

Minutes of the Provincetown Housing Authority (PHA) Meeting
held on September 23, 2019

Commissioners present: Keith Hunt, Charlene Parris, Fran Coco & Donna Szeker
Commissioner absent: None
Staff present: None
Others present: None

Meeting called to order at 5:35 p.m. by Chair Hunt.

There were no Public Statements.

Commissioners' Statements: Ms. Coco presented a brochure for the Lower Cape Housing Institute and encouraged commissioners to attend.

Motion by Ms. Parris & second by Mr. Hunt to approve the minutes of the June 25, 2019, July 15, 2019, and Sept. 7, 2019 meetings. Voted 4-0-0 in favor.

Chair's Report: Mr. Hunt said that he emailed Mary Farrell, Housing Program Specialist at the Dept. of Housing & Community Development (DHCD) in regards to the ongoing issue of PHA Executive Director's compensation. DHCD continues to state they will not pay benefits or approve more than 16 hours. There was discussion about ED record keeping, issues of compensation and benefits and how to proceed with a plan moving forward considering other options. Mr. Hunt presented a draft of a letter to be sent to Ms. Farrell at DHCD regarding the ED's employment and contract. DHCD has so far been non-responsive to questions on this issue. After a review of the letter, Ms. Szeker made a motion to approve the letter to be sent to Ms. Farrell requesting approval of new contract for 24 hours/week plus health and other benefits. Ms. Coco seconded. Motion approved 4-0-0.

Other Business:

Foley House cash flow deficit: Discussion postponed.

New Business: None

Approval of vouchers: None

Closing Statements:

Ms. Parris would really like to have the ED approved for more hours.

The next meeting is scheduled for October 7, 2019 at 5:30 pm.

A vote to go into Executive Session did not take place.

Motion to adjourn meeting at 6:30 p.m. made by Ms. Parris & seconded by Mr. Hunt.