



# Provincetown Schools

**PROVINCETOWN SCHOOL COMMITTEE MEETING  
PROVINCETOWN HIGH SCHOOL  
ELMER I. SILVA LEARNING CENTER  
12 Winslow Street  
PROVINCETOWN, MA 02657**

**Wednesday, November 14, 2018**

**TIME: 4:30 P.M.**

**Attending**

Tracey Kachtick Anders

Eva Enos

Cass Benson

Ngina Lythcott

Elizabeth Lovati

Dr. Beth Singer

Dr. Timothy Reynolds

Jennifer Rhodes - minutes

**MINUTES**

1. Call To Order at 4:36pm
2. Roll Call
3. Public Comments
4. Minutes: October 11, 2018
  - MOTION: Liz Lovati moved to accept minutes from October 11, 2018
  - SECOND: Cass Benson seconded
  - **VOTE: 5-0-0**
5. Joint Meeting: Board of Select and Provincetown School Committee
  - Members of the Board of Select did not attend
6. Superintendent's Update:
  - Harvest Feast-Dr. Singer updated the committee on the Harvest Feast schedule. All committee members have been invited as well as PTA members and some staff.
  - UN Day Assembly-Held on October 24th with great success and will be an annual event.
  - Nauset Negotiations- Dr. Singer informed the committee that she has spoken with Mike Gradone (Truro Superintendent) and they plan to negotiate together and attempt to get a ten year agreement.
  - Preschool - Dr. Singer informed committee that Provincetown School has begun advertising for a Special Education/Preschool teacher. The current preschool has 18 students with one more coming. Salary will be paid for with Article 6 money.
7. Unfinished Business:
  - 6.1 District Goals - 2nd read
    - i. Discussion regarding goals of the school committee and an overview was provided of each of the four goals.
      - MOTION: Liz Lovati moved to accept the goals as read
      - SECOND: Eva Enos seconded
      - **VOTE: 5-0-0**
  - 6.2 School Safety

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- i. School Zone
  - Eva Enos discussed the school zone issue and expressed her desire to at the very least have the school zone marked in some way. Ngina suggested that a conversation with the police chief needs to happen. Ngina suggested getting a map of the school zone. Dr. Singer suggested that the town hall may need to help. The committee would like to do the area of the school zone and get clarity with the town.
- ii. Bus Safety
  - Dr. Singer informed the committee about a couple of bus safety issues and Wellfleet and Provincetown police have been very cooperative and out in full force to protect our kids.
- 6.3 PSC Code of Ethics draft policy - 2nd read
  - MOTION: Cass Benson motioned to accept the Code of Ethics policy as read
  - SECOND: Eva Enos seconded
  - **VOTE: 5-0-0**
- 6.5 Early Education Family Handbooks - 2nd reading
  - i. Eva Enos mentioned how she appreciated how comprehensive the handbooks are and hopes parents read it through.
    - MOTION: Liz Lovati motioned to accept the ELC/WeeCare handbook as read
    - SECOND: Eva Enos seconded
    - **VOTE: 5-0-0**
    - MOTION: Eva Enos made a motion to accept Family Handbook for preschool as read
    - SECOND: Tracey Kachtick-Anders seconded
    - **VOTE: 5-0-0**
- 6.6 Policy BHE: Use of electronic Messaging by committee members - 2nd read
  - i. Discussion regarding policy, consequences and meaning.
    - MOTION: Cass Benson made a motion to accept Policy BHE as read
    - SECOND: Eva Enos seconded
    - **VOTE: 5-0-0**
- 6.7 School uniforms discussion
  - i. Dr. Singer asked whether the intent was to have families pay for the uniforms. Tracey Kachtick Anders mentioned that the uniforms would help the school become more visible by having a distinct look. Ngina Lythcott mentioned that she does not want to take away from children's creativity. Dr. Reynolds mentioned that the conversation really needs to be had with the faculty and the student body. Local availability would be important. The committee would like a survey to be conducted to teachers, parents, and students. Discussion about whether other IB schools have uniforms. Tracey will collect more information and come back to the committee

## 8. New Business:

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- 7.1 School committee email and team drive on Google
  - i. Proposal by administration to create Provincetown Schools email address for each committee member and create a team drive for the committee. Committee directed administration to move forward
- 7.2 Budget Meeting Schedule
  - i. Overview of Budget meeting schedule. Changes made.
- 7.3 Scholarship Committee Vacancies
  - i. The committee needs to appoint two positions to the scholarship committee. The committee will come up with a list of appointees and discuss at the next committee.
- 7.4 Wish List Spending
  - i. Dr. Singer asked the committee if they had specific requests for the FY20 budget. Cass Benson asked for a healthy soccer budget. The committee will email specific requests to the Superintendent.
- 7.5 Projection Discussion
  - i. Dr. Singer reviewed demographic data and reports.
  - ii. Discussion about housing and job opportunities.
  - iii. More discussion at future meetings.
- 7.6 CPC Grant Application
  - i. Dr. Singer reviewed the CPC grant application with the committee and asked for the committee's support
  - ii. MOTION: Liz Lovati motioned to move forward with the grant submission
  - iii. SECOND: Eva Enos seconded
  - iv. **VOTE: 5-0-0**
- 8. PSC Comments
  - Liz - disappointed the Board of Select did not attend
  - Eva - attended the MASC Conference and recommends all members attend and educate themselves on their roles as school committee members.
  - Tracey - no comment
  - Cass - asked to include housing more often on the agendas as it is such an important issue for our students.
  - Ngina - disappointed BOS did not attend and have to find better ways to work together. So happy to hear about success of UN Day and looking forward to Harvest Feast.
- 9. Adjournment
  - MOTION: Liz Lovati motioned to adjourn open meeting and go into executive session.
  - SECOND: Tracey Kachtick-Anders seconded
  - **VOTE:5-0-0**
- 10. Executive Session: To discuss strategy in preparation for negotiations with non-union personnel. The open meeting will not reconvene.