



**TOWN OF PROVINCETOWN**  
**DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE**

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Minutes of the  
BOARD OF ASSESSORS MEETING  
Town Hall, Wednesday, March 6, 2019  
Caucus Hall Conference Room  
260 Commercial Street

**CALL TO ORDER:** Ms. Parsons called the meeting to order at 8:49 a.m.

**MEMBERS PRESENT:** Ms. Leslie Parsons (Chair)  
Ms. Patty DeLuca  
Mr. Scott Fahle

**MEMBERS ABSENT:** Mr. Robert Sanborn  
Mr. Frank Girvan

**STAFF PRESENT:** Mr. Scott Fahle, Principal Assessor  
Ms. Cheryl MacKenzie, Assessors Office Manager

**STAFF ABSENT:** None

**PREVIOUS MINUTES:**

Ms. DeLuca made a motion to accept the posted BOA Minutes of January 30, 2019. Mr. Fahle seconded the motion, and the motion carried by a 3-0-0 vote.

**PUBLIC STATEMENTS:**

None

Ms. Parsons motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:50 AM.

**Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**  
MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

**End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21**

MGL c 59, ss60 – Application for Abatement/Exemptions  
 MGL c 59, ss52B – Valuation Information  
 MGL c 59, ss8A – Discovery Collected in ATB Cases  
 MGL c 59, ss38D – Written Return of Information  
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Ms. Parsons motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 3-0-0.

Ms. Parsons officially ended Executive Session at 09:10 a.m.

**REQUEST TO ABATE BALANCE OF RE TAXES OWED DUE TO TOWN ACQUISITION OF PROPERTY.**

Mr. Fahle presented the Board with a request to abate the balance of the real estate taxes owed due to the Town acquisition of the property. The property is located at 387-395 Commercial St. Ms. DeLuca motioned to approve abatement (based on MA Chapter 59 Section 72A – assessment of local taxes for unpaid real estate taxes), Ms. Parsons seconded the motion. The motion carried 3-0-0.

**FY11 UNCOLLECTABLES – REVIEW AND ABATE**

Mr. Fahle presented the Board with a list of uncollectable FY11 personal property taxes to be abated. Ms. DeLuca motioned to approve all abatements, Ms. Parsons seconded the motion. Total amount of uncollectables was \$1086.48. The motion carried 3-0-0.

**FY19 STATUTORY EXEMPTIONS/ABATEMENTS:**

**Exemptions**

No Statutory Exemptions were received at this time.

**Community Preservation Act** - None

**Clause 22 - Veterans** – None

**Clause 22E – Veterans 100% disabled-** None

**Clause 37A – Blind Persons** – None

**Clause 17D-Surviving Spouse/Elderly** – None

**Clause 41A Deferrals** – None

**Section 5K – Senior Volunteer Work Credit** – None

**FY19 – AFFORDABLE HOUSING ABATEMENTS:**

**Affordable Housing**

Ms. MacKenzie mentioned that two (2) Affordable Housing Applications have been received and are awaiting final approval by Michele Jarusiewicz. The motion carried 3-0.

**FY19 – RESIDENTIAL EXEMPTIONS**

**Residential Exemptions/Abatements**

The Board reviewed the Fifth list of FY2019 Residential Exemptions to be processed as Abatements to date. Four (4) applications were reviewed with the following actions:

**Residential Exemptions/Abatements** –Four (4) applications were considered for this period. All applicants meet the current requirements. The motion carried 3-0-0.

**FY19 – EXPANDED RESIDENTIAL EXEMPTIONS**

**Expanded Residential Exemptions/Abatements**

The Board reviewed the Fourth list of FY2019 Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following action:

**Expanded Residential Exemptions/Abatements** –One (1) application was considered for this period. One (1) applicant met the current requirements. The motion carried 3-0-0.

**ASSESSORS OFFICE UPDATES**

Mr. Fahle mentioned to the Board that our new Inspector Ms. Nancy Lockwood was hired and started approximately one month ago. She is currently working on collecting new growth and in training with Ms. Carol Bergen (Assistant Assessor).

Mr. Fahle told the board that his goal is to have the assessed values set for FY2020 by the beginning of July.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT  
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (3-0).

1. FY19 MV Abatements
2. FY18 MV Abatements
3. FY16 MV Abatements
4. FY19 BT Abatements
5. FY18 BT Abatements
6. FY17 BT Abatements

**MISCELLANEOUS:**

Ms. MacKenzie mentioned to the Board that she will mail out a third notice to those who have qualified in the past for the Statutory Exemptions, who have not yet filed at this time. Deadline for filing is April 1, 2019.

Ms. MacKenzie mentioned to the Board that the FY19 second real estate tax billing will be processed today, March 6<sup>th</sup>, 2019.

**NEXT BOA MEETING:**

Wednesday, April 24, 2019 at 8:30 a.m.

**ADJOURNMENT:**

Mr. Fahle motioned to adjourn the meeting, seconded by Ms. DeLuca. The meeting was adjourned at 11:42 a.m.

Respectfully submitted:

*Scott Fahle*

Scott Fahle,  
Principal Assessor

*Scott Fahle*

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**Scott Fahle, Principal Assessor**