APPROVED PHA MEETING MINUTES

MINUTES of a Regular meeting of the
PROVINCETOWN HOUSING AUTHORITY - BOARD OF COMMISSIONERS
on Wednesday, June 13, 2018: 5:15 P.M. located at
44 HARRY KEMP WAY in the COMMUNITY ROOM

COMMISSIONERS PRESENT: Keith Hunt, Vice Chair; Nancy Jacobsen, State Appointee	Elaine Anderson, Chair Fran Coco	STAFF PRESENT: Kristin Hatch, Director
COMMISSIONERS ABSENT: Charlene Parris	Also present: Roger Chauvette, Tenants Assoc. Interim President	

The meeting was called to order at 5:15 pm by Chair Elaine Anderson. There were no Public Statements

Approval of Minutes May 23, 2018 was delayed until next meeting.

Accounts Payable Reviewed for June by Director who reported progress on clearing backlog resulting in a clearer monthly reconciliation.

New business - Capital Improvement Projects (CIP)
Capital improvement projects and and new FISH schedule for this year were reviewed. Input received from Commissioners and Tenant Association Interim President Chauvette regarding years' Projects.

ACTIVE FF: Complete Rehab Vacant Unit	$25,625.00
ACTIVE FF: Replace Roofs, Gutters, Downspouts	$27,046.00
ACTIVE FF: Replace All Exterior Trim	$24,000.00
ACTIVE FF: Tree Trimming and Removal	$11,000.00
ACTIVE FF: Walkway & Driveway repaving	$6,500.00
ACTIVE FF: Repair Septic System Pearl Street, Maushope	$126,301.00
ACTIVE FF: ADA Accommodation - Door - ADA Toilet UIOLI	$5,500.00
ACTIVE FF: Partial Basement Window Replacement	$3,260.89

Motion to approve Capital Improvement Projects made by Commissioner Jacobsen, Seconded by Commissioner Coco. Roll call vote Anderson yea, Hunt yea, Jacobsen yea, Coco yea, Chauvette agreed yea.
Vote 4-0-0

Approval of Vouchers Commissioner Hunt moved to approve vouchers, Seconded by Commissioner Coco.
Vote 4-0-0

MOTION TO ADJOURN:
Upon a motion duly made by Commissioner Hunt and seconded by Commissioner Jacobsen, the motion was approved by the following vote: 4-0-0
MEETING ADJOURNED: 5:50 PM

PROVINCETOWN HOUSING AUTHORITY UPCOMING MEETING DATES:

Wednesday	June 27, 2018	44 Harry Kemp Way	Community Room	5:15 pm
Wednesday	July 11, 2018	44 Harry Kemp Way	Community Room	5:15 pm