



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
BOARD OF ASSESSORS MEETING
Town Hall, Wednesday, October 23, 2019
Caucus Hall Conference Room
260 Commercial Street

CALL TO ORDER: Mr. Sanborn called the meeting to order at 8:34 a.m.

MEMBERS PRESENT: Mr. Robert Sanborn
Ms. Lynne Martin
Mr. Scott Fahle
Mr. Frank Girvan

MEMBERS ABSENT: Ms. Patty DeLuca
Ms. Leslie Parsons (Chair)

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Assessors Office Manager

PREVIOUS MINUTES:

Mr. Fahle made a motion to accept the posted BOA Minutes of September 18, 2019 as written. Mr. Girvan seconded the motion, and the motion carried by a 4-0-0 vote.

PUBLIC STATEMENTS:

None

Mr. Sanborn motioned that we call the meeting into Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.
Mr. Sanborn called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 8:35 AM

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21
MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions
 MGL c 59, ss52B – Valuation Information
 MGL c 59, ss8A – Discovery Collected in ATB Cases
 MGL c 59, ss38D – Written Return of Information
 MGL c 59, ss61A – Discovery Collected with Abatement Applications

Mr. Sanborn motioned that we end Executive Session, and Mr. Fahle seconded the motion. The motion was carried by a vote of 4-0-0.

Mr. Sanborn officially ended Executive Session at 09:13 a.m.

FY20 REAL ESTATE PROPERTY ABATEMENTS

The Board reviewed the First list of FY 2020 Real Estate Property abatement applications.

Three (3) applications were reviewed with the following action:

1. 0 Cape Cod Natl Seashore – Granted to Value of \$00.00. Property is Tax Exempt and should not have been billed. The motion carried by a vote of 4-0-0.
2. 7-U8 Commercial St – Granted to Value of \$1,142,500.00. The motion carried by a vote of 4-0-0.
3. 44 Commercial St – Granted to Value of \$1,441,100.00. The motion carried by a vote of 4-0-0.

FY19 PERSONAL PROPERTY ABATEMENTS

The Board reviewed the first list of FY 2020 Personal Property abatement applications. Two

(2) applications were reviewed with the following actions:

1. 41 Bradford St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.
2. 376-U3 Commercial St – Granted to Value of \$0. The motion carried by a vote of 4-0-0.

FY20 STATUTORY EXEMPTIONS/ABATEMENTS:

Exemptions

The Board reviewed the First list of FY2020 exemptions to date. Thirty (30) applications were reviewed with the following actions:

Clause 41C - Elderly Persons –Eight (8) applications were considered for this period. Seven (7) applicants meet the current requirements. One (1) application was withdrawn. The motion carried 4-0-0.

Community Preservation Act - Thirteen (13) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Clause 22 - Veterans – Seven (7) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Clause 37A – Blind Persons – None

Clause 17D-Surviving Spouse/Elderly – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Clause 41A Deferrals – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

Section 5K – Senior Volunteer Work Credit – None

FY19 – AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

None

FY20 – RESIDENTIAL EXEMPTIONS

Residential Exemptions/Abatements

The Board reviewed the First list of FY2020 Residential Exemptions to be processed as Abatements to date. Two (2) applications were reviewed with the following actions:

Residential Exemptions/Abatements –Two (2) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

FY20 – EXPANDED RESIDENTIAL EXEMPTIONS

Expanded Residential Exemptions/Abatements

The Board reviewed the First list of FY2020 Expanded Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following actions:

Expanded Residential Exemptions/Abatements – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0.

ASSESSORS OFFICE UPDATES

1. Mr. Fahle motioned that the board vote for approval of a document (Commonwealth of Massachusetts Section 8, Chapter 58 general law) to abate real estate tax bill from FY2018 for one of the Cape Cod Nat'l Seashore dune shacks. Mr. Girvan seconded the motion, and the motion carried 4-0-0.
2. Mr. Fahle motioned that the board vote for approval of the apportionment of 331 Commercial St requested by Lynn Plummer. Mr. Sanborn seconded the motion, and the motion carried 4-0-0.

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT
COMMITMENT AND ABATEMENT REPORTS:**

Ms. MacKenzie provided the Board members with the following documents for signatures as follows: All were approved (4-0).

1. FY19 MV Excise Tax Commitment
2. FY19 MV Abatements
3. FY19 BT Abatements

MISCELLANEOUS:

1. Ms. MacKenzie mentioned that the contractor from Paul Kapinos and Associates has started the commercial personal property inspections in preparation for the FY21 revaluation.
2. Mr. Fahle mentioned that we will be sending out income and expense forms, and second home personal property study for FY21 revaluation.

NEXT BOA MEETING:

Wednesday, November 20, 2019 at 8:30 a.m.

ADJOURNMENT:

Mr. Sanborn motioned to adjourn the meeting, seconded by Mr. Girvan. The meeting was adjourned at 9:14 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fable

Scott Fable, Principal Assessor