

Meeting Agenda (REVISED)

The Visitor Services Board will hold a meeting on **Monday, October 7, 2019 at 3:00 PM to 5:00 PM** at Town Hall, Judge Welsh Room, 260 Commercial Street, Provincetown, MA.

Agenda:

1. Public Statements – 5 minutes maximum. Board members are not obligated to respond to public statements.
2. Public Landscaping Committee – Annual Report presented by Bill Docker, Chair
3. David Gardner, Acting Town Manager – Tourism Grants review and evaluation process and procedure - Discussion dependent. Motions may be made. Votes may be taken
4. Park at 387 Commercial Street – Discussion of park use and rental policy – Susan Avellar
5. Discussion of Five-Year Plan 2021
6. Tourism Department Report
 - a. Authorization of media placements, collateral, trade shows-- Tourism Director recommends media placements and collateral to promote and market Provincetown as a tourism destination, or town representation at trade shows. Other matters that may legally come before the Board not reasonably anticipated by the Chair 48 hours before the meeting. Discussion dependent. Motions may be made. Votes may be taken.
7. Approval of August 5, 2019 meeting minutes
8. Board Members' Statements—comments from Board members. Discussion dependent. Motions may be made. Votes may be taken.

Media Placement & Activity:

<u>Publication/Project</u>	<u>Purpose</u>	<u>Up To/Amount</u>
Tote Bags	Promotional Giveaways	\$2,000 - \$5,000

Tourism Administration:

<u>Organization/ Project</u>	<u>Purpose</u>	<u>Up To/Amount</u>
NONE		

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