



PROVINCETOWN SCHOOL COMMITTEE MEETING

**Provincetown High School
ELMER I. SILVA LEARNING CENTER
12 Winslow Street
Provincetown, MA 02657**

Wednesday, July 25, 2018

4:30 pm

MINUTES

Members present: Ngina Lychott, Liz Lovati, Eva Enos, Tracy Kachtick-Anders
Members absent: Cass Benson
Other people in attendance: Dr. Beth Singer, Superintendent
Dr. Tim Reynolds, Principal
Jeff Slater-Cote, Assistant Principal/SPED Director
Jennifer Rhodes, minutes
Chief Golden, Chief of Police
Stephanie Page, Community Member

1. **Call To Order at 4:30pm**
2. **Roll Call**
3. **Public Comments:** Stephanie Page read a letter into the record
4. **Minutes:** June 13, 2018 and June 20, 2018
 - Motion to accept June 13, 2018 minutes by: Liz Lovati
 - Motion seconded by: Eva Enos
 - **VOTE: 4-0-0**
 - Motion to accept June 20, 2018 minutes by: Tracy Kachtick-Anders
 - Motion seconded by: Liz Lovati
 - **VOTE: 4-0-0**
5. **Superintendent's Update**
 - Conversation with Timothy Reynolds, Principal
 - Dr. Singer introduced Dr. Tim Reynolds
 - Dr. Reynolds provided an overview of his career and life.
 - Early Learning Center Playground project
 - Dr. Singer provided an overview of the playground project.
 - Dr. Singer has written a grant to a family foundation and plans to write a Community Preservation grant.
 - Questions were asked about accepting donations for the playground project.
 - Ms. Lychott asked when Dr. Singer expects to hear from the family foundation. Dr. Singer indicated that it would hopefully be soon as the foundation is located on the Cape.
 - Personnel Update



- Dr. Singer informed the committee that the school is currently still looking for a speech/language pathologist. Attempts are being made to convince the current speech pathologist to stay. Alternatives are being considered.

6. Unfinished Business

6.1 Jim Golden - School Safety

- Chief Golden offered apology to the Committee regarding comments he made during the School Committee's June 13, 2018 meeting.
- Enos asked the Chief about the possibility of a School Zone and indicated that it is her mission and a goal. Chief Golden indicated that he would continue to work on this effort.
- Dr. Singer asked Chief Golden who ultimately would make the decision about a school zone. Chief Golden said he believes it would probably be the Board of Selectman but indicated he wants to investigate further the School Zone and the requirements of a School Zone.
- Ms. Enos said that she would take the School Zone issue as her goal and do further follow-up with the chief.

6.2 Future PSC Meetings:

- August meeting
 - Discussion regarding the need to hold an August meeting.
- Change in Wednesdays
 - Ms. Lychott expressed that she would like to move the School Committee meetings from fourth to the second week of each month.
 - The committee agreed that the change would be fine.
 - Dr. Singer also mentioned that the triple board meeting has been tentatively scheduled for January 24, 2019 at 5pm. She asked the committee if that would work for them. Dr. Singer will confirm with Town Hall that the Committee is able to attend.

6.3 New 6 day cycle schedule for School Year 2018-2019

- 6 day schedules for grades 3, 5 and 8 were provided to the Committee
- Assistant Principal Jeff Slater provided an overview of the schedules and the reasoning behind the new schedules. He indicated that adding a 6th day to the schedule adds flexibility and eliminates the same classes being missed for half days and holidays.
- Ms. Enos asked if other schools do a six day rotation. Dr. Singer and Mr. Slater indicated that many schools do a six day rotation.
- Dr. Reynolds expressed that the blocks give teachers opportunity to be flexible.
- Mr. Slater explained that Grade 5 is now a "bridge" year to the MYP. Dr. Singer said that the limited transitions is helpful and the students will have two teachers for four subjects.
- On the Grade 5 schedule and MYP schedules the seminar block is an opportunity to incorporate teacher interests and teach the students things.
- Global Studies period has been added to highlight Costa Rica.
- Foreign language has been increased and the Spanish teacher will now be here full time.



- Liz Lovati asked how many teachers for the 5th grade. Dr. Singer said there will be two teachers for academics. Ms. Paine and Nancy Flasher will be the 5th grade teachers.

6.4 Wee Care, Preschool Update: regulations, enrollment, finances

- policy suggestions
- Dr. Singer provided an overview of the BOS meeting on 7/23/18.
- Dr. Singer provided an overview of the child care regulations and provided a handout.
- Dr. Singer provided an overview of attendance and WeeCare enrollment.
- Ms. Lovati asked about space issues. Dr. Singer indicated that when there are 10 children in each classroom we are full space wise.
- Ms. Kachtick-Anders asked if the guidelines could be posted on the website for the community.
- Currently there are 18 children in preschool. When enrollment reaches 20 in preschool, the classes will divide into 3-4 year olds and 4-5 year olds.
- Ms. Enos mentioned the amazing progress that has been made in rolling out these programs, despite some of the confusion.
- Discussion regarding suggested policy statement submitted by Erik Yingling.
 - MOTION: Liz Lovati moved to not accept the policy submitted by Erik Yingling
 - SECOND: Eva Enos
 - **VOTE: 4-0-0**

6.5 Code of Ethics and Standards of Behavior

- Handouts were provided to the Committee regarding Code of Ethics and Social media.

7. New Business

7.1 School Year 2018-2019 Calendar Proposal

- Dr. Singer proposed a change to the 2018 calendar regarding the date of the graduation ceremony for Grade.
 - MOTION: Tracy made motion to accept the revised calendar which will move the graduation date to the last full day of school instead of a specific date.
 - SECOND: Liz Lovati
 - **VOTE: 4-0-0**

7.2 Transfer of Funds FY19

- Dr. Singer explained the transfer of fund request- handout provided to committee
- MOTION: Liz Lovati moved to approve the transfer of funds request
- SECOND: Eva Enos
- **VOTE: 4-0-0**

7.3 Maintenance Contract

- Dr. Singer provided an overview of the maintenance contract from CTI for the School's HVAC system.
- Contract will be paid for with School Choice funds this year as it was not in the FY19 budget.



8. PSC Comments

- **Ngina** - really excited that Dr. Reynolds is here in Provincetown. A lot of work went into getting a new principal. Grateful to Jeff Slater for all of his work as Interim Principal. Really likes the new 6 day schedule.
- **Tracy** - looking forward to the retreat.
- **Liz** - Welcome to Dr. Reynolds. We hope you enjoy the job. Thanked Mr. Slater for the new 6 day schedule.
- **Eva** - happy to hear chief's apology. She thinks we should all think before we speak. Likes to keep things professional.

9. Adjournment

- MOTION: Eva Enos moved to adjourn
- SECOND: Liz Lovati

VOTE:4-0-0