot bike climbing lane being added in, no parking out be left, and Concept C shows seasonal parking, no in season parking allowed to allow a 5-foot bike lane and in the off season, parking allowed. In Season would be from May 1 – October 31.

Public Comments:

- Jay Gurewitsch, 35 Province Road spoke in favor of putting in the bike climbing lanes. Much easier and safer for everyone.
- Thanassi Kuliopolis, this is very important, in total support a bike lane year round, it is a safety issue.
- Max Cliggot-Pearl, feels this is critical public safety issue, this hill is travelled often.
- Rik Alhberg, Chair of Bicycling Committee, would like to speak to this on two point, one is safety, this hill is one of the top three locations in town for accidents according to the MassDot. I think option C is great as it would allow us to do a study to see how this is working out. While the Bicycling committee has not voted on this, we did make a presentation at the traffic hearing requesting climbing lanes and we are in support of them.

Selectmen Comments:

- Louise Venden – did the Bicycling Committee make a vote on this agenda item? I know it came up as another traffic hearing on bike climbing lanes in the East End on Bradford, it is tough to see them. I think we have to move in this direction, and keep track of how effective this is. I understand the issue of understanding this may confused about it, but I think the seasonal approach would be accepted as a piloted program. I'd be happy with a pilot season program.
- Tom Donegan – Could you clarify the Seasonal Concept C? Is it safe to the bikers if we have bike lanes only in the summer and then do not have it in the winter? I would prefer to see it year round, and as we see how the parking works out and we continue to look for alternative parking, as it would maximize safety. To get the sharrows on the street it needs to be year round?
- David Panagore – With proper notice and signage, people will adjust.
- Cheryl Andrews – I am curious to what the season is defined by the DPW, from my perspective, I would consider bumping this up to September. If we were to seasonal is it fair to say this would be a piloted climbing lanes.
- Robert Anthony – when you were doing your study have you looked at any other alternative spots? I am all for public safety and parking. Bradford Street during the busy time of the year, bicycles are used a lot, I understand there is a need for public safety in the area in regards to cars, I also understand Rich's need to paint these sharrows. I am on the fence between B or C.
- Richard Waldo – I did not look at any alternative parking, but is there alternate parking with in close distance to this project, Grace Hall. Where did the status for accidents come from? If you choose to do the seasonal, we could paint the fog lane and not paint the rest of the shallows or parking until later

in the season. We didn't highlight any sharrow, it may create some confuse if we were to do the seasonal climbing lane.

- Erik Yingling – I am inclined to make it a year round climbing lane, it is not ideal to lose parking but there is a large parking lot close by and I think it would be good in high season, it would be the best for traffic and flow and public safety.

**Selectmen moved that the Board of Selectmen agree to concept 2
Vice Chair Yingling seconded the motion**

VOTED

**In Favor: 4
Opposed: 1(ca)
Abstain: 0**

2. Public Statements:

- Kaolin P. Davis, 284 A Commercial Street, dismayed by the lack of preventative measured by the Town prior to this storm on Thursday, January 4, 2018. My dry basement was flooded during this recent storm
- Thanassi Kuliopolis, 234 Commercial Street, the nightmare and horrific purposement of this storm is exhausting. In the areas of the down town, if we were able to raise the sand, that would stop a surge like this, which will happen again, it would not affect the environment. On a second note, on a second note, on emergency spending, a lot of people don't have flood insurance and even when you do, they don't deal with flooded personal possession. It is very difficult to get rid of these items, and I don't know if the town would do an emergency fund for pick up for these flooded items. On a third note, the compassion I have had from my neighbors, we love it here, thank you. I don't know if there will be a state of emergency, but if there is a processes of getting state or federal funds, to aid people who were really harmed by this, it needs to be applied for.
- Jim Cote, 97 Bradford Street, because of the flood area, we had to purchase flood insurance, which is not cheap, to the sum of 13K a year plus 20k coverage due to flood. The way the water came into the building, was it entered through the entry way and ended up with 5 feet of water in the basement. Because it was deemed it was a basement, it is not being covered. 1st of all, at the front of our property, there is a drain, during high rains, it does not drain, is there any plan to deal with the water back up for this area. I have seen this happen over time during high tide, but this is far by the worst. 2nd is there any time of warning system we could put into place if there was another situation like this to put in place.
- Mary Jo Avellar, the tide did come as far as my door step, the last time it did this was a storm of 1978. I have seen it before, but the reason I am here tonight, as the representative to the Cape Cod Seashore Advisory Committee, we have had them scheduled. The Advisory Committee does expire in 2018, and I am asking in junction with the other towns to reach out the our representatives, to try and get them involved in getting the commission reinstated. Without the advisory committee, the outer cape towns will not have a voice in Washington. We have to do something about the heating issue in the Town Hall, we have to get some sort of heating consultant in here and take care of it. Many people where not here when the finger piers were built, a lot of the sand was deposited along the Johnson Street Landing all the way to Howland Street, even with the deposits, there was still flooding. Something worth pursuing, because had

there not been the beach nourishment, it would have been even worth. There is a good point to get something done.

- Jay Gurewitsch, coming to speak on behalf of the Recycling and Renewable Committee, Wednesday January 17, 2018 we will be holding another meeting on energy efficiency at the Center for Coastal Studies.
- Rita “Hersh” Schwartz – I understand something is being done for disaster relief, I would like to be updated on this. Lots of time the Town will send word out, if they could include the high tide and full moon into the notice to take precaution, this might help.

3. Selectmen’s Statements:

- **Louise Venden** – The Center of Coastal Studies has done studies on where the vulnerability is going to be, and they have been pretty accurate. They are willing to help us and give us suggestion. It is not a question, which we need to do some actions. I think there is an alert system that went out, you do need to sign up, and I think people get some much information these days, they just shut down. Emergency planning is a priority for this year, unfortunately this ended up being much bigger than we anticipate. It is heartwarming that this little town has reached out to each other and helped out as much as they did. We are all concerned, we are not all impacted at the same level, but I am glad you have all come to make those remark. I know there has been a press release about the CVS Zoning decision, we can do our best with the process we have in place to protect what we view as the historic, diversity in town, but we really need to hire a consultant and look at our bylaws, because that is not the last large organizations to come in here. WE need to make sure that whatever we can do, that we can protect ourselves. We need to spend those funds for a consultant, to making sure we have the best possibly chance to design governmental tools to protect our town. We are all concerned about the rapid rate of changes to our town.
- **Robert Anthony** – I appreciate everyone who spoke at public statement, it was a devastating day on January 4, and at the end of our drive way, there was no surge, but in the center of town, there was devastation. I really feel for someone who pays all that money to flood insurance. I know the town will look at what happened and will come up with a game plan for how to handle the perfect situation. I have to commend the Provincetown Fire Department; they were going into people’s home where meters where smoking to shut off the power. At one point, the Fire Chief was stuck in his vehicle while responding to a call. I was a Police Office during the 78’ blizzard. David Oliver is a good guy.
- **Erik Yingling** – I will say, in my entire life living here, I never say a storm surge like that, seeing the town landing at Shalom’s turned into a river, it was definitely surreal. I want to commend the Fire and Police for rescuing people from their homes in the West End. Center of Coastal Studies did present to us in the past, and I believe having consultants come in and help us prepare for future events. I wanted to acknowledge the loss of Richard Olson, previous Selectmen and local historian, I think the town should send a letter to family or flowers.
- **Tom Donegan** – Wanted to thank all the folks.
Move the Board of Selectmen vote to use reserve fund for an expert on Flood mitigation.
LV – 2nd
EY – I am all for voting in funding but I would like to see a different funding source
CA – out of support of the town manager, I would like to wait to hear from.
TD – This is when we have the time to do so, I am less concerned with the funding source, so I would encourage a yes vote.
RA – I agree with the Chair

TD – my second motion will be that the Board of Selectmen vote to use reserve funds to be given to the DPW for the use of removal of flood damaged property.

This storm was a combination of the right tide and winds; we have had consistent flooding at several points in town. it is one of those power of the sea moments, ultimately we have a verity of storm water solution, so I think an agenda item or a town workshop, of what is working and the process of what need to be continued. I fear it will come back, so I think we should take times, and focus on what our priorities in town are and get our infrastructures in place. Fire Department going into flooded homes, it is very dangerous and risky, and I think them for that. We did not have any homes burned down or have anyone electrocuted. I think this CVS situation; speak to the necessity to look at land use.

- **Cheryl Andrews** – I remember sitting in my home on Thursday in my heated power and heated home shocked that the power remained on. I keep sitting there thinking about the people out there working, Police, Fire, DPW, Coast Guard, Harbormaster and anyone else. Thanks to all of you out there, I don't have a long list of names, but we want to thank you. Listening to everyone tonight, have compared this to other storms, as I listen to this, I am comparing this to the Whaler Wharf burning down because of the emotional and financial burden. We will be listening to the Town Managers report and crafting short term and long term plans.

4. Joint meeting/Presentations: NONE

5. Appointments:

A. Economic Development Committee – Rita Hersh Schwartz

Ms. Schwartz, present for the meeting, longtime resident in town, has been on several Boards and Committees. I like the idea of being on the EDC because I like the idea of helping individuals.

Chair Andrews, thank you, you are an excellent example.

Vice Chair Yingling moved that the Board of Selectmen vote to appoint Rita “Hersh” Schwartz as a member to the Economic Development Committee effective January 8, 2018 and expiring on June 30, 2018.

Selectman Venden seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

6. Requests:

A. Follow up discussion of Bradford Street Extension Parking from Oppen Lane to Point Street

Selectman Donegan, the road here is very narrow; there are a lot of topography problems along Bradford Street in this area. After speaking to the DPW director, there is not much we can do here but it is a lesson here on encroachment. My recommendation is to hold off seeing how parking works out. The architect that the Trust has hired is going to study on site additional parking. One thing that is interesting is there is no parking rules right now, so as long as they are not over the fog line, they can park. This is one of those lingers issues on encroachment in a public way.

DPW Director Rich Waldo - the layout is about 50 feet, legally there about 10 feet.

Selectmen Venden – is there a way to increase the amount of onsite parking? I really hope some money can be spent on alternative parking.

B. Selectmen and Board of Selectmen Liaisons. Interactions with other Boards and Committees

Selectman Venden, it was really just for clarification. In terms of our interaction with other Boards and Committees that we are speaking on behalf of ourselves unless we make it clear we are bringing a messages that was voted on by the Board. I think we should be entitled as individuals that we are able to attend meetings.

C. Discussion of definitions and regulations on “Tiny Homes”

Selectman Venden – Thank you David for putting these definitions together, we do have an assessor dwelling law right now, and this helped clarify things for me. The idea of a tiny home on wheels that is not connected to the grid is not going to work. I know 2 parties are interested in building an accessory dwelling, but is being told the lot size is too small. If we could publicize and have more people sign up for accessory dwelling, entice and look at our bylaws. The Tiny Homes that have been floated lately, I am not sure that would be ideal. There is a little bit of confuse about what is being considered at Coastal Acres.

Assistant Town Manager David Gardner – they have invested in improvements that would support trailer hook-ups. There is no way to go around Title 5, you cannot exceed your Title 5 capacity. For those properties that are currently on the sewer, we have added regulations for accessory dwelling. There are still a large number of parcels that are not yet hook, and those properties cannot be hooked up at this point as we are in a limited capacity.

Selectman Donegan – I live in Res 1, and if I added a bedroom, I would have to become Title 5 compliant. I have a big enough yard, but would be required to upgrade my system. I am wondering if the next step would be policy around waste water as I feel that is the next step. Is there a way for us to have a discussion? We have waste water for little houses on wheels for seasonal, we have a gate that there is no more capacity for year round houses.

Chair Andrews – I agree with you, it is becoming clear that we are really at a spot now, that this Board of Selectmen need to take a very hard look at whether or not we are going to expand the Sewer. I recall we voted on money to do an expansion study.

Assistant Town Manager - We will be talking about Waste Water Expansion on Jan 22 and on February 12 on the growth management. The memo should be to you on the Tuesday after the holiday weekend.

Selectmen Donegan – I would like to look at the recent sewer and whether we are going to be part of a much larger waste water system. The expansion changes economics dramatically. It feels to me this is a great start. There is something yet to be figured out here and I wish I could say what that is. But it feels this is the first cousin to assessor dwelling.

Selectman Venden – such a low level of participation, and if there are some sort of incentive we could participate in, small dwellings that are perminate, it would be better for us.

D. Continued discussion on Development of Community Interest Concept

Assistant Town Manager David Gardner – I have had several discussions with the Pilgrim Monument and Provincetown Museum’s Funicular project. They will be holding a public forum on Saturday, January 27, 2018 at the Fisherman Auditorium in the Provincetown School Building. We recently held a luncheon with

the regulator board chairs and had a good feedback from them, we are really hoping they will attend but understand that they are not allowed to make motions or votes at that meeting. This would really be a educational forum for the public.

Selectman Donegan – one of the processes is that it would help the public knowing their leverage. Ultimately if we had this process for CVS, we could have in fact have the town gather steam and incentive. Education process.

Chair Andrews – we want to educate but not take sides. This is an attempt. Another would be to have one place on the website where you can click on the address and see all the minutes, plans and video links. I think the brick wall is whether it is volunteer or involve regulation. If we have it regulated, we would have to have thresholds.

Selectman Venden – I would really like to know, how we are going to define a Development of Community Interest, there must be some measure, that we can define. There are some sites here in town that have potential to be developed in very large way.

E. Discussion of Charter Commission Proposed Changes and Selectmen Role

Town Manager David Panagore – I would like to point out the memo dated January 3, 2018 from Lauren G. Goldberg, that breaks it down nicely.

Selectman Donegan – I think there is some changes to this, that impedes our jobs. I guess in the hiring of HR is interesting. Having second home owners as members of the Boards. Do people what to digest this and come back and talk about this? I spoke the Mark Hatch and he said the FINCOM will be discussing this as well.

Chair Andrews – would you like to carry this over to the next meeting? For me a simple approach is to pick something that concerns you.

Selectman Donegan – would Lauren Goldberg be able to attend to discuss this with us.

CA Move to Pull 7C

2nd EY

5.0.0

F. Town Manager's Report

The Town Manager spoke about the storm that accord on January 4, 2018. The professionalism, teamwork and compassion of our team is amazing. I thank everyone for the hours everyone put in. I want to focus on, we have a lot of lessons that we learned. I want to keep pushing, that we people sign up for the alert system what we have in place. I would like to have conversations about the level of alerts that we do. At the peak of the storm, in general over 40 properties that had their power turned off, still getting reports of buildings still shut down and getting updates from building officials. The harbor and the pier came through relatively unscathed. We still have some issues with the outfall pipes. The flood matched the Coastal Studies matched their predictions. The level of flooding at Ryder Street outfall, we have gone for several grants, and hopefully this event would be more evidence, that will allow us to receive grants. What is the level of support and activity we wish to go? 2011 – 2016 working with Cape Cod Commission we did a hazard report. Identified issues and work to be done over the next year. As you heard from the Police Chief, we have been working with MEMA to establish some baseline predictions, and allowed us to produce a first section of an emergency management position. I know the Selectmen has been hesitant to add staff. We need to centralize and track in one location the hazardous report. We have made an outreach to the State and the Fed, I have

prepared a statement for a state of emergency for the Town. it is written on the bases what was known over the weekend, it does not include the further conversation that I hope to have this evening. I do see a lot of concern from the State but the focus seems to be focused onto the mainland. We did put a Red Cross/FEMA report online for homeowners. The State will be sending out MEMA forms to find out how much public damage there has been. They will be looking for damage to public infrastructure, what I don't hear them saying, is individual assistance. At Town Hall, Basement are not covered, our first floor is defined as a basement, and we as well are not covered for damage caused to our space. We have a 40 years storm here, but we are agreement that we are going to see more of these. We have included in the budget, 70k for beach nourishment, what level of effort and support for town funding or locally, you'd like to see us folks do. Staff will be getting tomorrow to do the incident report and draft all of that together and put all of that information on the town website on the storm page. I continue to post information as I get it on Town Talk. It is still ongoing; we don't know what second homes that people have not attended to. Police Department has been working through contacted second home owners to request they check on their property, Building Commissioner Anne Howard has been doing home visits and the Fire Department is checking on properties. Our central vac system was underwater, and we lost pressure along the lines and as the system went back on, had to be "feathered". Emergency Management is a critical component, and what I am looking for is further policy and funding direction.

Selectman Donegan – this proved the value of the hummer. I still think one of the answers to the question, I do believe that it would be very helpful to get subject matter expertise to our property home owners.

TM Panagore – are you looking for educational sessions? Or someone to go into the home?

TD – I think having someone come in and do an educational workshop to work with the residents to help them through the processes. I agree that we should send out the truck to do 2 -3 passes for water logged mattresses, couches, rugs and other furnishes.

TM Panagore – the only thing you might run into is hazardous things that might be in these items. I do think it is right to alert the FINCOM as there might be an additional cost to picking up these items.

Chair Andrews – when would we want to target the date to do this and would be able to have a cost estimate. You would have some parameters of what we would be able to take or not. There seems to be 2 possible ways to do it, we hire a truck or have the residents hire a truck and we wave the fee when they deliver.

TM Panagore – we would have some parameters for what they

TD Move the Board of Selectmen vote to recommend FINCOM dedicate Reserve funds to hire a consultant expert in storm recovery to assist property owners and tenants and a seminar setting.

Vice Chair Yingling seconded the motion.

5/0/0

TD - moved the board of Selectmen ask the finance committee to dedicate funds to adding trash pickup in areas affected by the floods and that the trash pickup include large items but not toxic waste

Vice chair Yingling seconded the motion.

5/0/0

RA – I do not want to go into property owner’s homes and clean out their basements.

EY – I agree.

TD – this would be curb side pickup.

Move that the Board of Selectmen declare a state of Emergency relative to the January 4, 2018 Blizzard and its ongoing impacts.

EY – 2nd

5/0/0

CA – Is it worth reaching out the townsmen and ask them to submit their damage to their homes.

TD – could we have an update on the storm on Wednesday?

DP – we would like to hold our Winter forum on February 3rd, to begin at 10 am. What we currently have for proposed subjects, marijuana regulation, sewer system, VFW for potential housing site, in addition to that, potential topics; schools, charter and emergency management. If we were to go to pick a fourth, what is the Boards thoughts? We will do 10-15 minutes’ presentation. Than 20 minute conversations.

LV – it seems like a lot a ground to cover. It would seem to me, that it would be better to do a smaller agenda in more in depth conversation.

TD – we need to begin to begin a broader conversation of what is coming down the pike and where we need to focus our funding.

DP – we had moved back to three topics, with current events and conversation, I am hearing that we need to speak about Charter and Emergency Management. I do think it is possible that the Emergency Management is a different type of session. More of an education, training, workshop session.

CA – I agree with the more targeted audience. If I were planning something, I would be looking at the topic of what I need public input on and grading them on time. I didn’t hear anything higher than Sewer. I hope with Marijuana you would do something similar to the bike lanes and give us a couple of concepts.

DP – I will be meeting with the National Seashore Interim Superintendent, currently there is no Fire contract with the Seashore. They are looking at the reauthorization of the advisory committee, it does happen every 10 years, they are on it.

TD – the acting superintendent has a background hazardous waste, and if we could work with Truro to have a joint discussion with him, might help with leverage.

DP – the CVS settlement has been posted on Town Talk, and I will be posting the agreement for judgment.

G. Discussion of Town Manager’s Tourism Memo dated December 20, 2017

The memo was sent out on December 20, 2017, since than the VSB has discussed this and voted on and is included in the Town Manger’s staff weekly report.

TD – If we were to pull out the funding from the room tax revenue, what would the effects be? Most of the people who are on the sewer map is being used by the center of town. I think we should think about the waste water system paid for the usage. I want to understand how much it would cost the homeowner if it was not subsidized. The other challenge is setting up a system, does this surplus allow us to go into the rear.

DP – Room tax, percent allocated to tourism funds and percent allocated to tourism budget. In a sense, it is actually both. What I gathered, town auditor said you can spend them in advance of the receipt, at the same time we were estimating what was coming in. what we thought we were doing, we thought we were appropriating in advance, we are exactly appropriating existing revenues. As mentioned, my recommendation, we should be spending a little more money on 2020 and marketing. What I recommend if folks are interested in expenditure, keep at least 50% of that money in the bank because of the very reason we are predicting this early event.

CA – we are used to spending money out of the tourism voted on at Town Meeting, and it looks like the reserve funds can be spent without Town Meeting.

DP – I am assuming Hurricane Sandy hits, I assume the money has to be appropriated, where it needs an additional Town Meeting vote, or if it needs a 2/3 vote of the Selectmen and FINCOM.

CA – we are going to be meeting with the VSB on the 22nd. Do we want to talk about it prior, or walk through it slowly with them? I think this conversation take time and we should not rush it.

DP – I think that if you don't come up with a Town Meeting Article, come up with some policies. Special Events and 2020 will be coming up.

TD – I am hesitant to wait a year.

LV – I thought we had money allocated already for chairs going upstairs. We need to have the discussion with the VSB but another issue is the HVAC heating system in the auditorium upstairs.

H. Discuss Town Manager Annual Review Process

LV – I think there are two different things are looking at, one is the goals that we have established and two, the management.

7. Town Manager / Assistant Town Manager:

A. Cape Air Contract – 90 Day Extension and Update on Contract Negotiations

Town Manager – Right now the Finance Director and the Town's auditors are looking at costs. I believe this is the last extension we should be asking for.

Selectman Venden moved that the Board of Selectmen vote to the temporary extension of the current lease between the Town of Provincetown and Cape Air for 90 days.

Vice Chair Yingling seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

B. Tourism Department contributions to Provincetown 400 update

Here is the follow up memo to your request to where the funds to the Provincetown 400 has gone.

TD – does the town still have some control over where the money is going to spent?

LV – my concern is that we are way behind the 8 ball on where we should be.

DP – right now they are free to spend the money, it just has to be on marketing, we could request another expenditure.

CA – we are all headed to Boston on the 24th, to discuss 2020. So we are still in discussion with them.

C. Town Manager’s Report – Administrative Updates.

8. Minutes: Approve minutes of previous meetings.

Vice Chair Yingling moved that the Board of Selectmen approve the minutes of: November 27, 2017 6:00 pm (regular), and December 11, 2017 6:00 pm (regular) as printed;

Selectman Venden seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

9. Closing Statements/Administrative Updates:

- Robert Anthony – none
- Tom Donegan – Ethic training, particularly for those who serve on Boards, is important.
- Louise Venden –
- Erik Yingling –
- Cheryl Andrews – I relish the discussion for the sewer expansion.

9A. The Board of Selectmen will vote to go into Executive Session pursuant to MGL c30A, Section 21(a), Clause 2 for the purposes of:

Clause 2 – Litigation update on TMC New England LLC v Zoning Board of Appeals for 132 Bradford Street

Selectman Donegan moved that the Board of Selectmen vote to go into Executive Session pursuant to MGL c30A, Sections 21 (a), Clause 3 for the purpose of:

Clause 3 – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; Town Manager David B. Panagore

And not to convene in open session thereafter.

Selectman Anthony seconded the motion.

**Roll Call Vote: Tom Donegan: Yes
 Erik Yingling: Yes
 Cheryl Andrews: Yes
 Louise Venden: Yes
 Robert Anthony: Yes**

Board of Selectmen went into executive session at 9:40 pm

Without objection the meeting was adjourned at 10:14 pm

Minutes transcribed by: Elizabeth Paine