



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

260 Commercial Street, Provincetown, MA 02657
Telephone (508) 487-7017 Fax (508) 487-9560

Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Thursday, June 7, 2018
Caucus Hall Conference Room
260 Commercial Street

CALL TO ORDER: Chairman Robert Sanborn called the meeting to order at 8:30 a.m.

MEMBERS PRESENT: Mr. Robert Sanborn (Chairman)
Ms. Patty DeLuca (Vice-Chair)
Mr. Scott Fahle
Ms. Leslie Parsons

MEMBERS ABSENT: There is currently a vacancy on the Board of Assessors

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor

STAFF ABSENT: Ms. Cheryl MacKenzie, Assessors Office Manager

PREVIOUS MINUTES:
Leslie Parsons made a motion to accept the BOA Minutes of April 5, 2018, as written. Ms. DeLuca seconded the motion, and the motion carried by a 4-0-0 vote @ 8:32 AM.

PUBLIC STATEMENTS:
None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.
Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21 @ 8:35 AM

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions
 MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 8:50 a.m.

RE ORGANIZATION OF THE BOARD – The results of the annual re-organization of the Board of Assessors were: Leslie Parsons, Chair and Patty DeLuca, Vice-Chair (4-0). The Board expressed their appreciation to Bob Sanborn for his many years of service as Chairman of the Board.

FY18 REAL ESTATE ABATEMENTS:

Real Estate Abatements –None

FY18 STATUTORY EXEMPTIONS/ABATEMENTS:

Clause 41C - Elderly Persons – None

Community Preservation Act - None

Clause 22 - Veterans – None

Clause 37A – Blind Persons – None

Clause 17D-Surviving Spouse/Elderly – None

Clause 41A Deferrals – None

Section 5K – Senior Volunteer Work Credit – None

FY18 – AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

The Board reviewed the SIXTH list of FY2018 Affordable Housing Applications as follows:

A total of Fourteen (14) properties consisting of Seventy-eight Units were reviewed. Sixty (60) units met the current requirements; the motion to approve carried 4-0.

FY18 – RESIDENTIAL EXEMPTIONS

Residential Exemptions/Abatements - None

ASSESSORS OFFICE UPDATES:

Mr. Fahle updated the Board regarding the status of the new 19 hour part-time year-round Property Inspector position. The Town Manager approved the job description on 6/6/2018 with an ad in the Banner to be placed for the week of June 11th.

Mr. Fahle also informed the Board that he would provide training and assistance to the new Assessor in the Town of Truro. Mr. Fahle will be in Truro for 4 hours per week. The Intermunicipal Agreement runs through Dec 30, 2018.

Mr. Fahle announced that he would be meeting with Paul Kapinos, Valuation Consultant on June 26 & 27th in Sandwich. Calendar year 2017 sales will be analyzed to determine what valuation changes, if any, will be needed to adjust values in line with market conditions.

After many years of false starts, the DOR has finally put their course 101 on line. This is a mandatory course for members of Boards of Assessors and any members of an Assessing office involved with property valuation. The course is divided into 10 Modules and is free of charge.

The FY 2019 Classification hearing will be held on August 27th 2018.

APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT COMMITMENT AND ABATEMENT REPORTS:

In the absence of a detailed listing, the Board authorized the abatement of various Boat and Auto Excise abatements as required. Any new auto commitments outstanding were also approved. All were approved (4-0).

MISCELLANEOUS:

NEXT BOA MEETING:

Thursday, August 9th, 2018 @8:30

ADJOURNMENT:

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. Parsons. The meeting was adjourned at 8:55 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor