

**Provincetown International Baccalaureate World (IBW) Schools**  
**School Committee Special Teleconference Meeting Minutes March 18, 2020**

1. Call to Order - 4:34 pm

2. Roll Call - Eva Enos, Liz Lovati, Adrianna Stefani (joined the meeting 4:54), Ngina Lythcott, Penny Sutter, Suzanne Scallion (Superintendent)

Due to the restrictions put in place by the governor this meeting was held through teleconference.

3. Superintendent's Update - Dr Scallion

Discussion of COVID-19 - The governor's plan required school buildings in the state be closed until April 6th. We are using 5 snow days first. The state will wait to determine if the schools will be directed to close buildings beyond that date, and how this will affect the 180 day year. The state is establishing home learning plans. Commissioner may be running educational programming, thru TV, Internet, etc. Comcast has opened free internet for all students. Teachers in all programs are making connections with students in their classes. Families will receive plans early this coming week.

We are awaiting direction from the state level regarding grades, especially at the high school level. Students are not able to receive IEP support through remote learning.

3.1 Modification of policies in light of COVID-19 Virus - Policies that may be affected were discussed. Suzanne may need to make decisions that may affect our previous policies.

A motion to give the Superintendent authority to modify current present policy as need during the COVID-19 pandemic in collaboration with the school chair and keep track of the policies being affected was made by Eva, Penny seconded, Vote 4-0-0, approved.

3.2 Employee Support - Would like to be sure all hourly employees are paid through the closing of the building, such as bus drivers, and tutors.

A motion to continue the financial support for all hourly employees during the pandemic was made by Liz, Ngina seconded. Vote 5-0-0 approved.

3.3 Legal representation update - Suzanne updated the committee on the law firm we have contracted.

A motion to authorize our Superintendent to suspend the contract we have in place with a law firm whose Lead Attorney is unavailable for consultation, and to authorize the Superintendent to revert to our prior legal firm as needed. Motion made by Liz, Ngina seconded 5-0-0 approved.

3.4 Other - Update on staffing: There is new a staffing hire for Fisherman's Hall, and hopefully another new hire later this week.

We are operating with a skeleton staff, to cover necessary services. Conference call on Friday, tomorrow, with the commissioner. It will give us direction on how to continue to educate our school population.

4. Next meeting Monday, March 23, 4:00pm

5. PSC Comments, no comments

6. Adjourned at 5:14 Motion by Eva, Ngina seconded Vote 5-0-0 approved