

Meeting opened at 1:40pm

Members present: David Ketchum, Penny Sutter, Julie Knapp, Deb Meadows and Chris Asselin

Staff present: Chris Hottle

Public comment: None

Motion made by Deb to approve minutes from May 1, 2019. Motion seconded by Penny. Vote to approve the minutes 4-0-1.

Director's Report:

- Senior lunch: Attendance has consistently increased from @ 40 to 60 diners. Policy and Procedures for the Meal Program on Wednesdays was distributed to the "lunch bunch" @ two weeks ago and to Board members today with emphasis on safety and behavior. Friends of the COA decided to increase voluntary donation for lunch to \$5.
- New kitchen equipment (freezer) scheduled to be purchased.
- June is LGBT Pride month and on June 27<sup>th</sup> there is a program scheduled.
- Next recipient of the Boston Post Cane is Gladys Johnstone with presentation on June 14<sup>th</sup>
- Senior of the Year, Carol MacDonald, will participate in the July 4<sup>th</sup> parade.
- Police cookout scheduled for July 18<sup>th</sup>.

Old Business:

- Solar installation at VMCC has begun and to date no need to cancel programs
- DPW has scheduled the repair of the kitchen hood fan and that week there will be no senior lunch
- Meeting was held with Department heads concerning parking at VMCC. Discussion continues. Board would like to be involved with this issue.
- Rebranding tabled to future meetings.

New Business:

- Board sponsored Herring Cove August event cancelled due to safety and other concerns. Other Board sponsored events to be discussed at future meetings.

Next meeting will be held on July 3, 2019 at 1:30pm. Motion made by Julie to adjourn at 2:56pm. Seconded by Deb. Vote to adjourn was unanimous.

Respectfully submitted,

Chris Asselin, Clerk

