

# Public Meeting

**December 17, 2009**  
**Grace Gouveia – Room 10**  
**5:00 p.m.**

**Members Present:** Jerry Anathan, Duane Gregory,  
and John Livingstone

**Members Absent:** Ken Janson & Mark Phillips (both excused)

**Staff:** Brian Carlson Health Inspector  
Jane Evans Health Agent

The meeting was called to order at 5:04 p.m.

## AGENDA

### **Public Comments**

There were none.

### **New Business**

#### **5 Conwell Street**

ACO Request

**Motion:** Move to recommend approval of the ACO with the owner required to record the ACO at the Barnstable County Registry of Deeds and provide proof of recording along with the first payment within two weeks of the Board of Health's approval. Also the owner agreed to conduct any repairs that may need to be made to the existing septic system based upon the results of the septic system inspection report.

**Motion:** John Livingstone      **Seconded:** Jerry Anathan **Vote:** 3-0-0.

### **401 Commercial Street**

Camps, Cabins & Motel License – Elena Hall

Brian Carlson conducted an inspection of the property on December 3<sup>rd</sup> and he recommends approval for the Camps, Cabins & Motel License (CCM). All necessary approvals and all necessary information have been submitted.

**Motion: Move to approve the CCM license for Lucy Cross House and Cinnamon Sands which consists of 5 units (3 apts. & 2 rooms) at 397 and 401 Commercial Street.**

**Motion: Jerry Anathan                      Seconded: Duane Gregory                      Vote: 3-0-0.**

### **208 Bradford Street – Unit 6**

Appeal Health Agents Decision - # of Bedrooms

Tom Thompson, an architect, represented the owner, Maureen Travis. Tom would have liked a full board review but was told that this wouldn't be able to happen for awhile.

He presented the case and felt that the problems which arose in this case were not the fault of the owner since she relied on the Building Department to guide her.

**Motion: Move to approve Unit 6 of 208 Bradford Street as a two bedroom unit with a deed restriction for two bedrooms to be recorded with the Barnstable County Registry of Deeds; provide proof of recording within 30 days and then allow 14 days from that point to provide documentation to the Health Agent. The second floor living room is not to be used for sleeping purposes.**

**Motion: Duane Gregory Seconded: John Livingstone                      Vote: 3-0-0.**

### **Multi Hazard Mitigation Plan**

Brian Carlson

This document was distributed to the BoH and will be studied by them.

### **FY 2011 Budget**

Jane Evans said that most budgets are level funded but she has submitted hers and it will be asking for an additional position due to the increased work load that the department has incurred, i.e., mandatory apartment inspections, etc.

### **Executive Session**

There was none.

### **Approval of Minutes for November 5, 2009**

They were unavailable and will be voted on at the next BoH meeting.

**Any other business that shall properly come before the Board**

- I. Duane will pen a letter to Russ Braun asking for a discussion of permit protocol issues at a future meeting of the BoH.

**Motion: Move to send an invitation to the Building Commissioner to discuss several related issues.**

**Motion: John Livingstone      Seconded: Jerry Anathan Vote: 3-0-0.**

**I. Health Agent Report**

Jane Evans has been busy as usual with a myriad of responsibilities, i.e., flu shots at the schools and COA, as well as, the continuing apartment inspections, etc.

**I. Health Inspector's Report**

- II. Brian Carlson was pressed for time and asked if he could do a more comprehensive report at the next meeting. His request was approved by all. Also Brian will be on vacation all of next week.

**III. Board Members' Statements**

Duane Gregory expressed dissatisfaction with having the Town offices open only four days a week. If budget concerns dictate a four day work week that perhaps there could be staggering of staff...some from Monday through Thursday and others working Tuesday through Friday. This would provide necessary services to those who are inconvenienced by this current schedule of office hours.

Adjournment happened at 6:10 p

Respectfully submitted,  
E. Rogers Gaudiano

Approved by the Board of Health on \_\_\_\_\_, 2009

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Duane Gregory, Chair