

**Board of Library Trustees  
Minutes of Public Meeting March 27, 2019  
Provincetown Public Library**

**Members Present:** Stephen Borkowski (acting Chair), Paul Richardson, Joan Prugh, and Barbara Klipper (via telephone).

**Members Excused:** Stephen Desroches.

**Others Present:** Amy Raff (Library Director).

**1. Call to Order:** Stephen Borkowski called the meeting to order at 6:09 P.M.

**2. Approval of Agenda:** Stephen Borkowski stated that the agenda would be followed in the order published.

**3. Approval of Minutes:** Joan Prugh made a motion to approve the February 27, 2019 minutes. Paul Richardson seconded the motion, and it was so voted, 4-0.

**4. Public Statements:** None.

**5. Director's Report:** Director Amy Raff reviewed the highlights of the Director's Report:

**a. Operational/Financial:**

- Collected and deposited \$809 into the Library Gift Fund since February 27, 2019 including \$18 in postcard sales and \$204 in book/dvd sales.
- A Budget expenditure to date: \$186,244 (67% of total allowance).
- B Budget expenditure to date: \$56,709 (58% of total allowance).
- Total number of items added to the collection in February: 184
- Total number of items withdrawn from the collection in February: 102
- Instagram followers increased from 1000 to 1012.
- Amy's meeting highlights included a CLAMS Bylaws Committee meeting, the Year-Rounders Festival, a CLAMS OPAC Committee Meeting, and a MLS Strategic Planning Workshop.
- Programming highlights since the February Board Meeting included a Wastewater 3.0 presentation which generated an attendance of 10, the conclusion of the Library's Astrology programming (5), and the March Writer's Voice Café (28).

## **b. Updates from Staff:**

- The Binge Boxes have been a huge success so far with all 5 boxes currently checked out to patrons. Brittany is working to add 4 more boxes to the collection: James Bond, Musicals, Dreamworks, and A Star is Born (and reborn...).
- Moby Dick Marathon preparations are still coming along. Brittany has reached out to a large number of potential readers, including the Melville Society. She has also worked with the Center for Coastal Studies to plan a panel discussion entitled “Where the Whales Are: Past, Present, Future,” that will take place at the Center on Thursday, April 27.
- Barbara Klipper reached out to the primary years’ librarian at the Provincetown Schools, suggesting we collaborate on a program featuring a children’s author and/or illustrated, as part of the 2019 Provincetown Book Festival. Unfortunately, the school is in transition right now, so we have to table this great idea until next year.
- The Festival Advisory Committee is doing its magic. After only two Committee meetings, we have the following authors confirmed to appear at the Festival: Mark Dery, author of *Born to be Posthumous*, a biography of Edward Gorey; Karen Dukess, author of *The Last Book Party*, a forthcoming novel set in Truro; Kim McLarin, author of *Womanish*; Jabari Asim, author of *We Can’t Breathe*; Richard Schneider, et al., contributors to the Gay and Lesbian Review’s new book *In Search of Stonewall*; Andre Dubus III, author of *Gone So Long*; Whitney Scharer, author of *The Age of Light*.
- National Library Week is April 7 to April 14. The Library will be celebrating with extra programs, fine amnesty week, and our “question board.”
- Amy Raff presented a proposal from Catherine Russo entitled “A Collection of Videos Celebrating People and Moments in History that Tell the Stories of Provincetown.” The Board discussed this proposal and Amy will follow up with Catherine Russo.
- On April 4, the Library will be installing an upgraded software system that allows for wireless printing.
- Amy met with the Friends of the Library on Monday, March 25. They are finalizing a MOU that they would like the Board to review, discuss, and ultimately agree upon by the May meeting. Things are going very well.

## 6. Old Business

- a. **Rose Dorothea Award:** The Board discussed potential nominees for the Rose Dorothea Award. The Board requested that Amy create a list of the top potential nominees so the Board can review these nominees and their work before making a final decision next month.

The Board also discussed the possibility of moving the Rose Dorothea Award Reception from the Friday night to another time to accommodate the Provincetown Book Festival headliner and avoid a conflict with the TEDx talk scheduled for the Saturday

## 7. New Business

- a. **Gift Fund Request:** Amy requested that \$750 from the Library's Gift Fund be used to pay for the printing costs of new postcards and bookmarks. The postcards will be sold for \$1 for a net of \$500 after paying printing costs for both the bookmarks and postcards. Paul Richardson made a motion to approve this expenditure from the Library Gift Fund. Stephen Borkowski seconded the motion, and it was so voted, 4-0.

- b. **Other:**

Stephen Borkowski discussed a potential need for an Olive Software update.

**8. Adjournment:** Stephen Borkowski moved to adjourn the meeting. Paul Richardson seconded the motion. The meeting was adjourned at 7:29 P.M.

Respectfully submitted,  
Brittany Taylor