APPROVED PHA MEETING MINUTES

MINUTES of a Regular meeting of the
PROVINCETOWN HOUSING AUTHORITY - BOARD OF COMMISSIONERS
on Wednesday, May 23, 2018 at 5:15 P.M. located at
44 HARRY KEMP WAY in the COMMUNITY ROOM

COMMISSIONERS PRESENT:	Elaine Anderson, Chair	STAFF PRESENT:
Keith Hunt, Vice Chair	Nancy Jacobsen, State Appointee	Kristin Hatch, Director
COMMISSIONERS ABSENT:	Also present: none	
(exc) Charlene Parris, Fran Coco		

The meeting was called to order at 5:15 pm by Chair Elaine Anderson. There were no Public Statements

Commissioners Statements - Commissioner Jacobsen reiterated her desire that a new State Appointee be appointed since her term ended two years ago. Discussion of Commissioner Hunt possibly being a candidate.

Minutes of May 16, 2018 were reviewed. Motion to approve by Commissioner Jacobsen, Second by Commissioner Hunt.

Vote 3-0-0

Chair Reported an update on ED contract, waiver. DHCD says they do not need more paperwork. Legal is working on it. ED is considered employee at will until contract received.

Director Report - Open office hours for Director are MWF 3pm-4pm and by appointment.
Financial - Director reported on Financial Statements for May 2018, rent roll at all sites with notices going out monthly when rent is owed, Vacancy report is one unit at Maushope and one unit at Foley House both of which are under construction. Candidates for residency are being certified.

Projects - Director has met with Construction personnel from DHCD for projects at Maushope and family units. New projects impacting 31 units are in process, new roofs for 4 family units, repair to exterior of two family units. Internal projects at Maushope, Foley and family units include landscaping and cleanup. Floors at Maushope being stripped. Insulation at Goveia is in planning phase.

Friends of Maushope - hoping to pick up participation!

Tenants Association - Director gave Interim President of Tenant Association copies of ratified MOU between Maushope and Family PHA and Tenants to review.

Community Housing Council Report - Chair Anderson reported that Housing Institute coming up, meeting with Town Planner and Harbor Hill update.

Community Preservation Committee is not in session.

Approval of Vouchers (votes may be taken) Motion to approve by Commissioner Jacobsen, Second by Commissioner Hunt.

Vote 3-0-0

MOTION TO ADJOURN made by Commissioner Jacobsen, Second by Commissioner Hunt, the motion was approved 3-0-0 MEETING ADJOURNED: 6:25 PM

PROVINCETOWN HOUSING AUTHORITY UPCOMING MEETING DATES:

Wednesday	June 13, 2018	44 Harry Kemp Way	Community Room	5:15 pm
Wednesday	June 27, 2018	44 Harry Kemp Way	Community Room	5:15 pm