

**TOWN OF PROVINCETOWN – SELECT BOARD
MEETING MINUTES – REGULAR MEETING
MONDAY, JUNE 11, 2018 6:00 PM
TOWN HALL – JUDGE WELSH ROOM**

Chair Venden convened the open meeting at 6:00 pm noting the following:

Select Board Members attending: Chair Louise Venden, Vice Chair Donegan, Members Robert Anthony, Cheryl Andrews and Lise King

Excused:

Other attendees: Town Manager David B. Panagore, Assistant Town Manager David Gardner, Assistant Town Manager Josee Young Temporary, On-Call Secretary Linda Fiorella,

Recorder: Linda Fiorella

Recognition: Presentation of a Community Policing Award (in the category of under 15,000 population) to the Provincetown Police Department Award from New England Association of Chiefs of Police

Chair Venden introduced Yarmouth Police Department Chief of Police Fredrickson who presented Chief Golden and the Provincetown Police Department with an award from the New England Association of Chiefs of Police for Community Policing (in the category of under 15,000 population).

Chief Golden - It's a privilege to represent this community. It represents a sense of healing. It's the community who has come together, that's what makes this a wonderful place to live.

Consent Agenda – Approval without objection required for the following items:

- A. *Cape and Vineyard Electric Cooperative Renewal of the FY2020 Round 1 Adder.*
- B. *Approve Licensing Board fee for Bicycles, Motorized Bicycle and Scooter Rental Businesses.*
- C. *Accept Green Communities Competitive Grant in the amount of \$34,779 for the Fire Station Boiler Replacement Project.*
- D. *Accept FY2019 Coastal Resilience Grant in the amount \$149,153 for the Gosnold and Ryder Street Dune Enhancement Projects.*
- E. *Economic Development Committee – Trevor McCarthy, from Alternate to Regular*
- F. *Treasurer's Transfer – Library Gift Fund—Approve use of gifted funds for \$473.12 to Joshua Weiner for book festival travel reimbursement.*
- G. *Treasurer's Transfer – Library Gift Fund – Approve use of gifted funds for \$138.00 to Sarah Schulman for book festival travel reimbursement.*
- H. *Outer Cape Chorale – Balcony Closure and Future Credit*

Without objection Chair Venden waived the reading of the consent agenda and without objection it was approved unanimously by the Select Board

**Vice Chair Donegan moved to table Agenda Item 6E, Town Manager's evaluation
Chair Venden seconded**

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

1. Public Hearings:

A. Curb Cut - Application by Clifford Shorer, requesting approval to install a Curb Cut at 4 Commercial Street (Assessor's Map 5-1, Parcel 5G) and 6 Commercial Street (Assessor's Map 5-1, Parcel 5H), Provincetown, MA.

Vice Chair Donegan read the public hearing notice.

Exhibits/Documents: Public Hearing notice, application dated July 16, 2018, Memorandum of Understanding (MOU), and staff comments

Cliff Shorer – This is a curb cut that follows on a plan submitted in 2008 showing lots that would be created on the Murchison property.

Public Input -

Select Board Input –

Discussion involved the lack of plans and the reasons for it, the history of the property, future plans, and potential conditions.

- Vice Chair Donegan – I'm concerned that we've always in the past required signed plans for curb cut. I'm concerned about breaking that precedent
- Select Member King – I read the town planner's notes – due to flooding concerns the paving material should be permeable or have other storm water management and I would like to see that be a condition.
- Chair Venden – I'm supportive of this. The only way someone is going to build up there is if they have access to off street parking. But in the past we've always had plans.
- Select Member Andrews – I'd like to continue until staff can write out the conditions they would like to see.

Vice Chair Donegan MOVE to Continue until the August 27th public hearing
Select Member Andrews second the motion

Chair Venden noted we will leave public comments open until we hear this again on August 27th.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

B. Annual Town-wide Policy Goals Process for FY2019 – to receive comments from the public to give input on the upcoming Fiscal Year 2019 Goals

Vice Chair Donegan read the public hearing notice.

Exhibits/Document – Public hearing notice, FY2019 Goals suggestions

Town Manager Panagore stated that the FY 2019 Town Wide Goals includes 6 town wide goals with corresponding objectives and strategies to achieve those goals.

Public Input –

- Paul De Ruyter – I’m a strong advocate of public private partnerships to help leverage and address priorities of the community. The missing piece if private capitol wants to come to the town with an idea there is not an organized reception place. My suggestions is the town form that capability.

Select Board Input –

- Select Member Andrews – I’d congratulate our staff. In the past it tended to be a check off list of things we needed to do. What I see here is more of a vision statement but it was a collaborative discussion about what kind of town are we hoping to see and are our policies promoting that.
- Select Member King – I’d like to address Mr de Ruyter’s comment – public private partnerships is in there not in the top goals but it is one of the mandates for our town manager to promote that. I’d like to commend the work that was done.
- Vice Chair Donegan – I’d like to thank The Town Manager and Nina McCormack. The reality is we’re going to adopt these goals and shame on us if we don’t read them until next year. Signal to the town they are important and treat we use them to guide our policies.
- Chair Venden - We took some bold steps. I’ve requested Mr. Panagore report to use quarterly on these goals. We need to make this a living set of goals and pay attention to what we’re doing.

Vice Chair Donegan MOVED ...to adopt the town wide policy goals for FY2019 as published.

Select Member King seconded the motion.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

2. Public Statements:

- Mike Miller – owner of ptownie.com. Not here to ask for anything in particular but you do what

you can to help and support us and retain local talent. Help us to be an economic driver.

- Paul de Ruyter – on Agenda Item 6D, select board members’ participation in town talk. I just think it is an extremely unique and important place to connect between Selectmen and residents.

3. Select Member’s Statements:

- Lise King –Augustitis is setting in. I’d like to thank everyone for hard work not just Town employees but all working in the town taking care of the tens of thousands of visitors.
- Cheryl Andrews –Phil Roderick passed. If I ever think of ma and pa ptown, I remember when we lost his wife and we talked about her at Town Meeting. We should take a second to think about Phil. For decades it was families like his that were the backbone of the town. Mr. Panagore sent us a link to an article about how to respond to social media pressure it addressed the Facebook campaign over the stop work order at Sal’s Place. The article was fascinating. I want to acknowledge our staff’s response-- they have risen to the occasion to see the way people communicate now is different that it was. Our staff put daily chores aside for a while to put the facts out to the public and helping the town come to the next step rather quickly. It should be acknowledged. I’d like to address a question that came from the public about public private partnerships you reach out to the Town Manager or the Select Board chair. The title on 6D was changed from what I asked for and I was never given a deadline so I didn’t submit my packet material.
- Robert Anthony – I want to concur with Cheryl in regards to Phil Roderick. His wife was also on the rescue and a nurse and they were both dedicated to Provincetown. In regards to the ceremony tonight it was rewarding that the Provincetown Police Department got the commendation. They work hard being public servants.

Select Member Anthony MOVE that we send The Provincetown Police Department a letter of appreciation for their hard work and for the award that they just received.

Select Member King seconded the motion

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

- Tom Donegan – Looking forward to tomorrow’s hearing on Harbor Hill. Met with two of our regulatory boards, I want to thank those folks who deal with those issues, those who serve on those boards. Commit to our boards how much we support them. I would love to have an agenda item coming up to explain about how we opt in if we get money on the room tax wastewater bill. We’re going to have to take some action and lay out a compelling case for the action we want to take. Lise handed me a note that we also lost Pat de Groot an amazing artist, a character and a presence. The Provincetown Police Department has earned all that they’ve received. I encourage my colleagues to go on a ride-along and do it at night. I’m proud of Chief Golden and equally all the men and women on the force who do it day in and day out.

- Louise Venden –There is a report being prepared on the whole issue of Sal’s Place and the permitting. My interest in this is based on what the facts are. We need to pay attention to facts and ensure that everyone is treated equally, and that rules and bylaws are conformed with. I hope we don’t face one of these efforts again because it’s disrespectful to the process. The other thing I wanted to say is not only are the police amazing her but we also have rescue crews and the fire department. They barely get paid and are up in the middle of the night at a moment’s notice. We are fortunate that we have these people in place.

4. Joint meeting/Presentations:

A. Presentation FY2017 Annual Financial Audit, GAO and Uniform Guidance reports & CliftonLarsonAllen LLP Governance Letter with Matt Hunt, CPA

Exhibits/Document – Town of Provincetown FY17 Governance Letter, Town of Provincetown FY17 Financial Statements, and Town of Provincetown FY17 GAO and UG Reports

Matthew Hunt principal auditor with CliftonLarsonAllen presented a summary of the FY17 reports with special emphasis on a few areas. He noted that the auditor’s opinion on the town’s audit is the best that can be given on an audit. Mr. Hunt focused on some categories, ratios, and statements stating that the town is doing well in several areas compared with other municipalities on Cape Cod.

Discussion included OPEB, the importance of reviewing policies, bond ratings, and the Town’s overall financial stability.

B. Charter Revision Review with John Giorgio, KP Law

Exhibits/Document – Memo from KP Law

Town Manager Panagore noted that on the Agenda for the Select Board meeting on August 27th the Board will be reviewing the first draft of the warrant for the Fall Special Town Meeting.

John Giorgio presented the Articles in order giving a brief overview of the changes and their implications. Discussion included alterations to the format to make it easier for the public to easily identify the changes and which ones were new and which were a reversion to the previous charter.

After reviewing the Articles, one was deleted from the warrant and Mr. Giorgio stated he would make the agreed upon revisions in time for the next Select Board meeting.

5. Appointments:

A. Community Housing Council - T. Dimitri Papetsas Jr.

T. Dimitri Papetsas, Jr. – Year round housing is an ongoing issue here and I’m interested in that so I figure why not volunteer for it. I’m local - born and raised here and I own and operate a business here

Select Member King – You work in housing and construction so it makes sense to me.

Select Member Andrews – The main issue facing you on any board will be conflict of interest. If I were to entertain appointing you to a board I'd be hesitant to put you on historic due to conflict. The moderator does the appointment for FinCom. So, of the three this is the easiest one to appoint you to.

Select Member Anthony - just glad to see a young person wants to get his feet wet.

Vice Chair Donegan - Thank you for applying and being willing to serve.

Chair Venden - We really appreciate you're volunteering

Select Member King Moved that the Select Board vote to approve the appointment of T. Dimitri Papetsas Jr., to the Community Housing Council expiring on June 30, 2021.

Select Member Anthony seconded

VOTED

In Favor: 5

Opposed: 0

Abstain:0

B. Provincetown Public Pier Corporation – Francesca D. Cerutti and Richard C. Holland

Ms. Cerutti –I want to serve the community. I have a degree in business communications. I also want to bring the perspective of a business owner to the pier corp. The Pier is underutilized for making money with special events or better managing of dockage fees etc

Mr. Holland – thanks for having me here. I spent a number of years on the Finance Committee. I've been here since 1974. I have a long experience in town as a former business owner. I rented a slip on the pier so I have a user perspective as well.

Select Member King -- This is a difficult decision. You both bring a different kind of perspective.

Vice Chair Donegan – My sense is we have a hard, hard choice. The tie breaker for me is this is Francesca's second application. That shows dedication.

Chair Venden read into the record a later arriving email from the Chair of the Provincetown Public Pier Corporation recommending Richard Holland.

CA – I'm weighing the two as well. Wouldn't it be nice having someone with all that finance working with them. I think you'll both be on the committee. I think the finance experience that rick has..

Select Member Anthony – I could go for either.

Vice Chair Donegan Moved that the Select Board vote to approve the appointment of Francesca Cerutti to the Provincetown Public Pier Corp with a term to expire on July 29, 2023.

Motion not seconded; motion withdrawn.

Select Member Andrews moved that the Select Board vote to approve the appointment of Richard Holland to the Provincetown Public Pier Corp with a term to expire on July 29, 2023.

Select Member Anthony seconded the motion

Town Manager Panagore left the meeting at 9:49 pm and returned at 9:50 pm.

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

The Board recessed for a short break at 9:50.

At 9:55 the meeting reconvened.

6. Requests:

A. FY2019 Tourism Grants Additional Round Approval

Tourism Director Anthony Fuccillo and Assistant Tourism Director Nina McCormack presented to the Additional Round of FY2019 Tourism Grants.

Ms. McCormack noted a correction to the number of Visitor’s Service Board Members present at the vote. Discussion involved Select Member King’s concern with PBG grants not itemizing partnerships and would prefer more details going forward, Select Member Andrews’s questions about fundraisers and non-profit versus for-profit status of grantees as well as Select Member Andrews’s request for a cover sheet and staff recommendations on each application brought before the Select Board. Further discussion involved Vice Chair Donegan’s concern that the grant to Pride was high considering it takes place after Memorial Day, and whether or not it should be changed to a matching grant instead.

Select Member Andrews Moved that the Select Board vote to approve funding from the Tourism Fund, for the following FY 2019 Tourism Promotional and Enhancement Grants – Round 2, as recommended by the Visitor Services Board:

No	Project Name	Recommended FY '19
1	Fantasia Fair	\$3,000

2	Holly Folly	\$6,500
3	First Light	\$7,425.01
4	Broto	\$4,000
5	Pride	\$12,500
6	Provincetown 10k	\$500
7	Winter Weekends	\$5,000
8	"Open" Ptownie	\$1,500

Select Member Anthony seconded the motion

VOTED

In Favor: 4
Opposed: 1(td)
Abstain: 0

B. Select Board Involvement in Provincetown 400

Select Member Andrews discussed bringing the Provincetown 400 and town sponsorships/co-sponsorships before the board on a regular basis.

C. Suicide Prevention Awareness Week Proclamation

Select Member Andrews Move that the Select Board vote to proclaim the week of September 9-15, 2018 as Suicide Prevention Awareness Week

Select Member Anthony seconded

VOTED

In Favor: 5
Opposed: 0
Abstain: 0

D. Select Board Participation on Town Talk

Select Member Andrews expressed concern about Select Board Members blocking town voters on Town Talk. Chair Venden tabled the discussion until a later meeting.

E. Town Manager's Evaluation --TABLED

7. Town Manager / Assistant Town Manager:

A. Interlocal Agreements

- **Robert Anthony –**
- **Vice Chair Tom Donegan –**
- **Chair Louise Venden –**

Without objection the meeting was adjourned at 11:03 pm

Minutes transcribed by: Linda Fiorella