

Minutes of the Provincetown Housing Authority Meeting
held on June 10, 2019

Commissioners present: Elaine Anderson, Keith Hunt, Charlene Parris & Fran Coco
Commissioner absent: None
Staff present: Kristin Hatch, Executive Director
Others present: None

Meeting called to order at 5:15 pm by Chair Anderson.

There were no Public Statements.

Commissioners' Statements: Ms. Anderson said that she has applied to be on the search committee for the new Town Manager. Since this was her last meeting as a Commissioner, all others present expressed their appreciation for her time & service to the Board.

Motion by Ms. Coco & second by Mr. Hunt to approve the minutes of the May 28, 2019 meeting. Approved 4-0-0.

Executive Director's Report

1. Update on Capital Projects: Ms. Hatch said that she was unable to submit the Capital Improvement Plan because the \$120,000 designated for the reroof of the Maushope building had to be moved out a few years so it was taken off the current plan. (She was told that the current roof should last from 5 to 10 years.) Motion by Mr. Hunt & second by Ms. Parris to approve the revised plan without the reroof. Approved 4-0-0.
2. Property Report: Census is 24 of 24 for Maushope, 9 of 9 for Family, 10 of 10 for Foley House & 3 of 3 for Gouveia Building.

Other Business:

1. Ms. Anderson said that she is working on getting a possible State representative for the Housing Authority & that individual (Sandy Wilson) is filling out the application.
2. Foley House cash flow deficit: Ms. Hatch said that she met with Paul Goddu of the Aids Support Group of Cape Cod (ASGCC) regarding this issue & the fact that the ASGCC is responsible for lease enforcement according to the Memorandum of Understanding. Ms. Hatch also spoke with Michelle Jarusiewicz, the Town's Community Housing Specialist, who said that the ASGCC could apply to the Community Preservation Committee for rental subsidies for those tenants at the Foley House who don't have vouchers. Although the Housing Authority is not involved, Ms. Hatch mentioned that the Town will be rehabbing part of the Harbor Hill property into two ADA units (a studio & a 1-bedroom) & that the 1-bedroom will be a deed-restricted affordable unit.

New Business: Ms. Hatch informed the Board that the Community Housing Council granted \$10,000 to the Housing Authority for the sprinkler system replacement at the Foley House.

Minutes of the Provincetown Housing Authority Meeting held on June 10, 2019
(Page 2)

Motion by Mr. Hunt & second by Ms. Parris to approve vouchers. Vote 4-0-0.

There were no Closing Statements.

Motion at 6:45 pm made by Ms. Parris, seconded by Ms. Coco & voted by a roll call vote 4-0-0 to go into Executive Session pursuant to MGL Chap. 30A, Section 21(a), Clause 3 for the purpose of discussing strategy with respect to possible litigation in regards to the Executive Director's contract after Chair Anderson declared that an open meeting may have a detrimental effect on the litigation position of the public body.

After the conclusion of the Executive Session, a motion to adjourn the regular meeting was made by Mr. Hunt & seconded by Ms. Coco. Approved 4-0-0.