



Provincetown Schools

12 Winslow Street
Provincetown, MA 02657
508-487-5020

Dr. Beth Singer
Superintendent

Dr. Timothy Reynolds
Principal

**PROVINCETOWN SCHOOL COMMITTEE MEETING
PROVINCETOWN HIGH SCHOOL
ELMER I. SILVA LEARNING CENTER
12 Winslow Street
PROVINCETOWN, MA 02657**

Wednesday, March 13, 2019

TIME: 4:30 P.M.

ATTENDING

Ngina Lythcott
Superintendent

Liz Lovati, Vice Chair
Jenn Rhodes, minutes

Eva Enos, Chair

Cass Benson (arrived at 4:45pm)

Dr. Beth Singer,

Dr. Tim Reynolds, Principal

ABSENT

Tracey Kachtick-Anders

MINUTES

1. Call To Order at 4:31pm
2. Roll Call
3. Public Comments
 - Dr. Rick Murray regarding facilities use
4. Minutes: February 13, 2019
 - MOTION: Liz Lovati made a motion to accept the minutes of the February 13, 2019 meeting as they were presented.
 - SECOND: Ngina Lythcott seconded the motion
 - VOTE: 4-0-0
5. Superintendent's Update:
 - Update on district goals
 - MATH
 - Dr. Reynolds reviewed and provided an update on goals.
 - Math coach and professional development was discussed.
 - Discussion about hiring a full-time math coach vs. a part time math coach.
 - Exploration of hiring a math coach full time for next meeting.
 - Discussion regarding working with Nauset High School to provide high school tutors.
 - NAEYC

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- Dr. Reynolds reviewed the current progress.
- Current progress is on the physical space both inside and outside.
- Grant has been applied for the outside space.
- Expanded use of gym for the toddlers.
- Site visit for committee to be scheduled.
- SOCCER
 - Dr. Reynolds reviewed the progress on the soccer goal.
 - New uniforms have been purchased with the donation from the VFW.
 - Skills workshops will be offered to PYP and MYP students for the spring.
 - Applied for membership in the Cape Cod Super 6 to ensure regularly scheduled games for the Fall.
 - Coed teams.
 - Athletic warm up suits are being researched for use with all sports and to help with visibility of our students in the community.
- Spring Musical
 - Dr. Singer informed the committee about *Shrek*, the musical.
 - The performance dates are April 5th and 6th at 6:30pm in Fishermen Hall.
 - Discussion regarding ticket prices.
- Summer Rentals
 - Dr. Singer informed the committee that currently there are no summer contracts.
 - Dr. Singer reviewed the pricing structure and informed the committee that the pricing structure is negotiated with each company/organization and was last revised three years ago.
 - Review of school committee policy regarding facilities use to be put on agenda for next meeting
- CPC Grant
 - Awarded \$30,000 for reconstruction of the playground.
 - Cannot access funds until after July 1, 2019.
 - Dr. Singer proposed that school choice funds be used for surfacing and fencing prior to July 1st
 - MOTION: Liz Lovati made a motion to use choice money for playground in addition to CPC funds awarded.
 - SECOND: Ngina Lythcott seconded the motion.
 - VOTE: 4-0-0
- Wee Care
 - New personal in Wee Care: Arelis Cruz
 - More international feeling.
 - Cosmetic changes to spaces.
 - Advertising for a 5th employee in Wee Care.

6. Unfinished Business:

6.1 Scholarship Committee Nominee

- MOTION: Cass Benson made a motion to nominate Sara Piper to the Scholarship Committee, with the understanding that Sara Piper will need to register to vote.
- SECOND: Ngina Lythcott
- VOTE: 4-0-0

6.2 Superintendent Search Update

- Eva Enos reviewed the current status of the search.
- Focus groups were held on 3/1/2018 and provided valuable input.

- Online survey for anyone who would like to provide feedback.
- Received 17 applicants.
- Currently have eight strong candidates.
- Meeting scheduled for 3/15 where the committee will discuss in depth the remaining candidates and determine a list of final candidates.
- The committee reviewed the proposed feedback rating form. Committee will discuss during Friday meeting
- The committee also reviewed the proposed visitation day schedule. Minor changes were made.

6.3 School Year 2019-2020 School Calendar (2nd read)

- Dr. Singer informed the committee that the overwhelming consensus from the staff was a preference for an additional two days at the winter break. School will start before Labor Day with this calendar.
- Eva Enos suggested conducting a survey to parents regarding their preferences in the future.
 - MOTION: Cass Benson made a motion to accept the purple calendar (before Labor Day start).
 - Second: Ngina Lythcott seconded the motion.
 - VOTE: 4-0-0

6.4 Wee Care: Discussion on Policy Development

- Currently no school committee policy for Early Learning Center.
- Suggested to create a separate set of policies for Early Learning Center.
- Further discussion, tabled for next meeting.

6.5 "Cancellation Bags"

- Committee would like to table
- MOTION: Cass Benson made a motion to table this topic until the committee's next regular meeting.
- SECOND: Ngina Lythcott seconded the motion.
- VOTE: 4-0-0

7. New Business:

7.1 MASC's Policy Twenty-One service

- The committee will continue to research this service and discuss at a later date.

7.2 MASC workshops

- Eva Enos informed the committee that she would like MASC to come and give workshops. The first workshop is an evaluation of the school committee. Done via online survey and then MASC will come to conduct a workshop. Would like to schedule workshop for May 16th. She asked committee members to look at calendars.

7.3 Overnight Field Trip -*Moved to the beginning of the agenda*

- NEED Academy
 - Mrs. Flasher presented the overnight field trip to the NEED Academy
 - MOTION: Ngina Lythcott made a motion to approve the overnight field trip to the NEED Academy for the 5th grade.
 - SECOND: Liz Lovati seconded the motion.
 - VOTE: 3-0-0

7.4 Negotiation Plan

- The committee discussed adjusting the negotiation schedule with the PAE. The PAE is willing to work with the committee to delay the start of negotiations. It was suggested that the committee may want to wait until a new superintendent is in place.

- MOTION: Cass Benson made a motion to have the committee begin negotiations by September 15th with an end date of June 30, 2020.
 - SECOND: Ngina Lythcott seconded the motion
 - VOTE: 4-0-0
 - The PAE will draw up that memorandum of understanding.
8. PSC Comments
- Ngina Lythcott: none
 - Liz Lovati: It is nice to have an audience.
 - Eva: none
 - Cass Benson: Thank you to the Battle of the Badges for the generous donation to the Costa Rica trip of \$1000.
9. Adjournment
- MOTION: Ngina Lythcott made a motion to adjourn the meeting.
 - SECOND: Cass Benson seconded the motion.
 - VOTE: 4-0-0
 - Meeting adjourned at 6:27pm.