

## COUNCIL ON AGING BOARD

February 6, 2019

Meeting opened at 1:35pm

Members present: David Ketchum, Penny Sutter, Deb Meadows and Chris Asselin

Staff present: Chris Hottle

Motion made by David to approve minutes from January 2, 2019 with corrections. Motion seconded by Penny. Vote to approve the minutes 3-0-1.

### Director's Report:

- Deb Meadows welcomed as new Board member.
- The final phase of the budget process continues with a meeting with the Finance Committee on Friday, February 8, 2019. Six additional hours are being requested for the Program Coordinator.
- Age Friendly survey is out and is available at town hall, senior center etc. Reminders to fill out survey will be in The Banner, COA Facebook page and Provincetown Coastlines. Survey must be returned by February 28, 2019. Also, met with Town Planner, Jeff to discuss checklist and finalize.
- Walk Massachusetts Challenge discussed and information will be front page of our March newsletter. Registration available online at [www.mcoaonline.com/walkma](http://www.mcoaonline.com/walkma). The Challenge runs from April 1 to September 30.
- Joe Andrews, Boston Post cane recipient passed away as well as Greg Howe.
- Annual COAST meeting was held in January with mission statement and goals for the next year discussed.

### Old Business:

- Rebranding process of senior center name to continue to be discussed by Board.
- Acknowledgement of bequests discussed i.e. plaques
- Update on exterior lighting and electronic door discussed
- Roof leaking outside art room

### New Business:

- Motion made by Deb to nominate Chris as Clerk. Seconded by Penny. Vote was 3-0-1.

Next meeting will be held March 6, 2019 at 1:30pm. Motion made by David to adjourn at 3:12pm. Seconded by Deb. Vote to adjourn was unanimous.

Respectfully submitted,

Chris Asselin  
Clerk