

# COUNCIL ON AGING BOARD

**April 11, 2018**

Meeting opened at 1:40 pm

Members present: David Ketchum, Chris Asselin, Penny Sutter and Amy Howell.

Julie Knapp presented towards end of meeting due to work related issue.

Staff present: Chris Hottle

Public Speak: None

Motion made by Amy to approve minutes from March 7, 2018. Motion was seconded by Penny. Vote to approve was unanimous.

## **Director's Report**

1. Acknowledgments for legal aid, Tom Kosman, who retired today. Tom provided legal counsel every month for the past 36 years. Started with COA director Bob Joyce and provided legal services for other COAs as well
2. Volunteer lunch is April 26<sup>th</sup> at COA. Starting with acknowledgments, following by lunch.
3. Art show is May 3<sup>rd</sup>, 4:00- 6:00 pm. All COA art classes are included. Lengthy discussions on how to hang art. Artwork will be for sale.
4. Health fare is the May 23<sup>rd</sup> which is community wide, with new programs as well as providing a child maternal health nurse.
5. Administrative Assistant position received 14 applications, more than anticipated. A selection committee was recruited to help process the applicants, first round of interviews begin this week, and hope to have new employee start mid-May.
6. Historic email from Executive Secretary of Elder Affairs, Alice Bonner, who wants to visit Provincetown Senior Center on May 23<sup>rd</sup> in the morning. This would a first time request from the State Executive Secretary of Elder Affairs to visit our COA.
7. Secretary Bonner's schedule is uncertain as to arrival and departure times. Chris asked board to come up with ideas for engaging the Secretary that best suits her time frame. Ideas include having a sit-down discussion with Alice and some of our seniors regarding cape senior issues, inviting town officials to participate in a separate panel discussion, and touring the facility, incorporating activities in as many rooms as possible.
8. Age-friendly communities- a plan for all upcoming generations. AARP acts as the middle person in overseeing how to make towns age friendly. An Advisory Steering Council county, comprised of many town councils, meets quarterly to focus on a comprehensive regional plan for aging, focusing on health and human services, economic development, transportation, and care giving There is a scarcity of resources, younger numbers dropping, who will take care of seniors is an impetus to project.
9. Meeting full compliance in an age-friendly community is expensive to do. The steering committee is structuring so smaller towns can afford applying for the regional application. A 2 year formula grant was submitted to Tuft's. Involved towns could choose between complying in full or partially by picking certain domains of the development formula. Planning board would be set up for this process. Chris is link now between steering board and town. At the end of May will hear about the grant's acceptance
10. Solar panels being installed, DPW wants to put generator in corner of COA's backyard. Board wants to know about noise volume, blocking window view, and any harmful emission's before approving the proposed placement. Spoke about green space-backyard space not being utilized. Emergency modules took over green space, aesthetically detracting it from a pleasing area to utilize. Motta field may be re-purposed by rec center; perhaps COA can utilize a portion of this space as a sitting area.

**Old business:** Roof update- work to begin in May and finish July/ Aug. Kitchen hood to be replaced

**New business-** a resourceful book about Provincetown, published in 2015, lists all streets, byways, architects of houses and is available at Town Hall to purchase.

Next meeting is May2nd. Adjourned at 3:15 Chris motioned, Penny seconded.

Respectfully submitted,

Amy Howell, clerk