

**MINUTES OF A REGULAR MEETING
PROVINCETOWN HOUSING AUTHORITY
WEDNESDAY, JUNE 28, 2017**

A regular meeting of the Provincetown Housing Authority was held on Wednesday, June 28, 2017 at Maushope Common Room, 44 Harry Kemp Way, Provincetown, MA. Meeting was called to order at 5:15 p.m. by Chair Elaine Anderson.

BOARD MEMBERS PRESENT: Elaine Anderson, Nancy Jacobsen, Jen Germack, Charlene Parris

ABSENT: None

OTHERS PRESENT: Barbara Thurston, Interim Executive Director

PUBLIC STATEMENTS: None

COMMISSIONERS STATEMENTS: Ms. Anderson introduced and welcomed Barbara Thurston as the new interim Executive Director.

Motion by Ms. Ms. Germack to postpone discussion of Maushope Expansion until future meeting.
Motion seconded by Ms. Parris. Unanimous vote

Motion by Ms. Germack to approve the advertisement composed by Rick Leco. Motion seconded by Ms. Parris. Unanimous vote

Motion by Ms. Germack to approve Ms. Parris as a signatory on both TD Bank and Seamans Bank.
Motion seconded by Ms. Jacobsen. Unanimous vote

Motion by Ms. Parris to appoint Jen Germack to be the Housing representative to the CPA Committee.
Motion seconded by Ms. Jacobsen. Unanimous vote

FINANCIAL REPORT: Ms. Thurston provided the Board with the May, 2017 financial report.
Motion by Ms. Jacobsen to approve. Motion seconded by Ms. Parris. Unanimous vote

APPROVAL OF MINUTES:

- 4/26/2017 – Motion by Ms. Jacobsen to approved the minutes of April 26, 2017. Motion seconded by Ms. Germack. Unanimous vote
- 5/31/2017 - Motion by Ms. Germack to approve the minutes of May 31, 2017. Motion seconded by Ms. Parris. Unanimous vote
- 6/7/2017 - Motion by Ms. Parris to recind vote (Page 2) of the minutes of June 7, 2017. Motion seconded by Ms. Germack. Unanimous vote
Motion by Ms. Parris to approved the minutes of June 7, 2017. Motion seconded by Ms. Germack. Unanimous vote
- 6/9/2017 - Motion by Ms. Parris to approve the minutes of June 9, 2017. Motion seconded by Jacobsen. Unanimous vote

6/14/2017 - Motion by Ms. Germack to approve the minutes of June 14, 2017. Motion seconded by Ms. Jacobsen. Unanimous vote

OTHER BUSINESS:

APPROVAL OF VOUCHERS:

Motion by Ms. Germack to approve all vouchers. Motion seconded by Ms. Jacobsen. Unanimous vote

EXECUTIVE DIRECTOR REPORT:

Ms. Thurston discussed Capital Improvement Plan (CIP) that is a list of all open construction projects with DHCD. She will provide a copy for the Board at the next meeting.

Ms. Thurston will be going to court with Pat Grace for two evictions on July 13th.

Ms. Thurston suggested that the Executive Director submit time sheets for approval at each meeting.

The next Regular Meeting is scheduled for Wednesday, July 26, 2017 at 5:15 p.m.

Motion by Ms. Germack to adjourn at 6:40 p.m. Motion seconded by Ms. Parris

Respectfully Submitted,

Barbara Thurston
Interim Executive Director