

Provincetown School Committee
EXECUTIVE SESSION 11.14.17
School Media Center
12 Winslow Street
Provincetown, MA 02657

Meeting called to order by chair Brackett at 6:03PM
Members present – Tony Brackett, Ngina Lythcott, Cass Benson, Liz Lovati, Tracy Kachtick-Anders

1. **ATTENDANCE:** Verbal roll call

2. **DISCUSSION:** Whether or not to offer the superintendent another contract and notifying her of the PSC's decision no later than February 1, 2018 as per the superintendent's current contract.

3. **MOTION** by Mr. Brackett to offer the superintendent a one-year contract, commencing July 1, 2018 and ending June 30, 2019.
2nd by Ms. Benson

DISCUSSION: Concerns about the PSC having enough notice to adequately and effectively advertise for the next superintendent were shared, and the importance of the PSC being notified early enough of the superintendent's plans to retire or not at the end of the school year and how to include that in the offered contract. Introductory discussion ensued regarding the process that could be put in place to hire a new superintendent and how to implement such a process. Suggestions included, but not limited to potential make up of a search committee (including teachers, parents, PTA representatives and other community members and stake holders in the school), engaging the assistance of a professional head hunter, and utilizing on-line resources found on the MA Department of Education website.

MOTION AMMENDED by Mr. Brackett, to offer the superintendent a one-year contract, effective July 1, 2018 AND that the superintendent must give notice to the PSC by October 1, 2018 of her intention to retire or to not retire at the end of the 2018-2019 School year.

2nd by Ms. Lythcott

VOTE: 5-0-0

DISCUSSION: Mr. Brackett shared his intention to step down as chair. PSC discussed options of how to reorganize and how to ensure a smooth transition from the current chair to the new chair. NO VOTES WERE TAKEN.

MOTION TO ADJOURN by Ms. Lythcott.

2nd by Ms. Benson

5-0-0

ADJOURNMENT 6:23PM Minutes submitted by Tony Brackett