



# Provincetown Schools

12 Winslow Street  
Provincetown, MA 02657  
508-487-5020

Dr. Beth Singer  
Superintendent

Dr. Timothy Reynolds  
Principal

**PROVINCETOWN SCHOOL COMMITTEE MEETING  
PROVINCETOWN HIGH SCHOOL  
ELMER I. SILVA LEARNING CENTER  
12 Winslow Street  
PROVINCETOWN, MA 02657**

**Wednesday, April 10, 2019**

**TIME: 4:30 P.M.**

ATTENDING

Eva Enos, Chair  
Ngina Lythcott  
Superintendent  
Jenn Rhodes, minutes

Cass Benson  
Tracey Kachtick-Anders (arrived at 4:34pm)  
Dr. Tim Reynolds, Principal

Liz Lovati (arrived at 4:59pm)  
Dr. Beth Singer,

MINUTES

1. Call To Order at 4:32pm
2. Roll Call
3. Public Comments - none
4. Minutes
  - March 8, 2019
  - March 13, 2019
  - March 15, 2019
  - March 20, 2019
  - March 22, 2019
  - March 27, 2019
  - April 3, 2019
  - April 8, 2019
    - **MOTION:** Cass Benson made a motion to approve the minutes of March 8th, 13th, 15th, 20th, 22nd, 27th, April 3rd and 8th.
    - **SECOND:** Ngina Lythcott seconded the motion.
    - **VOTE:** 4-0-0
5. Superintendent's Update:
  - Shrek
    - Dr. Singer provided an update to the committee about the Shrek musical. There was standing room only on Friday night and a full house on Saturday. Dr. Singer informed the committee that ticket sales were over \$3000 for the two night show and \$164 was received in donations for Costa Rica. Cass Benson shared that she felt that the musical was a huge learning opportunity. Tracey Kachtick Anders suggested doing a Sunday matinee show in the future. Eva Enos informed the committee that the PTA raised \$492 selling concessions at Shrek.
  - Superintendent schedule

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- Dr. Singer informed the committee that she will be away part of next week (school vacation) and April 29th to May 3rd.
  - Farm
    - Dr. Singer informed the committee about the farm expansion. Provincetown Schools is working with Sustainable Cape to expand our farm. Irrigation is being worked on to bring water from our well to water the garden. Hope to have the beds up and running before summer. Americorps will be building the new beds
  - Wee Care electronics -
    - Working on installing large TVs in the Wee Care rooms. The wiring in that part of the building is more difficult and a plan is being developed to get the necessary wiring in place. Upgrading the space is currently happening including cabinets and some flooring. Tracey Kachtick Anders asked about why the decision was made to have electronics in Wee Care. Dr. Singer explained that sound and visuals are helpful for young children. Dr. Singer informed the committee that they are expecting preschool to reach 25 or 26 students. The preschool class will be divided by age after April vacation for parts of the day. Tracey Kachtick Anders asked if information was being sent home to parents regarding the change in preschool.
    - Discussion regarding the large TVs in the Wee Care rooms was had by the committee.
    - Eva Enos and Tracey Kachtick Anders expressed concerns about the installation of large TVs in the Wee Care rooms.
  - CPC grant
    - Dr. Singer informed the committee that Provincetown Schools was awarded \$30,000 from the Community Preservation Commission. The school has gone out to bid on the poured surface for the playground. The committee was also informed that the bleachers from the gym have been placed on Municibid website.
  - Wee Care Calendar
    - Dr. Singer presented the committee with the Wee Care calendar for 2019-2020. Tracey Kachtick Anders asked if the school provides alternatives to families for childcare for the weeks the Wee Care program is closed. Dr. Singer said that the Rec program is not an option for Wee Care children and families are informed of the breaks in advance so they can make other arrangements.
  - Pre School: anticipated enrollment - Dr. Singer informed the committee that they are expecting preschool to reach 25 or 26 students. The preschool class will be divided by age after April vacation for parts of the day. Tracey Kachtick Anders asked if information was being sent home to parents regarding the change in preschool. Dr. Singer said that Dr. Reynolds is working on a letter that will go home to parents.
    - Dr. Singer informed the committee that in order to accommodate more Provincetown residents' children in the Wee Care program it is necessary to move the three year olds into preschool at this time.
6. Unfinished Business:
- 6.1 Superintendent Search Update
- Eva Enos updated the committee on the interview with Susan Kustka that was held on 4/9/2019. Another candidate, Suzanne Scallion will be interviewed on April 25th. Eva Enos wanted people to know that the interviews with the school committee are on PTV for people to view. Eva thanked committee members for all of the hard work that has gone into the search.
- 6.2 Wee Care: Discussion on Policy Development/Expansion
- Dr. Singer presented the committee with the idea that the committee needs to determine if they want to deal with issues as they come up in regards to Wee Care or to develop a comprehensive policy.

- Dr. Singer informed the committee that Wee Care employees are not members of any union. Questions during negotiations will arise as to whether or not to make Wee Care employees as a separate bargaining unit.
- Liz Lovati suggested a separate policy just for Wee Care was better than just including Wee Care in the Provincetown Schools policy. Eva believes it would be more manageable to have a separate policy for Wee Care only.
- Liz Lovati would like Dr. Singer's input on this policy and would like it started before she leaves on June 28th.
  - **MOTION:** Eva Enos made a motion to start working on a separate set of policies for Wee Care.
  - **SECOND:** Liz Lovati seconded the motion.
  - **VOTE:** 5-0-0

### 6.3 "Blizzard Bags"

- Discussion regarding whether or not to move forward with "Blizzard Bags". The recommendation is to do a one year pilot program and then review after the one year. The project would vary depending on each grade. 80% of the students would have to complete the "blizzard bag" project in order for the day to not count as a snow day. The principal's office would be responsible for setting up standards for completion.
  - **MOTION:** Tracey Liz Lovati made a motion to pilot a "Blizzard Bag" program for one year.
  - **SECOND:** Cass
  - **VOTE:** 5-0-0

## 7. New Business:

### 7.1 Abutter notices

- Eva Enos presented an abutters notice to the committee. Dr. Singer informed the committee that these abutter notices are received often and in the past the committee has not done anything in response to them.
- There was a discussion that the Chair could use her discretion when these abutter notices are received.
- Ngina Lythcott discussed her concerns over marijuana and it being legal and notices regarding marijuana establishments
  - **MOTION:** Cass Benson made motion that it is up to the Chair's discretion on whether or not abutters notices should be dealt with by the committee
  - **SECOND:** Cass Benson
  - **VOTE:** 5-0-0

### 7.2 Facilities Use Policy

- Liz Lovati would like the policy to be tweaked so that the school committee approve all contracts for use of the facilities.
- Discussion was had regarding how the policy should be tweaked. Tracy Kachtick Anders would like some organization not included that are currently included in the policy.
- Concerns regarding a new superintendent and their lack of knowledge.
- Liz Lovati would like to review the fee schedule and perhaps increase fees for inflation.
- Tracey expressed a need to have more time to think about this policy.
- The committee want to be informed of contracts.
- Cass Benson would like to leave the policy as is and look at this policy in a few months after a new superintendent is in place.

- **MOTION:** Tracey Kachtick Anders made a motion to have a subcommittee review the current facilities use policy and make changes and recommendations and bring back to the committee.
- **SECOND:** Liz Lovati
- **VOTE:** 5-0-0

### 7.3 Professional development request

- Dr. Reynolds reviewed his professional development request to attend a conference in Rigo, Latvia.
- Ngina Lythcott believes the committee should consider professional development for the principal future budgeting and the committee should support this request.
- The committee discussed the merits of the professional development and the options for funding.
- Discussion about the value of professional development was had along with the importance of increasing the professional development funds in the future. The committee members also expressed concerns about being fiscally responsible.
  - **MOTION:** Cass Benson made a motion to approve the professional development for Dr. Reynolds with the funding source to be school choice funds.
  - **SECOND:** Ngina Lythcott seconded the motion
  - **VOTE:**4-1-0

### 8. PSC Comments

- *Cass Benson* - Thanked Dr. singer for her lengthy notice of her departure. Recognizes It is harder to give a long notice and the committee is now in a position to conduct a proper search.
- *Ngina Lythcott*- Feels sorry for anyone who didn't get a chance to see Shrek. Thought the show was amazing.
- *Eva Enos*- Thrilled to see Shrek.
- *Liz Lovati*- Appreciate all of the time the committee has spend to find a new superintendent. Wants people to know that the committee has taken the responsibility very seriously.
- *Tracey Kachtick Anders* - Really excited about the farm expansion.

### 9. Adjourn public meeting

- **MOTION:** Liz Lovati made a motion to adjourn and enter into executive session and not return into open session.
- **SECOND:** Ngina Lythcott seconded the motion
- **VOTE:** 5-0-0
- Meeting adjourned at 6:20pm.

### 10. Executive session to conduct negotiations with non-union personnel