

**Provincetown International Baccalaureate World (IBW) Schools**  
**School Committee Special Teleconference Meeting Minutes April 27, 2020**

Due to the restrictions put in place by the governor, this meeting was held through teleconference.

1. Call to Order - 3:04 pm

2. Roll Call - Eva Enos, Liz Lovati, Adrianna Stefani, Ngina Lythcott, Penny Sutter.

Staff present: Suzanne Scallion (Superintendent), Timothy Reynolds (Principal) Jeff Slater (Vice Principal/SPED Director), Edgar Miranda (Early Learning Program Director), Vanessa Vartadibedian (film and media specialist), Michael Gillane (visual arts teacher)

3. Public Comments - None

4. Review Minutes -

Minutes for 4-13-20 Eva made a motion to accept the meeting minutes with corrections, Ngina seconded, Vote approved 5-0-0.

Eva made a motion to accept the 4-20-20 meeting minutes as written, Adrianna seconded, Vote approved 5-0-0.

5. Teacher Presentations:

Vanessa Vartadibedian shared her connection with students and families dealing with distance learning and evaluating mass media and its reliability and how it affects and influences us.

Michael Gillane shared the visual arts skills being presented through guided drawing and then photographing the drawings to record their work. The students have also gone on virtual field trips to visit museums. Both teachers are hoping to do a collaborative project and presentation.

5.1 Observations/Updates - Administrative staff have had opportunities to observe classroom teachers and student involvement during remote teaching.

Tim Reynolds -

Dr Reynolds was in one class that used the story of Flat Stanley for literacy and integrated math.

Jeff Slater -

- PYP 4 writing lesson. It was very interesting to see how they are able to complete a writing prompt to compose and then present their written piece to the class.

- Social emotional health is a priority. Students in the general student population are being supported through the Student Support Team which meets weekly, using Response to Intervention.

- Attended a webinar with the State focused on social and emotional wellbeing of students and staff especially with dealing with this crisis and remote learning. Mr Slater will meet with the Student Support Team to discuss these areas and how to provide support.

- At the PYP staff meeting they discussed presenting monthly assemblies to continue to build community.

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Edgar Miranda -

Teachers are in contact with students and families thru remote learning and activities are offered to families. Looking ahead to the fall enrollment, the infant and toddler levels are full.

6. Superintendent's Update - Dr. Scallion

Dr. Scallion continues to participate in the state commissioners office meetings and Provincetown town meetings. She participated in 22 mandatory Zoom meetings this week alone. The (JETS) the administration meets daily at 9 and again at 3, to be sure the teachers and programs are moving forward.

6.1 Budget - Fundraiser - A group of summer home owners have donated money to support families and OCH through Oracle. This information was put out to the families through voice and written letter. It may be matched by Oracle.

6.2 Staff - A new music teacher was hired.

6.3 Strategies for Re-Opening -

Strategies for reopening in the fall continue to be discussed and plans for purchasing materials (sanitizers etc.) in readiness for the directives received from the state for safe practices.

6.4 Summer Rentals -

The committee will discuss this at a future meeting.

7. Unfinished Business - Dr. Scallion

7.1 Contract Amendments related to Coronavirus Pandemic and Facility Closure - Dr. Scallion - The building will open with an extended skeletal staff as of the 4th if the governor deems appropriate. Remote learning will continue through the end of the school year, June 23rd. The State distributed Power Standards, which lists the standards students should acquire at each level. They will be introduced to staff in the near future.

7.2 Budget Update - Maintenance - The gymnasium repair was completed. The paperwork to include waterproofing of the gymnasium, and painting will be forwarded to the town as discussed.

8. New Business. -

8.1 Scholarship Committee -

Discussion regarding Julia Perry, and Grace Ryder-O'Malley.

9. Comments - The committee wants to thank everyone for their hard work.

10. Adjourned: A motion to adjourn at 3:47 made by Eva, Ngina seconded. Vote 5-0-0 approved. Next meeting Monday, May 4, 3:00 pm.

Minutes submitted by Penny Sutter