



TOWN OF PROVINCETOWN
DEPARTMENT OF MUNICIPAL FINANCE - ASSESSORS' OFFICE

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Minutes of the
REMOTE BOARD OF ASSESSORS MEETING
Town Hall, Tuesday, May 12, 2020
Caucus Hall Conference Room
260 Commercial Street

OPEN SESSION: Mr. Fahle, acting as moderator, read the remote participation meeting instructions at 9:02 a.m. then turned the meeting over to Ms. Parsons.

CALL TO ORDER: Ms. Parsons called the meeting to order at 9:04 a.m.

MEMBERS PRESENT: Ms. Leslie Parsons (Chair)
Mr. Robert Sanborn
Ms. Lynne Martin
Mr. Scott Fahle

MEMBERS ABSENT: Mr. Frank Girvan

STAFF PRESENT: Mr. Scott Fahle, Principal Assessor
Ms. Cheryl MacKenzie, Assessors Office Manager

PREVIOUS MINUTES:

Ms. Parsons made a motion to accept the posted BOA Minutes of February 26, 2020 as written. Mr. Sanborn seconded the motion, and the motion carried by a 3-0-0 vote.

PUBLIC STATEMENTS:

None

ASSESSORS OFFICE UPDATE – FY21' RECERTIFICATION

Mr. Fahle discussed with the board the updates regarding the FY21' Recertification as follows:

1. The relist/re-measure of Commercial Personal Properties was completed by contractor PK Associates, which will increase our growth.

2. A full review of all exempt properties was done by Ms. Carol Bergen (Assistant Assessor) and Ms. Nancy Lockwood (field inspector) per request of DOR. DOR personnel performed desk review, and it passed their inspection.
3. We are on target for the preliminary certification hearing with DOR in two weeks.
4. The goal is to have public disclosure of valuation in July.

Ms. Parsons closed the Open Session portion of the meeting at 9:09 a.m.

Ms. Parsons motioned that we call the meeting into Executive Session, and Mr. Sanborn seconded the motion. The motion carried by a vote of 3-0-0.

Ms. Parsons called the Meeting into Executive Session per the Massachusetts General Law 30A – Section 21@ 9:10 AM

Ms. Martin joined the meeting at 9:11 a.m.

Begin Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

End Executive Session: OPEN MEETING LAW, G.L. c. 30A, §§ 21

MGL c 59, ss60 – Application for Abatement/Exemptions

MGL c 59, ss52B – Valuation Information

MGL c 59, ss8A – Discovery Collected in ATB Cases

MGL c 59, ss38D – Written Return of Information

MGL c 59, ss61A – Discovery Collected with Abatement Applications

FY20 STATUTORY EXEMPTIONS/ABATEMENTS:

Exemptions

The Board reviewed the Sixth list of FY2020 exemptions to date. Fifteen (15) applications were reviewed with the following actions:

Clause 41C - Elderly Persons - One (1) application was considered for this period. The applicant did not meet the current requirements, therefore, was denied. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

Community Preservation Act - Nine (9) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

Clause 22 - Veterans – One (1) application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

Clause 37A – Blind Persons – None

Clause 17D-Surviving Spouse/Elderly – Four (4) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

Clause 41A Deferrals – None

Section 5K – Senior Volunteer Work Credit – None

FY20 – AFFORDABLE HOUSING ABATEMENTS:

Affordable Housing

Ms. MacKenzie mentioned that Twenty-Six (26) Affordable Housing Applications that consist of One-Hundred and Ten (110) units, have been approved by Michele Jarusiewicz, and are ready for processing. Mr. Fahle motioned that we process the applications that were approved, and Ms. Parsons seconded the motion. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

FY20 – RESIDENTIAL EXEMPTIONS

Residential Exemptions/Abatements

The Board reviewed the Sixth list of FY2020 Residential Exemptions to be processed as Abatements to date. Four (4) applications were reviewed with the following actions:

Residential Exemptions/Abatements – Four (4) applications were considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

FY20 – EXPANDED RESIDENTIAL EXEMPTIONS

Expanded Residential Exemptions/Abatements

The Board reviewed the Fifth list of FY2020 Expanded Residential Exemptions to be processed as Abatements to date. One (1) application was reviewed with the following actions:

Expanded Residential**Exemptions/Abatements** – One (1)

application was considered for this period. All applicants meet the current requirements. The motion carried 4-0-0. Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

**APPROVAL AND SIGNATURES FOR MOTOR VEHICLE/BOAT
COMMITMENT AND ABATEMENT REPORTS:**

Mr. Fahle proposed that the Board members approve the use of stamps in lieu of signatures for the following documents (due to virtual meeting) as follows:

1. FY18 MV Abatements
2. FY19 MV Abatements
3. FY20 MV Excise Tax Commitment
4. FY20 MV Abatements
5. FY20 BT Abatements

All were approved (4-0). Votes: (BS - yes, LM – yes, LP – yes, SF – yes)

MISCELLANEOUS:

None

NEXT BOA MEETING:

TBD

Mr. Fahle motioned that we end Executive Session, and Ms. Parsons seconded the motion. The motion carried by a vote of 4-0-0.

Mr. Fahle officially ended Executive Session at 09:20 a.m.

ADJOURNMENT:

Ms. Parsons motioned to adjourn the meeting, seconded by Mr. Sanborn. The meeting was adjourned at 9:20 a.m.

Respectfully submitted:

Scott Fahle

Scott Fahle,
Principal Assessor

Scott Fahle

Scott Fahle, Principal Assessor